

Minutes
Neighbourhood Plan Steering Group
4th October 19.30
Ashperton Village Hall

1. **Present** – Sam Scholefield (SS), Andrew Tector (AT), Freda Helme (FH)
Rowland Eustace (RE), Andrew Hammond (AH), Jonathan Bills (JB)
2. **Apologies** – Nadine Schofield (NS)
3. **Minutes of 13.7.16** - agreed
4. **Site Assessment** – This is the next stage of the neighbourhood plan process. AT will email submission form (from HC website) for us all to peruse. The below will contact named landowners and send them this form, we will then come together at next meeting and discussed completed forms and suitability of proposed land:

AH – Mr and Mrs South's land
FH – John Wytons land
RE – Les Watkins land
AT – Paul and David Maps land
FH – Charity land
AT – Harvey Davies' land
FH – David Barnett Roberts
5. **Project Plan** – SS will amend the dates on this given the hiatus I proceedings over the summer.
7. **Funding** – FH pointed out that the submission date to give back unspent funds was the 30.9.16. Future potential expenses will need to be calculated for a future funding request.
6. **AOB** – JB highlighted a CRPE study which Highlighted Herefordshire as the County with the darkest night skies in England.

Next meeting – 25.10.16

Signed Andrew Tector (Chair)

Date.....

Sam Scholefield 4.10.16

Minutes
Neighbourhood Plan Steering Group
25th October 19.30
Ashperton Village Hall

1. **Present** – Sam Scholefield (SS), Andrew Tector (AT), Freda Helme (FH)
Rowland Eustace (RE), Andrew Hammond (AH), Jonathan Bills (JB)
Nadine Schofield (NS), Gordon Edwards (GE)

2. **Minutes of 4.10.16** - agreed

3. **Funding** – The second grant period has come to an end. NS has filled out and send back grant spend fund. Likely to be around £500 of unspent funds to send back. We will now need to apply for another round of funding for future expenses. This is likely to be in the New Year.

4. **Site Assessment** –
FH has completed a submission form with John Wyton – **Note**: he would like to see our version of map to confirm accuracy prior to submission into the plan.
FH has not heard back yet from David Barnet Roberts but has sent a reminder email.
FH says there is a Charity meeting in a few weeks where the purpose of the charity land is likely to be changed to 'community' in the next few years which would mean housing development would not happen on the land.

AT has sent his submission forms out over the last few days so has had none returned yet

AH is seeing Mrs South tomorrow regarding their submission

RE has heard back from Les Watkins about his plans, but will not push for more information at this stage due to a family bereavement.

AH is collecting the completed forms as they come back in.

AOB – JB queried what is happening with the website as it seems the information about the NDP is no longer there. No one knew anything about this. We will enquire with Janet Chester over the next few weeks.

Next meeting – 15.11.16

Signed Andrew Tector (Chair)

Date.....

Sam Scholefield 25.10.16

Minutes
Neighbourhood Plan Steering Group
15th November 19.30
Ashperton Village Hall

1. **Present** – Sam Scholefield (SS), Andrew Tector (AT), Freda Helme (FH)
Rowland Eustace (RE), Jonathan Bills (JB) Nadine Schofield (NS),
2. **Apologies** - Andrew Hammond (AH), Gordon Edwards (GE)
3. **Minutes of 25.10.16** - agreed
4. **Site Assessment** – AT has not yet heard back from John Goodwin (Maps land) or David Barnett Roberts. FH has had an email from Mr Barnett-Roberts saying they are considering development of 1 or 2 properties – a full residential dwelling of the Barn currently being used as an annexe, and a potential second development of an existing barn which should come under ‘conversion of agricultural building scheme’.
AT has heard back from Harvey Davies but not yet received completed site assessment forms.
5. **Funding** – We’re likely to put in next application for funding in New Year. NS will check dates for this.

NS will research likely printing costs for ‘shinier version’ of draft plan. We’ll also need to calculate for another community consultation event and associated costs – food, drink, displays etc.

NS will email Janet Chester to check price of new map requests from Hoople, and email Dave Tristran to see if we need to be calculating funding costs for the actual referendum, or do HC pay for this.
6. **Draft Plan** – Next stage will be to complete this once all site assessments have been completed.

AT recommends we add extra passage in plan regarding details, of Ashperton Academy School, eg number of pupils.

Once complete, we will print copy of draft plan to distribute to

every household, put version online and have available at community consultation.

Next meeting – 29.11.16

Signed Andrew Tector (Chair)

Date.....

Sam Scholefield 14.11.16