

# ASHPERTON PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ

Tel: 01531 670036 website: <https://ashperton.org.uk>

## Minutes of the Parish Council meeting held on Wednesday 1<sup>st</sup> August 2018 at 7.30pm

### Present:-

Councillors Rowland Eustace (chairman), Andrew Hammond, Freda Helme and John Wyton

### In attendance:-

Three Crosses Ward Councillor Jonathan Lester  
Janet Chester – Parish Clerk

**Members of the Public:** 1 – Eleanor James

The Chairman Cllr Eustace welcomed everyone to the meeting.

### 1. To Accept any Apologies for Absence and Note the Reason

None

### 2. To Record any Declarations of Interest and Consider any Requests for Dispensations

None

### 3. Councillor Vacancies – To Note Councillor Vacancies and To Receive any Nominations for Co-Option

There are currently two vacancies on the parish council. Eleanor James was unanimously co-opted back onto the parish council. She accepted and signed the Declaration of Acceptance and other required forms.

### 4. To Remind Councillors to review their Register of Interests held with Herefordshire Council and update if necessary

**RESOLUTION / ACTION:** Noted

### 5. To Consider Approval of Minutes of Parish Council meetings held 30<sup>th</sup> May 2018

**RESOLUTION / ACTION:** The minutes were approved as a true and accurate record and duly signed by the chairman.

### 6. To Receive a Brief Report from Three Crosses Ward Councillor, Mr Jonathan Lester

Cllr Lester reported that during the recent local democracy week he met with local children to discuss politics, Herefordshire Council and answer any questions they had. The recent Herefordshire Council Budget Consultation meeting was well attended. As Council Leader Cllr Lester wants greater communication with parish councils and has arranged for cabinet briefings to be sent to all parish clerks for circulation to councillors. At the cabinet meeting on 13<sup>th</sup> July capital expenditure was decided and a motion was discussed that all remand cases are now heard in Kidderminster not Hereford. Cllr Lester is to write to the Lord Chancellor outlining the inconvenience for Herefordshire residents. The route of the Hereford bypass has been decided, the red route considered the best option given environmental impact and constraints. Ward Cllr Lester has visited 10 Downing Street and met the Prime Minister.

Ward Cllr Lester was asked when the report on the A4172 speed would be finished. He was also asked if Herefordshire Council has a strategy for developing infrastructure and schools in Ledbury with the proposed housing developments.

**7. Public Participation Session for Local Residents to raise matters relevant to the Parish Council**  
(Please note: Decisions cannot be made on items not on the agenda) *This item to be limited at the discretion of the chairman*

None.

**8. Planning: NB: no paper copies of applications are available to view at the meeting unless specified**

a) To Consider Planning Applications referred for comment: **none (to be viewed online prior to the meeting)**

b) To Note Details of Decision Notices Received from Hereford Council: as per planning record below.

**9. To Receive an Update on Ashperton Neighbourhood Development Plan**

A formal six week Regulation 14 consultation has been undertaken and ended on 26<sup>th</sup> June. Any comments received have been analysed. A Basic Conditions Statement and final Neighbourhood Development Plan are being prepared and habitat assessments requested before being agreed at a parish council meeting and out forward for Regulation 16 consultation followed by examination and referendum.

**10. Finance:**

a) To Consider the Internal Auditors Report on the End of Year 2017-18 Accounts

Mrs Paula Badham had audited the accounts and reported no problems.

b) To Note Finance Report and Bank Balances

**RESOLUTION / ACTION:** Finance Report Noted. Bank Balance as at 6<sup>th</sup> July 2018 £9575.56

c) To Consider Payments of Outstanding Accounts

000439: Autela Group Ltd – Payroll Services Q1 - £46.80

000440: J Chester – clerk salary June/July and expenses – as agreed

000441: HMRC – PAYE June/July - £118.00

**RESOLUTION / ACTION:** All payments above APPROVED

**11. Highways/Footpaths:**

a) To Note Weekly Reports from Balfour Beatty Locality Steward

Noted.

b) To Note any new Highway and Footpath Defects and work for the Lengthsman

Herefordshire Council received queries - footpath AP34 needs regular strimming as it often becomes overgrown, and footpath AP22 needs a signpost re-instating near the road U66205. A new metal signpost is needed for footpath AP26 opposite Hopton House / Buddings Cottage drive.

**RESOLUTION / ACTION:** The clerk will order materials.

**12. Information Section / Correspondence / Discussion:**

a) To Review Information and Outstanding Actions

**RESOLUTION / ACTION:** Reviewed and updated

b) Phone Box Restoration

Paint has been purchased to restore the phone box but the people who offered to do the work are now unable to do it.

**RESOLUTION / ACTION:** The clerk will ask a local tradesman for a quote to paint the telephone box.

c) Village Hall Keyholders

**RESOLUTION / ACTION:** A note of keyholders names and addresses will be placed in the notice board and village hall window.

d) Village Hall Bank Mandate

**RESOLUTION / ACTION:** Changes to the signatories were agreed and the clerk will find out when the Bank Van visits town so that new signatories can take their ID along to complete requirements.

e) Defibrillator Maintenance

**RESOLUTION / ACTION:** It was AGREED to sign up to an AED service contract at a cost of around £10 per month to ensure that the defibrillator was always working. The clerk will arrange.

**13. Reports:** To receive any reports from meetings attended

Cllrs Eusatce and Helme and the clerk attended the HALC Eastern Area AGM meeting. New officers were elected. Cllr Helme remains a representative on the county HALC executive committee. Cllr Eustace attended a footpath officers meeting arranged by Balfour Beatty.

**14. Training:** To note any forthcoming training dates

None.

**15. To Raise items for next scheduled Parish Council Meeting (no discussion)**

- Neighbourhood Development Plan
- Phone Box
- 2019/20 Precept

**16. To Decide Dates and Time of Ordinary Meetings for the ensuing year**

2018 - Wednesday 26<sup>th</sup> September, Wednesday 28<sup>th</sup> November

2019 – Wednesday 30<sup>th</sup> January, Wednesday 27<sup>th</sup> March, Wednesday 29<sup>th</sup> May (TBC)

The chairman declared the meeting closed at 8.57pm

Signed:.....  
Chairman

Dated:.....

## Information Sheet

### **DATES OF SCHEDULED MEETINGS 2018 – (all held at Ashperton Village WI Hall at 7.30pm unless advised otherwise)**

2018 - Wed 26<sup>th</sup> September, Wed 28<sup>th</sup> November

2019 – Wed 30<sup>th</sup> January, Wed 27<sup>th</sup> March, Wed 29<sup>th</sup> May (TBC)

#### **PARISH CLERK UPDATE**

- Road defects reported to Locality Steward / Herefordshire Council via website
- Website updated
- NDP Support work undertaken
- NDP Reg 14 Consultation work done
- HALC Eastern Area meeting attended
- Website training undertaken
- End of Year Accounts completed and Internally Audited

#### **GENERAL CORRESPONDENCE RECEIVED**

- Balfour Beatty – Weekly Locality briefings \*
- Herefordshire Rural Hub – June & July newsletters \*
- HALC – Eastern Area Meeting 18th July Agenda \*

\* Circulated to Cllrs.

### **OUTSTANDING ACTIONS** - These are the consolidated actions outstanding after the last meeting:-

<b>Meeting</b>	<b>Minute</b>	<b>Action</b>	<b>Status</b>	<b>Comments</b>
Sept 2017	9.2	RE	Ongoing	Contact Cricket Club re installation of footpath gate

#### **PLANNING RECORD**

**App. No.170341 Budding Cottage, Canon Frome, HR8 2TA** Proposed outdoor arena

**PC Comment:** PC unable to reach decision due to lack of detail on application – questions sent to Hfd Council case officer

**HEREFORDSHIRE COUNCIL DECISION:** GRANTED

**App.No. 172069 Ashperton Holiday Park, Ashperton, HR8 2SE** Proposed 3 no additional holiday let chalets. Also change of use of The Coach House annex from a holiday let chalet into an assistant holiday park managers/maintenance/groundsman's on-site accommodation.

**PC Comment** PC express concerns that current use of chalets breaches previous conditions applied

**HEREFORDSHIRE COUNCIL DECISION:** GRANTED

**App.No. 172538 Budding Cottage, Ashperton, HR8 2TA RETROSPECTIVE** 4 stables, 2 foaling boxes and a hay barn.

**PC Comment** PC object

**HEREFORDSHIRE COUNCIL DECISION:** GRANTED

**App.No. 173180 The Hawthorns, Ashperton, HR8 2RY** Proposed conversion of detached double garage to ancillary living accommodation annexe

**PC Comment** PC support this application

**HEREFORDSHIRE COUNCIL DECISION** GRANTED 7.11.18

**App.No.175379 Land Adjacent to Peascroft, Ashperton, Ledbury, HR8 2RY** Proposed 2 x three bedroom houses

**PC Comment** PC no objections to principle but expressed concerns

**HEREFORDSHIRE COUNCIL DECISION**

**App.No.173678 The Farm, Ashperton, Ledbury, HR8 2RY** Proposed stable building, to include 12 individual stables and one foaling stable, tack room and feed room

**PC Comment** PC support this application  
**HEREFORDSHIRE COUNCIL DECISION**

**App.No.173679 The Farm, Ashperton, Ledbury, HR8 2RY** Proposed one and a half storey 3 bedroom farmhouse and access roadway

**PC Comment** PC support this application  
**HEREFORDSHIRE COUNCIL DECISION**

**App.No. 180147 Land to the South West of Holmlea, Ashperton, HR8 2RZ** Outline application for 2 dwellings and amendments to the existing access to improve highway safety **PC Comment:** The Parish Council object to this application.

**HEREFORDSHIRE COUNCIL DECISION:** Withdrawn

**App No. 180585 Croft Orchard, Ashperton, HR8 2RY** Proposed ancillary garden studio

**PC Comment:** PC support this application

**HEREFORDSHIRE COUNCIL DECISION** GRANTED

**App No. 182100 Annexe at Woodend Farm, Woodend, HR8 2RS** Application for removal of condition 7 of planning permission N072911/F for Conversion of barn to annexe accommodation. To allow annexe to be sold separately.

**P C Comment:** No objections

**HEREFORDSHIRE COUNCIL DECISION**

**App No. 182259 School House, Ashperton, HR8 2SE** Proposed two storey side extension

**PC Comment:** The Parish Council have no objection to a sympathetic extension but have concerns that the applications detailed design would cause significant harm to the character and appearance of the historic building

**HEREFORDSHIRE COUNCIL DECISION**