

ASHPERTON PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ
Tel: 01531 670036 website: <https://ashperton.org.uk>

Minutes of the Parish Council meeting held on Wednesday 28th March 2018 at 7.30pm

Present:-

Councillors Rowland Eustace (chairman), Paul Barnes, Freda Helme and John Wyton

In attendance:-

Ward Councillor Jonathan Lester
Janet Chester – Parish Clerk

Members of the Public: 0

1. Apologies for Absence

Cllr Andrew Hammond (holiday)

2. Declarations of Interest and any Requests for Dispensations

Cllr Barnes declared a disclosable pecuniary interest in agenda item 7.1 as the property owner

3. Co-options to fill Councillor Vacancy

None received

4. To Consider Approval of Minutes of Parish Council meeting held Wed 31st Jan 2018 & 7th Feb 2018

RESOLUTION / ACTION: January minutes – item 8 insert the word “website”. Both sets of minutes were AGREED.

5. To Receive a Brief Report from Three Crosses Ward Councillor, Mr Jonathan Lester

Ward Councillor Lester opened by advising that following the retirement of Tony Johnson he has been appointed the new leader of Herefordshire Council. He started with Herefordshire Council as a revenue assistant sorting the post in 1998, so encourages anyone to work their way up the ladder. He looks forward to the challenges and opportunities in this new role. His mantra is the health and wellbeing of Herefordshire’s citizens and the growth and prosperity of the county. One of his first jobs was to appoint a new cabinet. He has given up his previous remit of Childrens’ Services and Wellbeing. Two support roles have been created to bolster economic development. Ward Cllr Lester also advised that he is looking to ensure that Balfour Beatty are providing best value for money.

Ward Cllr Lester advised that the Fire Authority will now be run by the Police & Crime Commissioner and that the consultation on the 2nd phase of Herefords western bypass has now closed.

The Chairman offered the Parish Councils congratulations on his appointment as leader.

6. Public Participation Session for Local Residents to raise matters relevant to the Parish Council

(Please note: Decisions cannot be made on items not on the agenda) *This item to be limited at the discretion of the chairman*

None.

7. Planning: no paper copies of planning applications are available to view at the meeting unless specified – please view online prior to the meeting at www.herefordshire.gov.uk/planning

7.1 To Consider Planning Applications submitted to Herefordshire Council for comment:

Cllr Barnes left the room at this point.

7.1.1 180585 - Croft Orchard, Ashperton, HR8 2RY
Proposed ancillary garden studio

RESOLUTION: The Parish Council support this application.

Cllr Barnes re-entered the room at this point.

7.2 Details of Decision Notices Received from Herefordshire Council

None.

8. Update from Ashperton Neighbourhood Plan Steering Group

The regulation 14 re-consultation is due to run from 1st May to 19th June. A notice is to be put into the parish magazine and on notice boards and website to notify residents. The missing copies of minutes are to be sent to the clerk to put onto the website. Next NDP meeting is to be held on 19th June.

9. Finance/ Governance:

9.1 Finance Report & Bank Balance

RESOLUTION: Finance Report and Bank Balance as at 6th March 2018 £7541.22. **NOTED.**

9.2 Payments of Outstanding Accounts

000430: HALC – Annual Subscription - £318.86
000431: Eyelid Production Ltd – Website setup - £500.00
000432: J Chester – clerk salary Dec/Jan and expenses – as agreed
000433: HMRC – PAYE Feb/March - £8.20
000434: Information Commissioner – Annual Data Protection Fee - £35.00

RESOLUTION / ACTION: All the above payments were **AGREED.**

9.3 To Note Successful Transparency Grant Application and new website

The grant application was successful and the clerk has purchased a laptop and printer for the parish council. These will be added to the assets register and insurance. She has attended one website training session but has further sessions booked so it can be fully utilised.

9.4 To Set Up a GDPR Working Group to consider NALC's GDPR Toolkit and report back to the next meeting of the Parish Council

RESOLUTION / ACTION: The clerk plus Cllrs Eustace and Wyton will form the working group and report back to the next meeting. The clerk will advise date of working group meeting in due course.

10. Highways/Footpaths:

10.1 Weekly Reports from Balfour Beatty Locality Steward

Noted. A new Locality Steward has been appointed.

RESOLUTION / ACTION: The clerk will contact the new steward and arrange an introductory meeting.

10.2 Report from Footpath Officer

The cricket club are still to collect the gate from Cllr Eustace to be installed on the path by the cricket pitch.

RESOLUTION / ACTION: Cllr Eustace will contact them.

10.3 To Discuss State of Footpath from below church through wood

The footpath is very muddy below the gateway into the churchyard.

RESOLUTION / ACTION: The sludge needs scraping off the top and the bonfire is to be moved across. Cllr Helme will arrange.

10.4 P3/Footpaths grant funding

RESOLUTION / ACTION: The clerk will purchase footpath materials to use up the remaining grant funds.

10.5 Speed Control & Threshold Gates for Ashperton Village

RESOLUTION / ACTION: The clerk will arrange a meeting with representatives of Herefordshire Councils Highways dept to discuss possible sites for threshold gates. Replies are awaited from businesses written to requesting contributions to costs.

10.6 New Highway and Footpath Issues and Works Required

RESOLUTION / ACTION: The clerk is to request a new grit bin for Church Lane from Balfour Beatty. The clerk will also print off and laminate some notices to be displayed to deter dog fouling around the village.

11. Information Section / Correspondence / Discussion:

11.1 Correspondence Received by the Clerk

Herefordshire Council precept breakdown had been received. All residents should receive their council tax bill with this information detailed within.

After the recent heavy snow storms thanks had been received from motorists who residents had helped. Thanks were expressed to all residents who showed community spirit and opened the village hall, provided food, drink and shelter to these motorists.

An email received from a nearby councillor was outlined to councillors by the clerk.

Village Hall Documents were given to the clerk for storage. The 1941 Village Hall Constitution was handed over to the Chairman.

11.2 Information and Outstanding Actions

RESOLUTION / ACTION: Reviewed and updated.

11.3 Village Hall LPG and Electric Sockets

RESOLUTION / ACTION: The clerk is to arrange a top up of the LPG tank. Quotes are to be received for the electric sockets.

11.4 Baggards Charity Land

The payment for last years rent has not been received to date from the tenant. The field is also being sub-

let which is in breach of the agreement. It is understood that a letter will be sent from the trustees ending the tenancy agreement.

11.5 Village Spring Clean & Phone Box

The paint has been purchased for the phone box. A date for the spring clean will be arranged when the weather improves.

11.6 Annual Parish Meeting Date

RESOLUTION / ACTION: Meeting date confirmed as Wednesday 23rd May.

12. Training / Meetings / Reports

12.1 To Note Dates of any Meetings and Decide Attendees

The HALC Spring Training Schedule is due to be received soon.
The clerk will attend HALC Audit Answers on 17th April.

12.2 To Receive Report from Meetings attended

The clerk has attended three GDPR meetings arranged by HALC, WiRE and Herefordshire Council.

13. To Raise Items for Next Scheduled Parish Council Meeting (no discussion)

- NDP update
- GDPR report
- Threshold Gates update

14. To Decide Date of Next Scheduled Meeting – Wednesday 30th May 2018

The Chairman declared the meeting closed at 9.20pm.

Signed.....
Chairman

Dated.....

Information Sheet

DATES OF SCHEDULED MEETINGS 2018 – (all held at Ashperton Village WI Hall at 7.30pm unless advised otherwise)

Wed 30th May, Wed 1st August, Wed 26th September, Wed 28th November

PARISH CLERK UPDATE

- Road defects reported to Locality Steward / Herefordshire Council via website
- New Website now live – <https://ashperton.org.uk>
- Laptop and Printer purchased – property of the parish council
- NDP Support work undertaken
- Lengthsman / P3 Anticipated Year End Costs report sent to Balfour Beatty
- Lengthsman/P3 2018/19 Annual Maintenance Plan Completed
- GDPR training events attended

- Website training undertaken
- External Auditors for 2018 chased

GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings *
- Herefordshire Rural Hub – February & March newsletters *
- Herefordshire Council – GDPR training invitation 2 March 2pm-5pm, 16 and 23 March 10am – 1pm Plough Lane *
- Herefordshire Council – article on national road conditions *
- Herefordshire Council – notification of Travellers Sites DPD submission to examination *
- Herefordshire Council – Transport Package Consultation*
- HALC – Information Corner – Feb & March *
- HALC – Eastern Area Meeting 14th March Agenda *
- Balfour Beatty – Minor Safety Improvements works at Stoke Edith*
- Balfour Beatty – Velocity Patcher pothole repairs *
- Herefordshire Council – road closures notice *

* Circulated to Cllrs.

OUTSTANDING ACTIONS - These are the consolidated actions outstanding after the last meeting:-

Meeting	Minute	Action	Status	Comments
Sept 2017	7	Clerk/NDP	Ongoing	All NDP documents and minutes to be chased and put onto website
Sept 2017	9.2	RE	Ongoing	Contact Cricket Club re installation of footpath gate
Jan 2018	9.3	clerk	ongoing	Contact businesses re contribution towards costs of speed control in village

PLANNING RECORD

App. No.170341 Budding Cottage, Canon Frome, HR8 2TA Proposed outdoor arena **PC Comment:** PC unable to reach decision due to lack of detail on application – questions sent to Hfd Council case officer

HEREFORDSHIRE COUNCIL DECISION: GRANTED

App.No. 172069 Ashperton Holiday Park, Ashperton, HR8 2SE Proposed 3 no additional holiday let chalets. Also change of use of The Coach House annex from a holiday let chalet into an assistant holiday park managers/maintenance/groundsman's on-site accommodation. **PC Comment** PC express concerns that current use of chalets breaches previous conditions applied

HEREFORDSHIRE COUNCIL DECISION

App.No. 172538 Budding Cottage, Ashperton, HR8 2TA RETROSPECTIVE 4 stables, 2 foaling boxes and a hay barn. **PC Comment** PC object

HEREFORDSHIRE COUNCIL DECISION

App.No. 173180 The Hawthorns, Ashperton, HR8 2RY Proposed conversion of detached double garage to ancillary living accommodation annexe **PC Comment** PC support this application

HEREFORDSHIRE COUNCIL DECISION GRANTED 7.11.18

App.No.175379 Land Adjacent to Peascroft, Ashperton, Ledbury, HR8 2RY Proposed 2 x three bedroom houses **PC Comment** PC no objections to principle but expressed concerns

App.No.173678 The Farm, Ashperton, Ledbury, HR8 2RY Proposed stable building, to include 12 individual stables and one foaling stable, tack room and feed room

PC Comment PC support this application **HEREFORDSHIRE COUNCIL DECISION**

App.No.173679 The Farm, Ashperton, Ledbury, HR8 2RY Proposed one and a half storey 3 bedroom farmhouse and access roadway

PC Comment PC support this application **HEREFORDSHIRE COUNCIL DECISION**

App.No. 180147 Land to the South West of Holmlea, Ashperton, HR8 2RZ Outline application for 2 dwellings and amendments to the existing access to improve highway safety **PC Comment:** The Parish Council object to this application. **HEREFORDSHIRE COUNCIL DECISION**