

# ASHPERTON PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ  
Tel: 01531 670036 website: <https://ashperton.org.uk>

## **Minutes of the Parish Council meeting held online via Zoom on Wednesday 30<sup>th</sup> September 2020 at 7.30pm**

### **Present:-**

Councillors Rowland Eustace, Andrew Hammond (Chairman), Eleanor James, Nancy Nicklin and John Wyton

### **In attendance:-**

Three Crosses Ward Councillor Jonathan Lester  
Janet Chester – Parish Clerk

### **Members of the Public: 0**

The Chairman Cllr Hammond welcomed everyone to the meeting.

### **1. To Accept any Apologies for Absence and Note the Reason**

None

### **2. To Record any Declarations of Interest and Consider any Requests for Dispensations**

None.

### **3. To Consider Approval of Minutes of Parish Council meeting held 29<sup>th</sup> July 2020**

The minutes of the meeting held 29<sup>th</sup> July were APPROVED as a true and accurate account and duly signed by the Chairman. The Chairman will forward the signed copy to the clerk.

### **4. To Receive a Brief Report from Three Crosses Ward Councillor, Mr Jonathan Lester**

Ward Cllr Lester spoke about

- Herefordshire Council borrowing to cover flood damage
- Ongoing review process for market towns highway speed changes
- Financial Performance of Herefordshire Council
- Review of Balfour Beatty Contract
- Corporate Parenting Strategy
- Talk Communities Initiative
- Minerals and Waste Local Plan Consultation
- Government White Paper on Planning

### **5. Public Participation Session for Local Residents to raise matters relevant to the Parish Council** (Please note: Decisions cannot be made on items not on the agenda) *This item to be limited at the discretion of the chairman*

None.

### **6. Planning: NB: no paper copies of applications are available to view at the meeting unless specified**

- a) To Consider Planning Applications referred for comment: **(to be viewed online prior to the meeting)**

None.

- b) To Note Details of Decision Notices Received from Hereford Council: as per planning record
- c) To Decide Response to Planning for the Future White Paper and Neighbourhood Planning Consultation

RESOLUTION: Cllr Hammond will draft a response and circulate to all for comment

- d) To Discuss Herefordshire Council Localism Act Community Right to Bid – Hopton Arms

This was discussed at length

RESOLUTION: No action to be taken by the Parish Council

## 7. Governance:

- a) To Remind Councillors of General Data Protection Regulations

The clerk reminded councillors that they should not be holding or using email addresses unless they have received specific consent of the owner of the email address.

## 8. Finance:

- a) To Note Finance Report and Bank Balances as at 2nd September 2020 £12989.49

- b) To Note and Agree New National Pay Scales & Holiday Entitlement for Clerk

New salary pay scales have been issued by NALC/HALC. It was RESOLVED to pay the clerk at new salary scale point 23, 7 hours per week backdated to April 2020. Minimum annual paid leave is twenty two days with a further three days after five years of continuous service.

- c) To Discuss 2021-2022 Budget & Parish Precept Requirement

The clerk had prepared a draft budget which was discussed. The Parish council are minded to request a precept of £9250 for 2021-2022 but the final decision will be made at the December Parish Council meeting

- d) To Consider Payments of Outstanding Accounts

000485: Zurich Municipal – Annual Insurance - £538.12

000486: J Chester clerk salary August & Sept as agreed plus expenses

000487: Autela Payroll Services Ltd – Payroll Q2 - £51.25

RESOLVED : All the above invoices were APPROVED for payment

## 9. Highways/Footpaths:

- a) To Note any new Highway and Footpath Defects

Balfour Beatty have put a ditch crossing on Footpath AP13. Cllr Eustace has spoken to the Ramblers Association about the possible footpath around the fishing lakes. The clerk is to speak to Balfour Beatty PROW for advice.

**10. Information Section / Correspondence / Discussion:**

- a) To Review Information and Outstanding Actions  
Noted and updated.

**11. Ashperton Village Hall**

- a) To Agree Hall Re-opening documents/forms –
- i. Risk Assessment for Opening of the Village Hall including means of mitigation of identified risks and operational arrangements;
  - ii. Conditions of Hire Form / Hirer Questionnaire Form
  - iii. Online Booking Form

RESOLUTION: The above were AGREED

- b) (Subject to above) To agree a Timetable for re-opening of the Hall and draft letter to regular users.

RESOLUTION: It was AGREED to aim for a re-opening date of Monday 26<sup>th</sup> October for permitted activities within the current Government Covid-19 guidelines.

**12. To Raise Items for next scheduled Parish Council Meeting (no discussion)**

Budget / Precept

**13. To Confirm Date and Time of Next Scheduled Meeting - Wednesday 25<sup>th</sup> November 2020 at 7.30pm**

Meeting closed 21.25pm

Signed:..... Dated:.....

**Chairman of the Parish Council**

## Information Sheet

**DATES OF SCHEDULED MEETINGS – (all held at Ashperton Village WI Hall at 7.30pm unless advised otherwise)**

2020- TBA dates of online meetings via Zoom during Covid-19 restrictions

**PARISH CLERK UPDATE**

- Road defects reported to Locality Steward / Herefordshire Council via website
- Website updated
- Safer Roads Partnership contacted ref Community Speedwatch
- Nat West confirmed Village Hall Bank Mandate changes have been completed
- Charity Commission updated with Village Hall committee members

**GENERAL CORRESPONDENCE RECEIVED**

- Balfour Beatty – Weekly Locality briefings \*
- Balfour Beatty – Herefordshire Road Closure Notices \*
- Herefordshire Rural Hub – August & September newsletters \*
- HALC – Information Corner & Covid-19 advice \*
- Herefordshire Council – Community Venue Government Covid-19 Advice \*

- Herefordshire Council NDP Team – Planning for the Future White Paper & Neighbourhood Planning \*

\* Circulated to Cllrs.

**OUTSTANDING ACTIONS** - These are the consolidated actions outstanding after the last meeting:-

Meeting	Minute	Action	Status	Comments
Sept 2017	9.2	RE	Ongoing	Contact Cricket Club re installation of footpath gate
Aug 2018	12c	AH	Complete	Village Hall Keyholders contacts to be put on notice
Nov 2019	10c	RE	ongoing	board/window
Nov 2019	10d	clerk	ongoing	Footpath AP6 to have a drainage channel installed Clerk to place notice in parish magazine re salt/grit storage
Jan 2020	6	All	ongoing	All footpaths to be checked and repairs made as required
Jan 2020	10b	clerk	reported	Potholes to be repaired <a href="#">CAS759752C0N5D6 Job 41246082</a>
Jan 2020	11	clerk	ongoing	Drain clearing <a href="#">CAS760574Z4R7N7</a> Arrange meeting with Locality Steward & Safer Road Partnership
Jan 2020	11c	clerk	completed	Send letter to residents asking to cut back trees/hedges
Jan 2020	12c	clerk		along A417 Put notice in parish magazine asking for volunteer cleaners
Jan 2020	12c	clerk		for village hall Update website to include "Whats On" calendar and village hall booking form

### **PLANNING RECORD**

[191013 Land to the North of Ashperton Village Hall Ashperton Herefordshire](#) ,

Application for approval of reserved matters following Outline 152041 (Proposed residential development of 10 dwellings (amendment to original application)) for the approval of Appearance, Landscaping and Scale including details to address conditions 3, 5, 7, 9, 10, 14, 15, 16, 17, 18, 19, 21, 22 & 24)

**PC Comment:** The Parish Council object to the drainage proposals and the appearance and scale of the dwellings as being totally out of character with the existing properties in the village. They also wish to ensure that the flats/offices above the garages have conditions attached to them so they cannot become separate dwellings. It is also felt that the proposed number of car parking spaces allocated for the dwellings is not adequate.

#### **HEREFORDSHIRE COUNCIL DECISION:**

[200614 – Land adjacent No1 The Ryders, Church Lane, Ashperton, HR8 2SP](#) – Proposed new dwelling (Re-consultation as plans and supporting documents amended)

#### **PC Comment:**

#### **HEREFORDSHIRE COUNCIL DECISION:**

[201343 – 40 Ashperton Road, Ashperton, Ledbury, HR8 2RY](#) – Removal of existing outbuilding and proposed single storey rear and side extension

**PC Comment:** The Parish Council have no objections.

#### **HEREFORDSHIRE COUNCIL DECISION:** GRANTED 24.6.2020

[P202367/V - 1 The Ryders, Ashperton, HR8 2SP](#) Application for a Lawful Development Certificate for the provision of a twin mobile home (not operational development) within the garden of the residential property for use as additional family accommodation (not material change of use). **ADVICE ONLY PC NOT CONSULTED**

HEREFORDSHIRE COUNCIL DECISION: Granted 14.9.2020

[P202984 - Land adjacent The Ditch 44 Ashperton Road Ashperton Ledbury Herefordshire](#) , Application for approval of details reserved by conditions 10 & 11 attached to planning permission 182827 **ADVICE ONLY PC NOT CONSULTED**