

Minutes
Neighbourhood Plan Steering Group
5th January 2016 19.30
Ashperton Village Hall

1. **Present** –Jonathan Bills (JB), Nadine Schofield (NS), Sam Scholefield (SS), Andrew Tector (AT), Freda Helme (FH) Rowland Eustace (RE), Gordon Edwards (GE)
2. **Apologies** – Andrew Hammond (AH)
3. **Minutes of meeting 24.11.15**– AT has contacted Chris Banfield and John Taylor from Ashperton Academy. John is keen to meet and chat, but AT has not heard back from Chris yet. AT will phone. AT has had confirmation from chicken factory that they aren't keen to be involved with the plan.
4. **Matters arising** – none
5. **The following meeting 8.12.15** – Paul and Sharon Barnes came to this meeting and suggested they'd be keen to go for 4 smaller sized builds. Paul will liaise with a new architect and contact us.

AT has had planning permission granted for his house development plan.
6. **Finances** – NS updated us on the Grant, this ran out 31.12.15 so excess funds will be sent back to Herefordshire Council. NS has liaised with Janet Chester re this.
7. **Draft neighbourhood plan** – we discussed how to split the sections to work on a draft plan over the next 4/52. Sections, based on Wester-Under-Penyard Plan's layout will be split as ...
 - 1 – AT - Intro
 - 2 – JB -Our Parish
 - 3 – SS – Vision and objectives

- 4 – SS – The policies
- 5 – AT – Housing policies
- 6 – AH – design policies
- 7 – AH – sustainable development
- 8 – RE – sustainable transport
- 9 – NS – supporting local businesses
- 10 – JB – sustainable environmental policies
- 11 – Freda – Neighborhood planning project
- 12 – GE - ? name

We will plan to write our section/s within 3/52, then send to Nadine to combine into one document and then send out to us all to peruse before discussing at the meeting in 4/52 time. We will also discuss how to open this out to next community consultation/questionnaire and any other missing pieces of information that become apparent whilst writing draft plan sections.

- 8. **AOB** – we discussed good idea to get SLR camera for good photos of Ashperton for the plan. AT will enquire in Hereford shops.

JB asked for some clarification on some queries from the searches:

- Are there any geological sites in village? RE will enquire
- Is the village green registered, and owned by PC? FH confirmed this
- FH also confirmed there is no common ground in the Parish, that Blacklands is no longer a working petrol station. That there are no shops and only 2 buses a day

Next meeting 19.1.16/ plan as above

Signed Andrew Tector (Chair)

Date 19/1/16

S Scholefield 8.1.16

Minutes
Neighbourhood Plan Steering Group
19th January 2016 19.30
Ashperton Village Hall

1. **Present** –Jonathan Bills (JB), Nadine Schofield (NS), Sam Scholefield (SS), Andrew Tector (AT), Rowland Eustace (RE), Gordon Edwards (GE) Andrew Hammond (AH)
 2. **Apologies** – Freda Helme (FH)
 3. **Minutes of meeting 5.1.16**– agreed.
 4. **Matters arising** – AT and NS to meet with Chris Banfield from Ashperton Academy
 5. **Draft neighbourhood plan** – Update. All members are getting on well with their sections of the plan. NS reports that we don't have much info re businesses and local's opinions on this. JB will get help from AH re building types and listed buildings for his sections.
- We still plan to write our section/s by next Tuesday 26th January, then send to Nadine to combine into one document and then send out to us all to peruse before discussing at the meeting on 2nd February. We will also discuss how to open this out to next community consultation/questionnaire and any other missing pieces of information that become apparent whilst writing draft plan sections.
6. **AOB** – We discussed sites for potential photographs for the plan. GE will help to identify these on his walks.

Next meeting 22.1.16, plan as above

Signed Andrew Tector (Chair)

Date 2/2/16

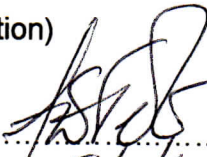
Minutes
Neighbourhood Plan Steering Group
2nd February 2016 19.30
Ashperton Village Hall

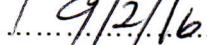
1. **Present** –Jonathan Bills (JB), Nadine Schofield (NS), Sam Scholefield (SS), Andrew Tector (AT), Rowland Eustace (RE), Andrew Hammond (AH) Freda Helme (FH)
2. **Apologies** – Gordon Edwards (GE)
3. **Minutes of meeting 19.1.16**– agreed.
4. **Draft neighbourhood plan** – We discussed through the draft plan sections that we had compiled over the previous weeks. We discussed up to section 6. Points arising can be summarized:
 - **SECTION 2** - We need confirmation that we don't have local geological sites. RE will find out the charge for this.
 - We discussed the canal and flooding risk. We could do with clarification from the canal trust and check if the tunnel is at the summit of the canal – AH will check this.
 - We agreed to have pdf copies of the searches available on the Parish website, as they will be too large to have as appendices on the plan.
 - JB noted that we have no tree preservation orders (TPO's) on any trees in the Parish and that this should be an action point for the village to pursue in the future.
 - **SECTION 3** - We agreed it isn't sustainable to have a shop/pub in the village
 - AH queried whether we should have a gypsy policy, and will check this
 - **SECTION 4** – AH will check no dwellings have been built since 2011, and how many planning permissions there currently are (?4)
5. – Points highlighted from discussion of draft plan that need to be clarified with next stage of community consultation
 - Settlement boundaries

- Approved location for dwellings
- Residents thoughts on inclusion of affordable housing into the plan
- Residents thoughts on type of housing in the plan

6. AOB – none

Next meeting 9.2.16 to discuss section 6 onwards, and to decide how best to clarify the 4 points above (ie another questionnaire or community consultation)

Signed  Andrew Tector (Chair)

Date 

S Scholefield 7.2.16

Minutes
Neighbourhood Plan Steering Group
16th February 2016 19.30
Ashperton Village Hall

1. **Present** –Jonathan Bills (JB), Nadine Schofield (NS), Sam Scholefield (SS), Andrew Tector (AT), Rowland Eustace (RE), Andrew Hammond (AH) Freda Helme (FH)
2. **Apologies** – Gordon Edwards (GE)
3. **Minutes of meeting 9.2.16**– agreed.
4. **Matters arising** – none
5. **Second questionnaire** – We discussed questions that need to be addressed in this to further inform our draft plan:
 - **Settlement boundary** – agreed best to put our proposed boundary on and ask if people agree, yes or no, with an option for comments. This was deemed better than opening up this question with more options, as there aren't really any. Agreed to have an explanation of what a settlement boundary actually means within the context of the plan.
 - **Building design** – we talked through Western-Under-Penyards question 10 which seems appropriate for us to get clarification on issues the first questionnaire missed.
 - **Affordable housing** – we agreed to use a definition and explanation prior to re asking the whether people were in favour as we are suspicious this wasn't fully understood initially.
 - **Jobs and economy** – NS will pick up from Q13 in Western-Under-Penyard questionnaire and make appropriate for Ashperton. And will send these to AT.
 - **Renweable energy** – AH has penned 2 questions for this, one on wind, one on solar. He will send to NS, who will forward to AT after amending accordingly.
 - **Tranquility** – JB mentioned that we should have a question re this, all

in agreement. Something like 'would you be in favour of maintaining dark skies and tranquility?' yes or no

AT will bring these questions together to discuss at the next meeting prior to being handed out at the next community consultation, proposed to be on 9.3.16.

6. AOB – FH had the register of minutes from Ashperton Parish Council meetings. In 1971 there was an application for registering the village green. AH will see if he has any more info on this in his safe, and see if a pre-described area is detailed.

Next meeting 1.3.16 – to further discuss questionnaire and community consultation

Signed  Andrew Tector (Chair)

Date..... 

S Scholefield 16.2.16