

ASHPERTON PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ
Tel: 01531 670036 email: ashperton.pc@btinternet.com website: www.ashperton.org.uk

Minutes of the Parish Council meeting held on Wednesday 31st January 2018 at 7.30pm

Present

Councillors Rowland Eustace (chairman), Paul Barnes, Andrew Hammond, Freda Helme and John Wyton

In attendance

Janet Chester – Parish Clerk
Three Crosses Ward Councillor Jonathan Lester

Members of the Public: 0

<u>Item</u>	<u>Minute</u>	<u>Action</u>						
	The Chairman Mr Rowland Eustace welcomed everyone to the meeting.							
1.0	To Receive Apologies for Absence and Note the Reason – Councillor Eleanor James (illness).							
2.0	To Receive and Record any Declarations of Interest and Written Requests for Dispensations - none <table border="1"> <thead> <tr> <th>Councillor Name</th> <th>Agenda Item</th> <th>Interest Declared</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Councillor Name	Agenda Item	Interest Declared				
Councillor Name	Agenda Item	Interest Declared						
3.0	To Receive any Co-options to fill Councillor Vacancy None							
4.0	To Consider Approval of Minutes of the Parish Council meeting held on 29th November 2017 RESOLUTION: The minutes of the previous meeting were agreed as a true and accurate record and were duly signed by the Chairman Cllr Eustace.							
5.0	To Receive Brief Report from Three Crosses Ward Councillor Jonathan Lester Ward Cllr Lester advised that the dispute between Herefordshire Council and Amey had been settled in court and Herefordshire Council had been awarded £8 million. £5million of this has been earmarked for roads. A further £900k is still in dispute. At a meeting of Herefordshire full council the budget was set including a council tax increase of 4.9%,(3% ringfenced for adult social care). Councillor Lester gave a brief outline of what various statutory duties cost Herefordshire Council. Also discussed at that meeting were capital projects and the council tax relief scheme.							
6.0	Public Participation Session for Local Residents to Raise Matters Relevant to the Parish None							

7.0	<p>Planning:</p> <p>7.1 To Consider any Planning Applications submitted to Herefordshire Council:</p> <p>P174495/O Dymock Road Ledbury Outline planning application for the erection of up to 435 dwellings with public open space, landscaping and sustainable drainage system (SUDS) with all matters reserved</p> <p>P174745/O Land South of Leadon Way, Ledbury Outline planning permission with all matters reserved (save access) for the erection of up to 185 residential dwellings (use class C3) with associated parking, access roads, public open space, landscaping, sustainable urban drainage, and associated works.</p> <p>PC Comment: The Parish Council object to both applications as there is a lack of infrastructure to support the new housing.</p> <p>7.2 To Note Details of Decision Notices received from Herefordshire Council (as per planning record) www.herefordshire.gov.uk – noted</p>	
8.0	<p>To Receive Update from Ashperton Neighbourhood Development Plan Steering Group</p> <p>The other Regulation 14 submission documents are ready for a repeat Reg 14 consultation. A new parish council website has to go live before this can start so that documents can be viewed online. Some copies of signed minutes are still awaited by the clerk to go onto the website.</p> <p>RESOLUTION: The Parish Council agreed that the consultation can commence once all documents are received for the new website and it becomes “live” .</p>	All / Clerk
9.0	<p>Finance</p> <p>9.1 To Note Finance Report & Bank Balance</p> <p>Bank Balance as of 6th January 2018 - £8182.10 and finance report circulated were noted</p> <p>9.2 To Consider Payments of Outstanding Accounts</p> <p>000426: J Chester – clerk salary Dec/Jan and expenses – as agreed 000427: HMRC – PAYE Dec/Jan - £8.00 000428: HALC – Dancing with Data training J Chester - £36.00 000429: Autela Group – payroll services Q3 - £38.40</p> <p>RESOLUTION: It was agreed to pay all of the above.</p> <p>9.3 To Discuss Outstanding Invoice for Hall Hire – Ashperton Tots</p> <p>The Ashperton Tots group no longer meets due to lack of attendance. RESOLUTION: An inventory of the toys stored in the hall is to be carried out. The Parish Council and Chairman of the Village Hall will chase payment of the outstanding invoice.</p>	Clerk / RE
10.0	<p>Highways/Footpaths:</p> <p>10.1 To Note Reports from Balfour Beatty Locality Steward – noted. It was also noted that a new locality steward is currently being appointed.</p> <p>10.2 To Receive Report from Footpaths Officer</p>	

	<p>Cllr Eustace has spoken to the cricket club who are happy to install the new kissing gate. RESOLUTION: A stile by the stable at Buddings Cottage needs repair, Cllr Eustace will arrange meeting with Balfour Beatty to view this stile.</p> <p>10.3 To Discuss P3 / Lengthsman grant funding</p> <p>The Parish Council have an Annual Budget of £670 to spend before the end of March (HC£515 plus PC £155). A hanging post is needed for the gate from the church to the wood. A gate is required for AP13. The clerk will order footpath materials to this value.</p> <p>10.4 To Discuss Speed Threshold Gates for Ashperton village</p> <p>Various options were discussed together with the cost of installing gates and the ongoing maintenance of the area surrounding them.</p> <p>RESOLUTION: The clerk has contacted large businesses whose lorries regularly use the road requesting if they are willing to give a contribution to the costs and awaits replies and will also ask Herefordshire Council for further guidance on where to install gates.</p> <p>10.5 To Discuss any new highway and footpath issues and decide any Works required</p> <p>The drains through the village need clearing. The road surface of Church Lane is eroding due to surface water. The roadside hedge below the village hall needs cutting back to aid visibility for vehicles leaving the hall. The culvert on the edge of Ashperton Wood needs clearing,</p> <p>RESOLUTION: The clerk has reported these defects to Herefordshire Council. She will also contact Balfour Beatty for advice and to meet the new locality steward to view the village when they have been appointed.</p>	<p>RE</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>11.0</p>	<p>Information Section / Correspondence / Discussion</p> <p>11.1 To Note any Correspondence Received – noted.</p> <p>The clerk has received a copy of a letter sent from a local resident sent to Herefordshire Council Highways advising about the poor state of the roads through the village.</p> <p>11.2 To Review Information and Outstanding Actions</p> <p>Reviewed and updated.</p> <p>11.3 To Discuss Village Hall LPG & Electric Sockets</p> <p>The LPG will soon need a top up. Extra electric sockets are needed in the main hall.</p> <p>RESOLUTION: It was AGREED that Cllrs Barnes & Helme obtain three quotes for the installation of the sockets. Cllr Helme will arrange the top up of LPG.</p> <p>11.4 To Discuss Baggards Charity Land</p> <p>The Trustees have a meeting at the end of February. No payment has been received from the tenant to date. It is also being sub-let. Cllr Helme will report back at the March parish council meeting.</p>	<p>PB/FH</p> <p>All</p> <p>FH</p>
<p>12.0</p>	<p>Training / Meetings</p> <p>12.1 To note dates of any upcoming meetings and note any required places</p> <p>A new HALC Training Diary should be available for Spring 2018.</p>	

	<p>12.2 To receive reports from meetings attended –</p> <p>Cllr Helme attended the HALC AGM. The clerk had attended HALC training meetings on the Transparency Act and GDPR Data Protection Laws</p>	
13.0	<p>To Raise Items for Next Parish Council Meeting</p> <ul style="list-style-type: none"> • Neighbourhood Development Plan • Village Threshold Gates / Speed Control • Councillor Vacancy • Spring Clean / Phone Box • Baggards Charity Land • Village Hall LPG and Electric Sockets 	
14.0	<p>To Decide Date of Next Scheduled Meeting</p> <p>Wednesday 28th March 2018, 7.30pm at Ashperton Village Hall. The Chairman declared the meeting closed at 20.55pm</p> <p>Signed..... Dated..... Chairman</p>	

Information Sheet

DATES OF SCHEDULED MEETINGS 2018 – (all held at Ashperton Village WI Hall at 7.30pm unless advised otherwise)

Wed 31st January, Wed 28th March, Wed 30th May, Wed 1st August, Wed 26th September, Wed 28th November

PARISH CLERK UPDATE

- Road defects reported to Locality Steward
- Website Amendments made to comply with Transparency Grant Application
- Budget 2018/19 finalised
- Confirmation received that amendments have been made to Bank Accounts
- NDP Support work undertaken
- 2018/19 Precept requested £7425

GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings *
- Herefordshire Rural Hub – December & January newsletters *
- Herefordshire Council – Neighbourhood Planning Team – Newsletter 16 *
- Herefordshire Council – Licensing representation Guidance *
- Herefordshire Council – Who is your Community Champion? *
- Herefordshire Council – GDPR training invitation 2 March 2pm-5pm, 16 and 23 March 10am – 1pm Plough Lane *
- Herefordshire Council – Nurse Recruitment Open Day 2nd Feb *
- Herefordshire Council – Great Spring Clean 2-4 March *

* Circulated to Cllrs.

OUTSTANDING ACTIONS - These are the consolidated actions outstanding after the last meeting:-

Meeting	Minute	Action	Status	Comments
July 2016	9.1	FH	Ongoing	Obtain advice from HALC re Village Hall Constitution
March 2017	11.5 & 11.6	all	Ongoing	Form working party to tidy up village phone box and village pump
May 2017	14.3	FH Clerk Clerk		Speak to the tenant re charity land path and hedge. Culvert under the A417 on the edge of Ashperton wood needs clearing again. Signs are to be erected by the moat advising that ALL dogs are to be kept on leads and all dog mess to be picked up especially because of the forest school. The clerk will also contact Pet Passion to advise them
Sept 2017	7	Clerk/NDP	Ongoing	All NDP documents and minutes to be chased and put onto website
	9.2	RE	Ongoing	Contact Cricket Club re installation of footpath gate
	9.3	clerk		Contact SRP re speed data and information
	9.4	clerk	Reported	All drains and paths in village need clearing, potholes need repair Church Lane road surface is eroding
Nov 17	9.3	clerk	complete	Request 2018/19 precept
	9.2	RE/FH		Contact landowners re installation of gates on AP34
	9.3	clerk		Contact businesses re contribution towards costs of speed control in village

PLANNING RECORD

DATE	APPLICATION NUMBER	DESCRIPTION	PC COMMENT	HFD COUNCIL DECISION
16.2.17	170341	Budding Cottage, Canon Frome, HR8 2TA Proposed outdoor arena	PC unable to reach decision due to lack of detail on application – questions sent to Hfd Council case officer	GRANTED 5.4.17
28.2.17	170437	Westward, Ashperton, HR8 2RY Single Storey rear extension		GRANTED 10.4.17
17.3.17	170441	Ashperton Primary Academy, HR8 2SE Construction of an outdoor multi-use games area and link paths	PC support this application	GRANTED 27.4.17
Aug 2017	172069	Ashperton Holiday Park, Ashperton, HR8 2SE Proposed 3 no additional holiday let chalets. Also change of use of The Coach House annex from a holiday let chalet into an assistant holiday park managers/maintenance/groundsman's on-site accommodation.	PC express concerns that current use of chalets breaches previous conditions applied	
Sept 2017	172538	Budding Cottage, Ashperton, HR8 2TA RETROSPECTIVE 4 stables, 2 foaling boxes and a hay barn.	PC object	
Sept 2017	173180	The Hawthorns, Ashperton, HR8 2RY Proposed conversion of detached double garage to ancillary living accommodation annexe	PC support this application	GRANTED 7.11.18
Nov 2017	175379	Land Adjacent to Peascroft, Ashperton, Ledbury, HR8 2RY Proposed 2 x three bedroom houses	PC no objections to principle but expressed concerns	
Nov 2017	173678	The Farm, Ashperton, Ledbury, HR8 2RY Proposed stable building, to include 12 individual stables and one foaling stable, tack room and feed room	PC support this application	
Nov 2017	173679	The Farm, Ashperton, Ledbury, HR8 2RY Proposed one and a half storey 3 bedroom farmhouse and access roadway	PC support this application	