

# ASHPERTON PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ

Tel: 01531 670036 website: <https://ashperton.org.uk>

## **Minutes of the Parish Council meeting held at Ashperton Village Hall on Thursday 28th July 2022 at 7.30pm**

**Present:-** Councillors Andrew Hammond (Chairman), Rowland Eustace, Emma Stevens and John Wyton

**In attendance:-**

Three Crosses Ward Councillor Jonathan Lester

**Members of the Public: 2**

The Chairman Cllr Hammond welcomed everyone to the meeting.

### **1. To Receive any Apologies for Absence and Note the Reason if required**

Cllr E James (no transport), Janet Chester – clerk (family emergency).

### **2. To Receive Nominations to Fill Councillor Vacancies by Co-Option**

Lindsay Coom was proposed by Cllr Wyton and seconded by Cllr Stevens. Jude Tector was proposed by Cllr Eustace and seconded by Cllr Stevens. The proposals were agreed unanimously and both candidates accepted their position and were co-opted.

RESOLUTION: The clerk will arrange the Declaration of Acceptance of Office Form and Register of Interests Form completion.

### **3. To Record any Declarations of Interest and Consider any Requests for Dispensations**

None.

### **4. To Consider Approval of Minutes of Parish Council meeting held 31st March 2022**

The minutes of the meeting held 26th May had been circulated and were APPROVED as a true and accurate account.

RESOLUTION: As the clerk was absent and has the hard copy the minutes could not be signed by the Chairman. They will be signed at the September meeting.

### **5. To Receive a Brief Report from Three Crosses Ward Councillor, Mr Jonathan Lester**

Ward Councillor Lester reported that a full council meeting will be held next day when he will attend as Chair of the Scrutiny Committee. Matters to be discussed:-

- Receive OFSTED report on Childrens Services
- Maylords Orchard new library proposals & revamped museum
- Cabinet meeting 21 July Brookfield Special School has received Govt funding for capital spending
- Waste Collection – new contract with black bin every three weeks

Cabinet meeting today discussion on 'phosphate levy' but may conflict with national scheme

The Council has submitted 'levelling up' bids for North Herefordshire, South Herefordshire and the County as a whole.

**6. Planning: NB: no paper copies of applications are available to view at the meeting unless specified**

- a) To Consider Planning Applications referred for comment: **(to be viewed online prior to the meeting)** none
- b) To Note Details of Decision Notices Received from Hereford Council: as per planning record – noted

Problem with refusal of Ashperton Holiday Park, refusal due to planning permission lapsed. Ward Cllr Lester agreed to stress that planning need to follow through with an enforcement notice (owner is continuing with build and if no action is taken will be immune from enforcement after 4 years and will have unconditional permission).

- c) To Discuss and Approve Response on Local Plan Consultation and Hierarchy Paper

A draft response was unanimously approved.

RESOLUTION: It was agreed that due to clerk absence and time restraints that the chairman will send the response to Herefordshire Council and also write to the chief executive expressing concerns.

**7. Public Participation Session for Local Residents to raise matters relevant to the council**

No matters raised

**8. Governance:**

- a) To Approve updated Standing Orders as advised by HALC

RESOLUTION: It was AGREED to adopt updated standing orders

**9. Finance:**

- a) To Note Finance Report and Bank Balances 28.6.22 £16530.03  
Cllr Eustace queried why the 'cash return' from the Jubilee event was not shown and suggested that perhaps it should go into the Village Hall account in lieu of hall hire

- b) To Agree Setting up Direct Debit for Flogas

RESOLUTION: It was AGREED to set up the direct debit.

- c) To Consider Payments of Outstanding Accounts
  - 000518: F Helme – Jubilee costs reimbursement - £410.32
  - 000519: Eyelid Productions – annual website fee - £100.00
  - 000520: J Chester – clerk salary June/July – as agreed plus expenses
  - 000521: Autela Payroll Services – Q1 - £66.32

RESOLUTION: All above invoices were approved for payment.

## **10. Highways/Footpaths:**

### **a) To Note any new Highway and Footpath Defects**

The 30mph sign in Heywood Lane still needs replacing. Footpath AP12 is in a poor state due to material being dumped.

### **b) To Discuss Progress on Speed Indicator Devices**

A solar powered indicator showing your speed and thank you / slow down was the preferred choice. The clerk has received a quote and will arrange a meeting with Balfour Beatty re installation locations. The clerk has explored grant opportunities with the Police & Crime Commissioner.

RESOLUTION: Ward Cllr Lester will ascertain responsibility for SID with Herefordshire Council reclaiming some matters from Balfour Beatty then Cllr Hammond will contact them for up to date information.

### **c) To Discuss Moles on The Green**

RESOLUTION: no action to be taken for the time being

## **11. Information Section / Correspondence / Discussion:**

### **a) To Receive Update on HM Platinum Jubilee Celebration**

The village jubilee celebration was very successful and considerable positive feedback had been received.

The clerk was not present no financial report not available.

### **b) To Review Information and Outstanding Actions**

Noted and updated.

## **12. Ashperton Village Hall**

### **a) To Discuss Hire Charge for Audio/Visual Equipment installed at the Hall**

RESOLUTION: It was agreed to not change for the time being

### **b) To Discuss Further Village Hall Improvements**

Cllr Hammond has approached one company regarding toilet refurbishment but they do not seem interested so he is pursuing others.

## **13. Reports: To receive any reports from meetings attended – none**

## **14. Training: To note any forthcoming training dates**

Cllrs Cooms, Stevens and Tector to attend new councillor training ASAP

## **15. To Raise Items for Next Scheduled Parish Council Meeting (no discussion)**

Jubilee Finance Report

## 16. To Confirm Date and Time of Next Scheduled Meeting as Thursday 29<sup>th</sup> September 2022

Meeting closed

Signed:..... Dated:.....

Chairman of the Parish Council

## Information Sheet

**DATES OF SCHEDULED MEETINGS** – (all held at Ashperton Village WI Hall at 7.30pm unless advised otherwise)  
Thursday 29<sup>th</sup> Sept, Thursday 24<sup>th</sup> November, Thursday 26<sup>th</sup> January, Thursday 30<sup>th</sup> March, Thursday 25<sup>th</sup> May

### PARISH CLERK UPDATE

Road defects reported to Locality Steward / Herefordshire Council via website  
Website updated  
Meeting with Locality Steward ref SIDS arranged  
Map of Ashperton Highways Boundaries obtained  
End of Year accounts submitted to External Auditor  
Notice of Public Rights Displayed  
Jubilee accounts completed

### GENERAL CORRESPONDENCE RECEIVED

Balfour Beatty – Locality briefings \*  
Balfour Beatty – Herefordshire Road Closure Notices \*  
Herefordshire Council – Local Plan Consultation \*  
Herefordshire Council – Repair Café grant funding Project\*  
Herefordshire Council – Rural Settlements Service & Environmental Survey \*  
Herefordshire Rural Hub – June & July newsletters \*  
Herefordshire Council – Talk Community Covid19 updates \*  
Herefordshire Council – Leaders Newsletter \*  
HALC – Information Corner & Training Diary \*  
West Mercia Police – Newsletter \*  
\* Circulated to Cllrs.

### **OUTSTANDING ACTIONS** - These are the consolidated actions outstanding after the last meeting:-

Meeting	Minute	Action	Status	Comments
Sept 2017	9.2	RE	ongoing	Contact Cricket Club re installation of footpath gate
Jan 2020	6	All	ongoing	All footpaths to be checked and repairs made as required
Sept 2021	9c	clerk	complete	Obtain firm quote for SID and liaise with Balfour Beatty re location
Sept 2021	10c	All	ongoing	Carry out weekly checks on defibrillator status (Pads expiry date 09/2024)
March 2022	11c	AH	ongoing	Investigate costs of disabled toilet installation and report at next meeting
March 2022	9a	clerk	ongoing	chase landowner about dangerous manhole cover in Dognall Lane
May 2022	13f	clerk	complete	add audio-visual equipment to Insurance Policy
May 2022	14a	clerk	requested	request 3 single and 1 double footpath signs
May 2022	14a			latch post out of church needs replacing
May 2022	14a	clerk	requested	new footpath sign needed in church car park
May 2022	14a	clerk	reported	30mph sign in Heywood Lane needs replacing CAS847796K2D8B9 11123874

### **PLANNING RECORD**

[191013 Land to the North of Ashperton Village Hall Ashperton Herefordshire](#) ,

Application for approval of reserved matters following Outline 152041 (Proposed residential development of 10 dwellings (amendment to original application)) for the approval of Appearance, Landscaping and Scale including details to address conditions 3, 5, 7, 9, 10, 14, 15, 16, 17, 18, 19, 21, 22 & 24)

**PC Comment:** The Parish Council object to the drainage proposals and the appearance and scale of the dwellings as being totally out of character with the existing properties in the village. They also wish to ensure that the flats/offices above the garages have conditions attached to them so they cannot become separate dwellings. It is also felt that the proposed number of car parking spaces allocated for the dwellings is not adequate.

**HEREFORDSHIRE COUNCIL DECISION:** ON HOLD DUE TO PHOSPHATES

[P212403FH - Drews Orchard Ashperton Ledbury Herefordshire HR8 2RY](#), Proposed single storey extension and a garden studio.

**PC Comment:** The Parish Council have no objections

**HEREFORDSHIRE COUNCIL DECISION:** GRANTED 17.9.2021

[212011 – Little Tuston, Woodend, Herefordshire HR8 2RS](#) Proposed change of use of existing annexe to a separate C3 residential dwelling

**PC Comment:** The Parish Council have no objections

**HEREFORDSHIRE COUNCIL DECISION:** ON HOLD DUE TO PHOSPHATES

[P221286 Ashperton Holiday Park The Coach House Ashperton Ledbury Herefordshire HR8 2SE](#) Variation of condition 2 172069/F (Proposed 3 no additional holiday let chalets.) - Change roof covering.

**PC Comment:** The Parish Council have no comment to make.

**HEREFORDSHIRE COUNCIL DECISION:** REFUSED 28.6.2022