

ASHPERTON PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ
Tel: 01531 670036 website: <https://ashperton.org.uk>

Minutes of the Parish Council meeting held at Ashperton Village Hall on Thursday 26th January 2023 at 7.30pm

Present:- Councillors Andrew Hammond (Chairman), Rowland Eustace, Lindsay Coom, Emma Stevens and John Wyton

In attendance:-

Three Crosses Ward Councillor Jonathan Lester
Parish Clerk - Janet Chester

Members of the Public: 0

The Chairman Cllr Hammond welcomed everyone to the meeting.

1. To Receive any Apologies for Absence and Note the Reason if required

None

2. To Note New Councillor Vacancy

Cllr Tector has resigned so a vacancy has arisen. The Chairman thanked her for her time and stated that she would be welcome back in the future.

3. To Record any Declarations of Interest and Consider any Requests for Dispensations

None.

4. To Consider Approval of Minutes of Parish Council meeting held 24th Nov 2022

The minutes of the meeting held had been circulated and were APPROVED as a true and accurate account.

5. To Receive a Brief Report from Three Crosses Ward Councillor, Mr Jonathan Lester

Ward Councillor Lester spoke about:-

- Herefordshire Cabinet had agreed to put forward a 4.99% increase in council tax, final decision would be made by full council on 10th February.
- trying to get Church Lane resurfaced.
- Herefordshire Council Budget Proposal
- Herefordshire Council Big Economic Plan to 2050
- Photo ID required at May elections
- Childrens Services Government Minister Report due imminently
- Hereford Town Hall & Shire Hall repairs and renovations costs of £7.5m
- £63m government funding given to Herefordshire Council since 2019 for highway maintenance

6. Planning: NB: no paper copies of applications are available to view at the meeting unless specified

- a) To Consider Planning Applications referred for comment: **(to be viewed online prior to the meeting)**

224192 - Hansnett Farm, Canon Frome, Ledbury, Herefordshire HR8 2TF

Proposed change of use from agricultural land to seasonal farm stay using existing treehouse, a bell tent and vintage caravan. Construction of associated facilities to include a shower/wc building and provision of treatment for the waste water.

RESOLVED: The Parish Council have no objection to this application

- b) To Note Details of Decision Notices Received from Hereford Council: as per planning record **222704 Ashperton Holiday Park Ashperton Herefordshire HR8 2SE**

Application for variation of condition 2 of planning permission 172069 (Proposed 3 no additional holiday let chalets. Also change of use of The Coach House annex from a holiday let chalet into an assistant holiday park managers/maintenance/groundsman's on site accommodation and the creation of an access through Hopton Arms car park.) - To change the roofing material from Cedar shingles to natural slate. **Ashperton Parish Council not consulted. HEREFORDSHIRE COUNCIL DECISION - GRANTED 18.10.2022**

It was noted that the permission granted cannot be lawfully implemented as start on site unlawful under section 73. Applicant should be asked by Herefordshire Council to submit new application.

7. Public Participation Session for Local Residents to raise matters relevant to the council

No matters raised

8. Finance:

- a) To Note Finance Report and Bank Balances 28.12.22 £16797.00

- b) To Consider Payments of Outstanding Accounts

000526: Autela - Payroll Services Q3 - £68.40

000527 – CHQ DESTROYED

000528: J Chester – clerk salary Dec/Jan as agreed plus expenses Adobe License and stamps £63.54

RESOLUTION: All above invoices were approved for payment.

9. Highways/Footpaths:

- a) To Note any new Highway and Footpath Defects

The Inspection chamber on Dognall Lane still needs repairing

The required footpath signs are still outstanding delivery

- b) To Review Speed Indicator Devices

A solar powered indicator showing your speed and thank you / slow down was the preferred choice. The clerk has received a quote and will arrange a meeting with Balfour Beatty re installation locations. The clerk has explored grant opportunities with the Police & Crime Commissioner.

RESOLUTION: Ward Cllr Lester will ascertain responsibility for SID with Herefordshire Council reclaiming some matters from Balfour Beatty and forward to the clerk a quote from Stoke Lacy Parish Council.

10. Information Section / Correspondence / Discussion:

a) To Review Information and Outstanding Actions

Noted and updated.

b) To Nominate Parish Council Representatives on Ashperton Consolidated Charities Committee

RESOLUTION: Deferred until after elections in May

c) To Decide Councillors Individual Responsibilities on Village Hall Management

What	Who	Back up	Frequency	
Building Structure Exterior paintwork (organise) Gutters Arrange Repairs	J Wyton		Regular visual check	
Internal Décor etc Arrange repairs as req	J Wyton		Regular visual check	
Arrange Septic Tank pump out	L Coom			C Maiden
Heating Arrange boiler service Check gas Bleed radiators	L Coom		Annual (Flogas) Quarterly	Heating Solutions
Plumbing Quick Check Arrange repairs as req	J Wyton		monthly	Ladies WC & Disabled estimates In hand AH
Electrics Circuit Test Arrange new ring main in hall Arrange PAT test	A Hammond		5 yearly One off Annual	
Hall Booking Update booking form/conditions/letter	A Hammond / J Chester			
Cleaning Order supplies	R Eustace		As required	Check acc with Clean my Biz (JC)
Inventory Kitchen Toys Stored materials	J Chester		Annual	
Defibrillator	J Chester		Monthly	

d) To Discuss Village Pond

The village pond on the village green is becoming overgrown and the willow tree needs pollarding and brambles need cutting back.

RESOLUTION: The willow tree can be pollarded at any time so a workforce will be put together to do that after finding out best time of year to carry it out. Because we don't want to damage the habitat for great crested newts advice will be sought by the chairman on when cutting of brambles and clearing of silt can be done. DEFER

- 11. Reports:** To receive any reports from meetings attended – none
- 12. Training:** To note any forthcoming training dates -
The clerk will circulate HALC Training Diary when it arrives probably after May Elections.

13. To Raise Items for Next Scheduled Parish Council Meeting (no discussion)

Letter supporting J Lester Church Lane resurfacing
Representatives on Ashperton Consolidated Charities
Village Pond
SIDS

14. To Confirm Date and Time of Next Scheduled Meeting as Thursday 30th March 2023

Meeting closed at 21.15pm

Signed:..... **Dated:**.....

Chairman of the Parish Council

Information Sheet

DATES OF SCHEDULED MEETINGS – (all held at Ashperton Village WI Hall at 7.30pm unless advised otherwise)
2023 - Thursday 30th March , Thursday 25th May

PARISH CLERK UPDATE

Road defects reported to Locality Steward / Herefordshire Council via website
Website updated
Precept £9750 requested

New Councillors forms sent to Herefordshire Council

GENERAL CORRESPONDENCE RECEIVED

Balfour Beatty – Locality briefings *
Balfour Beatty – Herefordshire Road Closure Notices *
Herefordshire Rural Hub – Dec & Jan newsletters *
Herefordshire Council – Talk Community Covid19 updates *
Herefordshire Council – Leaders Newsletter *
HALC – Information Corner & Training Diary *
West Mercia Police – Newsletter *

* Circulated to Cllrs.

OUTSTANDING ACTIONS - These are the consolidated actions outstanding after the last meeting:-

Meeting	Minute	Action	Status	Comments
Sept 2017	9.2	RE	ongoing	Contact Cricket Club re installation of footpath gate
Jan 2020	6	All	ongoing	All footpaths to be checked and repairs made as required
Sept 2021	9c	clerk	complete	Obtain firm quote for SID and liaise with Balfour Beatty re location
Sept 2021	10c	All	ongoing	Carry out weekly checks on defibrillator status (Pads expiry date 09/2024)
March 2022 meeting	11c	AH	ongoing	Investigate costs of disabled toilet installation and report at next
March 2022	9a	clerk	ongoing	chase landowner about dangerous manhole cover in Dognall Lane
May 2022	13f	clerk	complete	add audio-visual equipment to Insurance Policy
May 2022	14a	clerk	requested	request footpath signs for AP19, AP18, AP13 and AP11 and waymarker post for Ashperton Park
July 2022 for info	10b	JL/AH	ongoing	J Lester to ascertain SID responsibility in Hfds C then AH contact

PLANNING RECORD

[191013 Land to the North of Ashperton Village Hall Ashperton Herefordshire](#) ,

Application for approval of reserved matters following Outline 152041 (Proposed residential development of 10 dwellings (amendment to original application)) for the approval of Appearance, Landscaping and Scale including details to address conditions 3, 5, 7, 9, 10, 14, 15, 16, 17, 18, 19, 21, 22 & 24)

PC Comment: The Parish Council object to the drainage proposals and the appearance and scale of the dwellings as being totally out of character with the existing properties in the village. They also wish to ensure that the flats/offices above the garages have conditions attached to them so they cannot become separate dwellings. It is also felt that the proposed number of car parking spaces allocated for the dwellings is not adequate.

HEREFORDSHIRE COUNCIL DECISION: ON HOLD DUE TO PHOSPHATES

[212011 – Little Tuston, Woodend, Herefordshire HR8 2RS](#) Proposed change of use of existing annexe to a separate C3 residential dwelling

PC Comment: The Parish Council have no objections

HEREFORDSHIRE COUNCIL DECISION: ON HOLD DUE TO PHOSPHATES

[P221286 Ashperton Holiday Park The Coach House Ashperton Ledbury Herefordshire HR8 2SE](#) Variation of condition 2 172069/F (Proposed 3 no additional holiday let chalets.) - Change roof covering.

PC Comment: The Parish Council have no comment to make.

HEREFORDSHIRE COUNCIL DECISION: REFUSED 28.6.2022

[P222728/N Whitwick Manor Lower Eggleton Ledbury Herefordshire HR8 2UE](#)

The erection of and the construction of an anaerobic digestion (AD) plant with associated facilities, including feedstock storage clamps; tanks; lagoons and wetland filtration system; and connection to the national gas grid, together with the installation of photovoltaic panels on buildings, a grain store and dryer and the construction of anew vehicular access to the A417.

PC Comment: The Parish Council object on traffic impact on the village grounds

HEREFORDSHIRE COUNCIL DECISION

A meeting of Trustees of Ashperton Village Hall (all parish councillors) immediately followed the parish council meeting

a) To Discuss Further Village Hall Improvements

Cllr Hammond has approached one company regarding toilet refurbishment but they do not seem interested so he is pursuing others. One quote is expected imminently

b) Review of Village Hall Trustees

RESOLUTION: All parish councillors to be added and removal of Paul Barnes

c) Financial Arrangements / Link to Village Events / Event charging & FOC Events

RESOLUTION: A separate village hall bank account is to be opened for village events. A new social committee will be set up as a sub committee of the village hall. There will be no charge for funeral wakes for villagers. Terms of Reference for sub committee to be produced by parish clerk

d) Flicks in the Sticks

The new equipment in the hall would allow for film nights. Each Flicks in the Sticks film hired incurs an £83 charge.

RESOLUTION: It was proposed to have a trial evening of a family film and ask the school to send out a flyer advertising film, date and time. Cllr Hammond will mention it to the school.

Meeting closed 21.25pm