

Minutes
Neighbourhood Plan Steering Group
20th October 2015 19.30
Ashperton Village Hall

1. **Present** –Jonathan Bills (JB), Nadine Schofield (NS), Gordon Edwards (GE), Sam Scholefield (SS), Andrew Tector (AT), Karla Johnson (KJ)
2. **Apologies** – Mark Fry (MF), Rowland Eustace (RE), Freda Helme (FH)
Andrew Hammond (AH)
3. **Minutes of meeting 6.10.15** – agreed
4. **Matters arising** – none
5. AT informed the group that MF has got a new job in Zurich and will be moving there so sadly will have to resign from the steering group. All present wish him well on his new venture and thank him for his work. AT asked if we felt that we needed to recruit a replacement. No one has identified themselves as interested, and we all agreed to stick with the current group.
6. **Community Consultation**– This was generally regarded as a success and was well attended, around 100 people sat down for lunch. There was a moderate level of enquiry about the plan and displays but all members felt that the villagers felt well informed.

4 x comments slips were left. 1 re traffic, 1 re wildlife, Nigel Kitney put land forward for a potential 2 dwellings, and Jane and Alan Gadon requested to be informed of any future meetings – NS will check and liaise with Freda as their address was Canon Frome, so outside of Parish
7. **Next stages** – KJ informed us that the majority of the 14 new dwellings should be within the settlement boundary, not the Parish boundary. The next stages are therefore to...

- Identify and agree settlement boundary
- Confirm land availability
- Use this info and info from searches and themes from questionnaire to develop draft plan

KJ also told us of the 'planning for real' kit but it sounds like this will not add anything further to information already garnered.

We discussed other Herefordshire NDP groups and their progress. All agreed it may be useful to contact Callow and Western-Under-Penyard for advice, AT is happy to do this

KJ suggested we look at guidance notes 6 and 7 – for developing vision and objectives. **AT suggested we all read these prior to our next meeting**

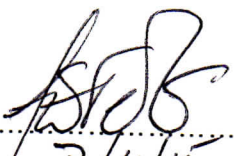
KJ advised us that we will need a PSMA license for putting maps on our plan, this is a form of copyright. The license is free and KJ will email info to us.

6 – **Core Strategy** – has been adopted by Herefordshire Council

7- **Searches** – JB informed us that 1st data requests have been returned – HBRC – protected species and designated biological sites.

7 – **AOB** – AT has still heard nothing from Faccenda (Poultry farm – not owned by Cargill), re any potential development plans.

Next Meeting – 3.11.15 – plan for an open session to pull out key themes and objectives. (AT sends his apologies)

Signed  Andrew Tector (Chair)
Date 3/11/15

Sam Scholefield 6.10.15

Minutes
Neighbourhood Plan Steering Group
3rd November 2015 19.30
Ashperton Village Hall

1. **Present** –Jonathan Bills (JB), Nadine Schofield (NS), Andrew Hammond (AH), Sam Scholefield (SS),
2. **Apologies** Freda Helme (FH), Andrew Tector (AT), Rowland Eustace (RE)
- ? at Herefordshire CRPE/neighbourhood Plan event
3. **Paul and Sharon Barnes letter** – SS read out email from Paul and Sharon Barnes stating that they'd consider altering their agreed housing development plan in line with views of the village and the neighbourhood plan accordingly. We briefly discussed this and will further discuss at next meeting when more members present.
4. **Settlement Boundary** – We discussed potential of having Woodsend as a satellite boundary. KJ suggested last week that this would need to be justified but all felt it could be for a village of Ashperton's size. NS cited the Weston-Under-Penyard plan as good evidence for using satellite boundaries.

AH went with RE to Herefordshire Council session on the Core Strategy, where it was stated that 'not all villages lend themselves to a settlement boundary'.

We all agreed that it would be best to have a few options for villages to choose between at next consultation/questionnaire.

Action plan

- to consider potential boundary's for discussion at next meeting

5. **Objectives and Vision** – We agreed that we should be able to draw objectives directly from responses to questionnaires, and that this should then help form our vision. NS again cited the Weston-Under-

Penyard plan as a good template.

Action Plan –

- All to read Weston-Under-Penyards neighborhood plan prior to next meeting.
- Go through questionnaire highlighting key themes for objectives to discuss at next meeting.
- AH will find 'housing market area and assessment report' from past to link with objectives

6. **Searches** – JB informed us that archaeological info has arrived – scheduled monuments, listed building, historical environment records. JB has drafted up evidence based docs and will email to group.

7 – **AOB** – NS has emailed Janet Chester to determine remaining funds for this year

Next Meeting – 10.11.15,

Sam Scholefield 3.11.15

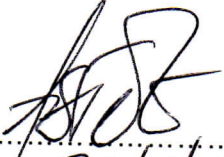
Minutes
Neighbourhood Plan Steering Group
10th November 2015 19.30
Ashperton Village Hall

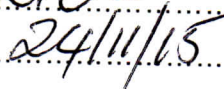
1. **Present** –Jonathan Bills (JB), Nadine Schofield (NS), Sam Scholefield (SS), Andrew Tector (AT), Freda Helme (FH) Rowland Eustace (RE), Andrew Hammond (AH)
2. **Apologies** – Gordon Edwards (GE)
3. **Minutes of meeting 3.11.15**– agreed
4. **Matters arising** – none
5. **Paul and Sharon Barnes' letter** – further discussion about this. Some thoughts that 4 smaller houses may be preferential to the 3 larger dwellings for aesthetics and potentially attracting younger families to the area. All agreed it's a good idea to invite Paul and Sharon to our next meeting to discuss things further. AT will invite.
6. **Settlement Boundary's** – Using the maps from the community consultation, where residents had highlighted areas they did and didn't want to see development on, we defined an ideal settlement boundary, including a satellite boundary for Woodsend. This will be opened up to residents for approval during the next form of consultation (questionnaire or event).
7. **Searches** – JB discussed the evidence base from the background searches that he had emailed out a few days previously. RE said he'd email JB a few thoughts on the content.
AH volunteered to produce a marked up plan of listed buildings for the surveys
8. AOB – AT recommended that we should discuss the potential impact of the plan on the school with Head Teacher Chris Banfield, and John

Taylor (Govenor), particularly regarding admission policy and their development plans.

All agreed that we may need to clarify in the next questionnaire re what constitutes commercial development as there may have been some misunderstanding. Also may need to clarify resident's issues with road/pavement vs footpaths. NS will check back through questionnaire for anything else that may need clarification.

Next Meeting – 24.11.15, in kitchen due to Parish Council meeting at same time

Signed  Andrew Tector (Chair)

Date 

Sam Scholefield 10.11.15