

**Minutes of
Neighbourhood Plan Steering Group Meeting held on
27th March 2018 at Ashperton Village Hall**

1. **Present** – Andrew Tector (AT), Freda Helme (FH) Rowland Eustace (RE), Gordon Edwards (GE), Janet Chester (JC)

2. **Apologies** – Andrew Hammond

3. **Minutes** – the minutes of the last meeting held on 16th January 2018 were approved

4. **Draft Plan Re-consultation Reg 14** –
 - The new consultation will run from 1st May to 26th June 2018.
 - The Parish Council have a new website and IT equipment, the website is now available for viewing the NDP documents.
 - The Parish Council approved the Regulation 14 documents at its meeting at the end of January
 - AT will send JC the missing minutes by the middle of April.
 - AT / JC will ensure that all documents required are ready to put onto new website by the end of April.
 - AT will re-draft the flyer and consultation letter advising why the consultation is happening again. The flyer will be put onto the website, into the Hop Churches Newsletter and parish notice boards.
 - JC will send email to all statutory consultees.
 - AT to talk to Karla Johnson to check correct wording of the draft plan.
 - Hard copies of the draft plan to be made available in village hall and church and on request to the parish council clerk.
 - AT will produce a new timeline.

Next meeting – 19th June 2018

Signed Andrew Tector (Chair)

Date.....