

# ASHPERTON PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ  
Tel: 01531 670036 website: <https://ashperton.org.uk>

## Minutes of the Parish Council meeting held at Ashperton Village Hall on Wednesday 26<sup>th</sup> September 2018 at 7.30pm

### Present:-

Councillors Rowland Eustace (chairman), Freda Helme, Eleanor James and John Wyton

### In attendance:-

Three Crosses Ward Councillor Jonathan Lester  
Janet Chester – Parish Clerk

### Members of the Public: 0

The Chairman Cllr Eustace welcomed everyone to the meeting.

#### 1. To Accept any Apologies for Absence and Note the Reason

Cllr Andrew Hammond (holiday) and Cllr Paul Barnes (illness)

#### 2. To Record any Declarations of Interest and Consider any Requests for Dispensations

None

#### 3. Councillor Vacancies – To Note Councillor Vacancies and To Receive any Nominations for Co-Option

There remains one vacancy on the parish council. Councillors will spread the word.

#### 4. To Consider Approval of Minutes of Parish Council meeting held 1<sup>st</sup> August 2018

**RESOLUTION / ACTION:** The minutes were approved as a true and accurate record and duly signed by the chairman.

#### 5. To Receive a Brief Report from Three Crosses Ward Councillor, Mr Jonathan Lester

Cllr Lester did not attend the meeting. Please note he forwarded his apologies to the clerk the following day.

#### 6. Public Participation Session for Local Residents to raise matters relevant to the Parish Council (Please note: Decisions cannot be made on items not on the agenda) *This item to be limited at the discretion of the chairman*

None.

#### 7. Planning: NB: no paper copies of applications are available to view at the meeting unless specified

##### a) To Consider Planning Applications referred for comment: **(viewed online prior to the meeting)** **182827 – Land adj. The Ditch, 44 Ashperton Road, Ashperton**

Proposed new build cottage style building

**RESOLUTION / ACTION:** The Parish Council have no objections to this planning application

##### b) To Note Details of Decision Notices Received from Hereford Council: as per planning record below.

## 8. To Receive an Update on Ashperton Neighbourhood Development Plan

### a) To Approve Documents for NDP submission to Herefordshire Council

The wording of all the documents was approved. Andrew Tector is to be chased for the photo's to complete the documents.

**RESOLUTION / ACTION:** Once photos have been received all documents will be submitted to Herefordshire Council by the clerk.

## 9. Finance:

### a) To Consider the Parish Budget and Precept Requirement for 2019-2020

**RESOLUTION / ACTION:** This was discussed in detail and the Parish Council are minded to request £7500, the final decision will be reached at the November meeting.

### b) To Note Finance Report and Bank Balances

**RESOLUTION / ACTION:** Finance Report Noted. Bank Balance as at 6<sup>th</sup> September 2018 £8490.11.

### c) To Consider Payments of Outstanding Accounts

000442: Zurich Municipal – Annual Insurance - £493.20  
 000443: HALC – Audit Answers Training Course - £36.00  
 000444: J Chester – clerk salary Aug/Sept and expenses – as agreed  
 000445: HMRC – PAYE Aug/Sept - £60.40  
 000446: Autela Group Ltd – Payroll Services Q2 - £46.80

**RESOLUTION / ACTION:** All payments above APPROVED

## 10. Highways/Footpaths:

### a) To Note Weekly Reports from Balfour Beatty Locality Steward

Noted.

### b) To Note any new Highway and Footpath Defects and work for the Lengthsman

All road signs need the vegetation removed so that they can be seen clearly. Potholes by The Castle and school need repair. The pavements need sweeping and clearing of weeds followed by the drains throughout the village being cleared. A new ditch crossing has been completed on the AP13 footpath where it crosses over to Little Tarrington. Road surface repairs have been done through the north end of the village but it is hoped that the south end to the Trumpet are also be in Herefordshire Council's plans.

**RESOLUTION / ACTION:** The clerk will report these defects.

### c) To Discuss Herefordshire Council Pothole Repair & Public Realm Services

The Parish Council has been invited to comment on the above.

**RESOLUTION / ACTION:** The clerk will return the comments that pothole repairs do not last and need further attention within six months. Also why cannot all potholes in a section of road be repaired regardless of depth/size at the same time, rather than incurring the extra time/money to revisit the same stretch of road a couple of weeks later.

## 11. Information Section / Correspondence / Discussion:

**a) To Review Information and Outstanding Actions****RESOLUTION / ACTION:** Reviewed and updated**b) Phone Box Restoration**

The clerk has requested but not received the quote. Paint and undercoat has already been purchased to restore the phone box. The phone box needs painting inside and out and a plastic panel at the top replaced.

**RESOLUTION / ACTION:** Due to the work needing to be completed before the weather deteriorates the clerk was authorised to give the go ahead provided the quote was under £300.

**c) Village Hall Bank Mandate**

Changes to the signatories were agreed and the clerk and signatories will take their ID along to to the bank to complete the bank mandate requirements.

**RESOLUTION / ACTION:** The mobile bank van visits town on a Monday lunchtime. The clerk will email all signatories and arrange a mutually convenient time for all.

**12. Reports:** To receive any reports from meetings attended

None.

**13. Training:** To note any forthcoming training dates

Cllrs Eustace and Helme will attend the Parish Council Summit on 17<sup>th</sup> October.

**14. To Raise items for next scheduled Parish Council Meeting (no discussion)**

- Neighbourhood Development Plan
- Phone Box
- 2019/20 Precept

**15. To Decide Dates and Time of Ordinary Meetings for the ensuing year**

2018 - Thursday 29<sup>th</sup> November (amended date)

2019 – Wednesday 30<sup>th</sup> January, Wednesday 27<sup>th</sup> March, Wednesday 15<sup>th</sup> May (TBC)

The chairman declared the meeting closed at 8.30pm

Signed:.....  
Chairman

Dated:.....

## Information Sheet

### **DATES OF SCHEDULED MEETINGS 2018 – (all held at Ashperton Village WI Hall at 7.30pm unless advised otherwise)**

2018 - Thurs 29<sup>th</sup> November

2019 – Wed 30<sup>th</sup> January, Wed 27<sup>th</sup> March, Wed 15<sup>th</sup> May (TBC)

- Road defects reported to Locality Steward / Herefordshire Council via website
- Website updated
- NDP Support work undertaken
- 2019-20 Budget Prepared

#### GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings \*
- Balfour Beatty – Road Closure Notices \*
- Balfour Beatty – Parish Footpath Officers Briefing Notes Q&A \*
- Herefordshire Rural Hub – Aug & Sept newsletters \*
- HALC – Training Sessions \*
- Herefordshire Council – Invitation to PC summit 17<sup>th</sup> October \*
- Herefordshire Council – Invitation to NMiTE Inauguration 19<sup>th</sup> Oct \*
- Herefordshire Council – Draft Children & Young People Consultation \*
- Herefordshire Council – Publication of Annual Fire Authority Report 2018-19 \*
- Herefordshire Council – Hereford Area Plan Housing and Employment Sites \*
- Herefordshire Council – Pothole Repair and Public Realm Services Consultation \*
- Herefordshire Council – Cabinet Updates 2 Aug & 19 Sept \*
- Herefordshire Council – Train to be an Interpreter \*
- Herefordshire Council – Remembrance Sunday Programme of Events \*
- Herefordshire Council – Digital Support \*
- HCCLH – Community Led Housing \*

\* Circulated to Cllrs.

#### OUTSTANDING ACTIONS - These are the consolidated actions outstanding after the last meeting:-

Meeting	Minute	Action	Status	Comments
Sept 2017	9.2	RE	Ongoing	Contact Cricket Club re installation of footpath gate
Aug 2018	11b	clerk	Ordered	Order metal signpost for AP26
Aug 2018	12b	clerk	Ongoing	Obtain quote for painting phone box
Aug 2018	12c	?		Village Hall Keyholders contacts to be put on notice board
Aug 2018	12d	clerk	Complete	Find out when Nat West van in Ledbury (new Bank Sigs)
Aug 2018	12e	clerk	Ongoing	Arrange Defib Service Contract

#### PLANNING RECORD

**App.No. 172538 Budding Cottage, Ashperton, HR8 2TA** RETROSPECTIVE 4 stables, 2 foaling boxes and a hay barn.

**PC Comment** PC object

**HEREFORDSHIRE COUNCIL DECISION:** GRANTED

**App.No. 173180 The Hawthorns, Ashperton, HR8 2RY** Proposed conversion of detached double garage to ancillary living accommodation annexe

**PC Comment** PC support this application

**HEREFORDSHIRE COUNCIL DECISION** GRANTED

**App.No.173579 Land Adjacent to Peascroft, Ashperton, Ledbury, HR8 2RY** Proposed 2 x three bedroom houses

**PC Comment** PC no objections to principle but expressed concerns

**HEREFORDSHIRE COUNCIL DECISION** GRANTED

**App.No.173678 The Farm, Ashperton, Ledbury, HR8 2RY** Proposed stable building, to include 12 individual stables and one foaling stable, tack room and feed room

**PC Comment** PC support this application

**HEREFORDSHIRE COUNCIL DECISION** GRANTED

**App.No.173679 The Farm, Ashperton, Ledbury, HR8 2RY** Proposed one and a half storey 3 bedroom farmhouse and access roadway

**PC Comment** PC support this application

**HEREFORDSHIRE COUNCIL DECISION** GRANTED

**App.No. 180147 Land to the South West of Holmlea, Ashperton, HR8 2RZ** Outline application for 2 dwellings and amendments to the existing access to improve highway safety **PC Comment:** The Parish Council object to this application.

**HEREFORDSHIRE COUNCIL DECISION:** WITHDRAWN

**App No. 180585 Croft Orchard, Ashperton, HR8 2RY** Proposed ancillary garden studio

**PC Comment:** PC support this application

**HEREFORDSHIRE COUNCIL DECISION** GRANTED

**App No. 182100 Annexe at Woodend Farm, Woodend, HR8 2RS** Application for removal of condition 7 of planning permission N072911/F for Conversion of barn to annexe accommodation. To allow annexe to be sold separately.

**P C Comment:** No objections

**HEREFORDSHIRE COUNCIL DECISION**

**App No. 182259 School House, Ashperton, HR8 2SE** Proposed two storey side extension

**P C Comment:**

**HEREFORDSHIRE COUNCIL DECISION** GRANTED