

ASHPERTON PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ
Tel: 01531 670036 website: <https://ashperton.org.uk>

Minutes of the Parish Council meeting held at Ashperton Village Hall on Thursday 29th November 2018 at 7.30pm

Present:-

Councillors Rowland Eustace (chairman), Paul Barnes, Andrew Hammond, Freda Helme, Eleanor James and John Wyton

In attendance:-

Three Crosses Ward Councillor Jonathan Lester
Janet Chester – Parish Clerk

Members of the Public: 0

The Chairman Cllr Eustace welcomed everyone to the meeting.

1. To Accept any Apologies for Absence and Note the Reason

None

2. To Record any Declarations of Interest and Consider any Requests for Dispensations

None

3. Councillor Vacancies – To Note Councillor Vacancies and To Receive any Nominations for Co-Option

There remains one vacancy on the parish council. Councillors will spread the word.

4. To Consider Approval of Minutes of Parish Council meeting held 26th September 2018

RESOLUTION / ACTION: The minutes were approved as a true and accurate record and duly signed by the chairman.

5. To Receive a Brief Report from Three Crosses Ward Councillor, Mr Jonathan Lester

Cllr Lester advised that at a General Scrutiny Committee meeting on 30th November Herefordshire Council Budget proposals will be discussed. The proposal is for a 4.9% increase in council tax (2.9% general, 2% ringfenced for adult social care ASC). The councils general net budget is £149m, £56m is for ASC, £27m children and families. It costs £50k per looked after child per year currently there are 329 in the county. The Parish Council Summit in October was well attended by 77 parish councillors and deemed a success so the next summit will be on 24th January 2019 with less presentations and more discussions. Many meetings are taking place discussing the university investment proposals, infrastructure and jobs and the support Herefordshire Council give it.

6. Public Participation Session for Local Residents to raise matters relevant to the Parish Council

(Please note: Decisions cannot be made on items not on the agenda) *This item to be limited at the discretion of the chairman*

None.

7. Planning: NB: no paper copies of applications are available to view at the meeting unless specified

a) To Consider Planning Applications referred for comment: **(viewed online prior to the meeting)**
None.

b) To Note Details of Decision Notices Received from Hereford Council: as per planning record below.

8. To Receive an Update on Ashperton Neighbourhood Development Plan

a) To Approve Documents for NDP submission to Herefordshire Council

The wording and layout of all the documents was approved.

RESOLUTION / ACTION: All documents will be submitted to Herefordshire Council by the clerk.

9. Finance:

a) To Decide the Parish Budget and Precept Requirement for 2019-2020

RESOLUTION / ACTION: This was discussed in detail and the Parish Council are to request £9000.

b) To Note Finance Report and Bank Balances

RESOLUTION / ACTION: Finance Report Noted. Bank Balance as at 6th November 2018 £10703.11.

c) To Consider Payments of Outstanding Accounts

000447: J Chester – clerk salary Oct/Nov and expenses – as agreed

000445: HMRC – PAYE Oct/Nov - £60.60

RESOLUTION / ACTION: All payments above APPROVED

10. Highways/Footpaths:

a) To Note Weekly Reports from Balfour Beatty Locality Steward

Noted.

b) To Note any new Highway and Footpath Defects and work for the Lengthsman

All road signs need the vegetation removed so that they can be seen clearly. Potholes by The Castle and school need repair. The pavements need sweeping and clearing of weeds followed by the drains throughout the village being cleared. The culvert on the end of Ashperton Wood has not been cleared yet. Road surface repairs have been done through the north end of the village but it is hoped that the south end to the Trumpet are also be in Herefordshire Council's plans.

RESOLUTION / ACTION: The clerk will chase the repair of these defects.

c) To Decide Footpath Materials Required to use up remaining P3 Grant

RESOLUTION / ACTION: The clerk will check how much grant is left and order kissing gates and posts.

11. Information Section / Correspondence / Discussion:

a) To Review Information and Outstanding Actions

RESOLUTION / ACTION: Reviewed and updated

b) To Discuss Phone Box Restoration Quote

The clerk has received a estimate quote of £600-£800. Paint and undercoat has already been purchased to restore the phone box. The phone box needs painting inside and out and a plastic panel at the top replaced. The work needs doing when the weather is warmer and dry.

RESOLUTION / ACTION: Deferred.

c) To Consider if Fuel Poverty is an issue in the parish.

RESOLUTION / ACTION: It was decided that this was not thought to be an issue. Information will be displayed on the notice board and website should residents wish to obtain help.

12. Ashperton Village Hall

a) Village Hall Bank Mandate

Changes to the signatories were agreed and the clerk and signatories will take their ID along to to the bank to complete the bank mandate requirements.

RESOLUTION / ACTION: The mobile bank van visits town on a Monday lunchtime. The clerk will check that the van can arrange for identity documents to be approved and email all signatories and arrange a mutually convenient time for all.

b) To Obtain signatures on cheque payments

All signatures are now obtained. The contact address for the village hall is to be changed to the same as the parish council.

c) To Consider Energy Provider for the Hall

RESOLUTION / ACTION: The clerk will contact Richard Timney at Community First for advice.

13. Reports: To receive any reports from meetings attended

Cllr Eustace attended the Parish Council Summit Meeting.
The Clerk attended the HALC Conference and AGM and the HALC Eastern Area meeting

14. Training: To note any forthcoming training dates

Cllr Hammond will attend a meeting about village halls on 11th December.
Cllr Helme will attend a HALC Training Course "Risky Business"

15. To Raise items for next scheduled Parish Council Meeting (no discussion)

- Neighbourhood Development Plan
- Phone Box

16. To Confirm Dates and Time of Ordinary Meetings for the ensuing year

2019 – Wednesday 30th January, Wednesday 27th March, Wednesday 15th May (TBC)

The chairman declared the meeting closed at 8.58pm

Signed:.....
Chairman

Dated:.....

Information Sheet

DATES OF SCHEDULED MEETINGS 2018 – (all held at Ashperton Village WI Hall at 7.30pm unless advised otherwise)

2018 - Thurs 29th November

2019 – Wed 30th January, Wed 27th March, Wed 15th May (TBC)

PARISH CLERK UPDATE

- Road defects reported to Locality Steward / Herefordshire Council via website
- Website updated
- NDP Support work undertaken
- 2019-20 Budget Prepared

GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings *
- Balfour Beatty – Herefordshire Road Closure Notices *
- Balfour Beatty – Trumpet & Storesbrook Road Closures *
- Herefordshire Rural Hub – October & November newsletters *
- HALC – Training Diary *
- HALC – Information Corner *
- HALC - Annual Conference & AGM 17 Nov *
- HALC – Eastern Area Meeting 21st Nov *
- Herefordshire Council – Invitation to PC summit 17th October *
- Herefordshire Council – Invitation to NMiTE Inauguration 19th Oct *
- Herefordshire Council – Volunteering Opportunities *
- Herefordshire Council – Travellers Sites Additional Consultation *
- Herefordshire Council – Christmas Waste Collections *
- Herefordshire Council – Future of Museums, Libraries & Archive Services *
- Herefordshire Council – Cabinet Updates 4 & 24 Oct *
- Herefordshire Council – Change in Parish Liaison *
- Herefordshire Council – Remembrance Sunday Programme of Events *
- Herefordshire Council – Hereford Area Plan Housing & Employment Sites *
- Herefordshire Council – One Community LGAA/NALC Guide *

* Circulated to Cllrs.

OUTSTANDING ACTIONS - These are the consolidated actions outstanding after the last meeting:-

Meeting	Minute	Action	Status	Comments
Sept 2017	9.2	RE	Ongoing	Contact Cricket Club re installation of footpath gate
Aug 2018	11b	clerk	Ordered	Order metal signpost for AP26
Aug 2018	12b	clerk	Complete	Obtain quote for painting phone box
Aug 2018	12c	?		Village Hall Keyholders contacts to be put on notice board
Aug 2018	12e	clerk	Ongoing	Arrange Defib Service Contract

PLANNING RECORD

App.No.173579 Land Adjacent to Peascroft, Ashperton, Ledbury, HR8 2RY Proposed 2 x three bedroom houses

PC Comment PC no objections to principle but expressed concerns

HEREFORDSHIRE COUNCIL DECISION GRANTED

App.No.173678 The Farm, Ashperton, Ledbury, HR8 2RY Proposed stable building, to include 12 individual stables and one foaling stable, tack room and feed room

PC Comment PC support this application

HEREFORDSHIRE COUNCIL DECISION GRANTED

App.No.173679 The Farm, Ashperton, Ledbury, HR8 2RY Proposed one and a half storey 3 bedroom farmhouse and access roadway

PC Comment PC support this application

HEREFORDSHIRE COUNCIL DECISION GRANTED

App No. 182100 Annexe at Woodend Farm, Woodend, HR8 2RS Application for removal of condition 7 of planning permission N072911/F for Conversion of barn to annexe accommodation. To allow annexe to be sold separately.

P C Comment: No objections

HEREFORDSHIRE COUNCIL DECISION GRANTED 22.10.18

App No. 182259 School House, Ashperton, HR8 2SE Proposed two storey side extension

P C Comment:**HEREFORDSHIRE COUNCIL DECISION** GRANTED 8.8.18**App No: 182827 Land adj. The Ditch, 44 Ashperton Road** Proposed new build cottage style building**P C Comment:** PC no objections**HEREFORDSHIRE COUNCIL DECISION** GRANTED 15.10.18