

ASHPERTON PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ
Tel: 01531 670036 email: ashperton.pc@btinternet.com website: www.ashperton.org.uk

Minutes of the Parish Council meeting held on Tuesday 27th September 2016 at 7.30pm

Present

Councillors Mrs Freda Helme, Paul Barnes, Rowland Eustace, Andrew Hammond and John Wyton

In attendance

Janet Chester – Parish Clerk

Members of the Public: 0

<u>Item</u>	<u>Minute</u>	<u>Action</u>						
1.0	<p>To Receive Apologies for Absence and Note the Reason</p> <p>Three Crosses Ward Councillor Lester (family illness)</p>							
2.0	<p>To Receive and Record any Declarations of Interest and Written Requests for Dispensations - none</p> <table border="1"> <thead> <tr> <th>Councillor Name</th> <th>Agenda Item</th> <th>Interest Declared</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Councillor Name	Agenda Item	Interest Declared				
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3.0	<p>Councillor Vacancies – to receive any nominations for co-option</p> <p>No nominations. Herefordshire Council have sent through the official notice for display on the notice boards and website. One expression of interest has been received and the person invited to this meeting but they were not in attendance.</p>	ALL						
4.0	<p>To Consider Approval of Minutes of the Parish Council meeting held on Tuesday 27th July 2016</p> <p>The minutes of the previous meeting were agreed as a true and accurate record and were duly signed by the Chairman Cllr Helme.</p>							
5.0	<p>To Receive Brief Report from Three Crosses Ward Councillor Jonathan Lester</p> <p>Cllr Lester had sent through his apologies for not being able to attend. He had advised the clerk of the importance of continuing with Neighbourhood Development Plans as Herefordshire Council are not able to demonstrate that they have a five year housing supply, it currently stands at 4. 49 years and it is harder to deter developers.</p> <p>Due to Central Government continue to reduce funding to unitary authorities, Herefordshire Council have agreed a four year deal with them at a set figure so that they can work a budget out til 2020. Cllr Lester will forward through to the clerk the latest cabinet report which she will then circulate.</p>							
6.0	<p>Open Public Participation Session for local residents to raise matters relevant to the parish</p> <p>The Chairman advised that Canon Frome Residents Association had purchased a defibrillator and wished to give it to Ashperton village. Thanks were expressed. The clerk will investigate ongoing maintenance costs, power supply and the purchase of a cabinet to protect it from the elements. It was suggested that it was to be located outside the village hall.</p>	Clerk						

7.0	<p>Planning:</p> <p>7.1 To Consider any Planning Applications submitted to Herefordshire Council: none</p> <p>7.2 To Note Details of Decision Notices received from Herefordshire Council (as per planning record) www.herefordshire.gov.uk – Noted</p> <p>152041 Land to the North of Ashperton Village Hall Proposed residential development of 10 dwellings - Re-consultation amendment to include attenuation basin GRANTED 24.8.2016</p>	ALL
8.0	<p>To Receive Update Report From Ashperton Neighbourhood Development Steering Group</p> <p>The next meeting is to be held on 4th October. The current grant ends on 30th September and any unspent funds will need to be returned. The clerk is awaiting documents to be put onto the website.</p> <p>RESOLVED</p>	ALL
9.0	<p>Information Section / Correspondence / Discussion</p> <p>9.1 To Discuss Ashperton Village Hall Constitution</p> <p>Cllr Helme advised that the village hall constitution needs to include the parish council. Cllr Helme has obtained guidance from HALC and is writing a draft constitution so matter deferred to November meeting. RESOLVED</p> <p>9.2 To Discuss Ashperton Village Pump</p> <p>Deferred to November meeting</p> <p>9.3 To Discuss Churchyard Maintenance</p> <p>It was AGREED that the parish council could undertake work on the yew trees and improve the gateway access onto the charity lands. The Chairman will get a price for a new gate. RESOLVED</p> <p>9.4 To Review Information and Outstanding Actions</p> <p>Reviewed and updated as required</p>	<p>FH</p> <p>Clerk</p> <p>FH</p>
10.0	<p>Finance</p> <p>10.1 To Review Parish Council Insurance policy and decide 2016/17 Provider</p> <p>This was reviewed and considered to cover all insurance requirements. The clerk had obtained like for like quotes which were compared and it was decided to appoint Zurich as the insurance provider for the next three years RESOLVED</p> <p>10.2 To Discuss 2017/18 Precept Requirement</p> <p>The clerk had prepared a budget which was discusses and the parish council are minded to keep the precept for 2017/18 at the same as 2016/17 which is £6500. Final decision to be made at November meeting.</p> <p>10.3 Note Finance Report</p> <p>Noted</p>	Clerk

	<p>10.3 To Consider Payments of Outstanding Accounts</p> <p>000383: Grant Thornton – External Audit - £120.00 000384: HVOSS – annual membership - £30.00 000385: Autela Payroll Services Q2 - £30.00 000386: J Chester – clerk salary Aug/Sept and expenses – as agreed 000387: HMRC – PAYE Aug/Sept - £13.20 000388: Zurich Insurance – annual premium - £470.91</p> <p>RESOLVED</p>	
11.0	<p>Highways & Footpaths:</p> <p>11.1 To Note reports from Cathy Berkeley, Balfour Beatty Locality Steward</p> <p>NOTED</p> <p>11.2 To Discuss Speeding Concerns through the parish</p> <p>It was noted that there is an increasing number of HGV's speeding through the village. SID's are not currently available but Herefordshire Council are looking into purchasing new SID equipment.</p> <p>11.3 To Discuss any new highway and footpath issues and decide any P3 / Lengthsman Works required</p> <p>No new issues raised.</p>	
12.0	<p>Training / Meetings</p> <p>12.1 To note dates of any upcoming meetings and note any required places</p> <p>HALC Training Diary was noted. Cllrs were asked to let the clerk know if they wanted a place booked for them on any of the courses. Herefordshire Council Planning Presentation 6th Oct Shire Hall Hereford 6.30pm – 8.30pm – Cllr Hewitt will attend. Balfour Beatty Parish Briefing 11th Oct 2-3.30 and 7-8.30 Thorn Business Park HALC Eastern Area meeting Wed 9th Nov Bosbury Village Hall 7.30pm</p> <p>12.2 To receive reports from meetings attended –</p> <p>None</p>	
13.0	<p>To Raise Items for Next Parish Council Meeting</p> <ul style="list-style-type: none"> • Precept • Ashperton Village Hall Constitution • Churchyard maintenance • Defibrillator • Village Pump 	Clerk
18.0	<p>To Decide Date of Next Scheduled Meeting</p> <p>Tuesday 29th November 2016, 7.30pm at Ashperton Village Hall</p> <p>The Chairman declared the meeting closed at 20.57pm</p> <p>Signed..... Dated..... Chairman</p>	ALL

Information Sheet

PARISH CLERK UPDATE

- Road defects reported to Locality Steward
- CiLCA modules re submitted
- Alternative Insurance quotes obtained
- Filing Cabinet obtained for storing documents in village hall

GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings *
- Balfour Beatty – Parish Newsletter July *
- HALC – Information Corner 11th July*
- HALC – Information Corner 16th August*
- HALC – Eastern Area AGM Draft Minutes *
- Herefordshire Council – Herefordshire Council funding update July *
- Herefordshire Council –Hfd Council Budget Meeting 28th July Presentation Slides *
- Herefordshire Council – New Standards Procedure for Comment *
- Herefordshire Council – Public Consultation – Travellers Sites Preferred Options *
- Herefordshire Council – Herefordshire SHLAA – Call for Sites *
- Herefordshire Council – Power Cut? New phone number 105 September launch *
- Herefordshire rural Hub September Newsletter *
- Herefordshire Council – DEFRA Badger Cull Information *
- Herefordshire Council – Green Lanes *
- West Mercia Police – Safer West Mercia Consultation *

* Circulated to Cllrs.

OUTSTANDING ACTIONS - These are the consolidated actions outstanding after the last meeting held on 26th July 2016:

Meeting	Minute	Action	Status	Comments
July 2015	9b	ALL		Ask other organisations if they wish to contribute articles and funding to website
Sept 2015	8c	RE	Ongoing	Arrange replacement of stile on AP32 at Tunnel Cottage. Trim AP34 and AP18
Nov 2015	7	NDP		Forward documents to clerk for placing on website
Jan 2016	9e	clerk	ongoing	Arrange date for joint parishes neighbourhood watch public meeting
March 2016		clerk	Reported	Blocked culvert on end of Ashperton wood CAS569442R6Y7H7
July 2016	9.1	FH	Ongoing	Obtain advice from HALC re Village Hall Constitution
July 2016	10.1	clerk	Complete	Obtain alternative quotes for insurance

PLANNING RECORD

DATE	APPLICATION NUMBER	DESCRIPTION	PC COMMENT	HFD COUNCIL DECISION
22.10.15	153022	The Cottage, Church Lane, Ashperton Proposed conversion of existing outbuilding (former bakery) to a live/work unit with additional associated parking	PC support this application	GRANTED 30.12.15
11.1.15	P160057/PA7	Hasnett Wood, Canon Frome, Munsley, Ashperton Proposed forestry building	PRIOR APPROVAL APP – for advice only	PRIOR APPROVAL NOT REQ 19.1.16
16.3.16	152041	Land to the North of Ashperton Village Hall Proposed residential development of 10 dwellings	PC object to this application	GRANTED 24.8.16

DRAFT