ASHPERTON PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ Tel: 01531 670036 email: ashperton.pc@btinternet.com website: www.ashperton.org.uk

Minutes of the Parish Council meeting held on Wednesday 29th November 2017 at 7.30pm

Present

Councillors Rowland Eustace (chairman), Paul Barnes, Andrew Hammond, Freda Helme and John Wyton

In attendance

Janet Chester - Parish Clerk

Members of the Public: 1

<u>ltem</u>	<u>Minute</u>	<u>Action</u>		
	The Chairman Mr Rowland Eustace welcomed everyone to the meeting.			
1.0	To Receive Apologies for Absence and Note the Reason – Three Crosses Ward Councillor Jonathan Lester (other meeting).			
2.0	To Receive and Record any Declarations of Interest and Written Requests for Dispensations - none			
	Councillor Name Agenda Item Interest Declared			
3.0	To Receive any Co-options to fill Councillor Vacancy None			
4.0	To Consider Approval of Minutes of the Parish Council meeting held on 27 th September and 9 th November 2017 RESOLUTION: The minutes of the previous meetings were agreed as a true and accurate record and were duly signed by the Chairman Cllr Eustace.			
5.0	To Receive Brief Report from Three Crosses Ward Councillor Jonathan Lester Cllr Lester had forwarded his apologies for not being able to attend due to a prior commitment for another meeting,			
6.0	Public Participation Session for Local Residents to Raise Matters Relevant to the Parish None			
7.0	Planning: 7.1 To Consider any Planning Applications submitted to Herefordshire Council: none.			

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	7.2 To Note Details of Decision Notices received from Herefordshire Council (as per planning record) www.herefordshire.gov.uk – noted	
8.0	To Receive Update from Ashperton Neighbourhood Development Plan Steering Group	
	The chairman of the NDP Steering Group gave the parish council an update and asked that the parish council agree and sign off the regulation 14 submission documents – the draft plan, the strategic environmental assessments, consultation letter and list of statutory consultees.	All / Clerk
	RESOLUTION: The Parish Council agreed the draft plan and that the regulation 14 documents can be submitted and consultation commence.	
9.0	Finance	
	9.1 To Note Finance Report & Bank Balance	
	Bank Balance as of 6 th November 2017 - £10408.55 and finance report circulated were noted	
	9.2 To Consider Payments of Outstanding Accounts	
	000422: hvoss – Annual Subscription - £30.00 000423: J Chester – clerk salary Oct/Nov and expenses – as agreed 000424: HMRC – PAYE Oct/Nov - £8.20 000425: Floorstyles – village hall floor - £361.31	
	RESOLUTION: It was agreed to pay all of the above.	
	9.3 To Decide Budget and Parish Precept 2018/19 Requirement	
	The Parish Council need to submit the request by 31 st December. Budgets for lengthsman and PROW footpath maintenance and also materials to encourage speed control in the village were considered.	
	RESOLUTION: It was agreed that the Parish Council will request £7425.	Clerk
	NEGOLOTION. It was agreed that the 1 dhort obtain will request 27425.	Clerk
9.0	Highways/Footpaths:	
	9.1 To Note Reports from Balfour Beatty Locality Steward – noted. It was also noted that a new locality steward is currently being appointed.	
	9.2 To Receive Report from Footpaths Officer	
	Cllr Eustace to contact cricket club to arrange a date for installing the new kissing gate. A stile by the stable at Buddings Cottage needs repair. Footpath gates are required on footpath AP34. Cllrs Eustace and Helme will contact landowners.	RE
	9.3 To Discuss Speed Threshold Gates for Ashperton village	
	Cllrs Eustace and Wyton and the clerk met with highway representatives to discuss ways to control the speed of vehicles through the village and possible locations for threshold gates. Various options were discussed together with the cost of installing gates and the ongoing maintenance of the area surrounding them.	
	RESOLUTION : The clerk is to contact large businesses whose lorries regularly use the road requesting if they are willing to give a contribution to the costs and also ask Herefordshire Council for further guidance on where to install gates.	Clerk

10.0	9.4 To Discuss any new highway and footpath issues and decide any Works required The drains through the village need clearing. The road surface of Church Lane is eroding due to surface water. The roadside hedge below the village hall needs cutting back to aid visibility for vehicles leaving the hall. The culvert on the edge of Ashperton wood needs clearing, RESOLUTION: The clerk will report these defects to Herefordshire Council. She will also contact Balfour Beatty for advice and to meet the new locality steward to view the village. Information Section / Correspondence / Discussion	Clerk
	10.1 To Note any Correspondence Received – noted.	
	10.2 To Review Information and Outstanding Actions	
	Reviewed and updated.	
	10.3 To Consider Village "Pop up Pub"	
	RESOLUTION : Cllr Barnes will arrange a first pop up pub night for Christmas drinks on a Friday or Saturday night in December (not 9 th Dec).	Clir Barnes
	10.4 To Discuss Restoration of Village Phone Box and Village Pump and Flag Pole preserving and re-fixing	
	Thanks were expressed to residents who helped with the village tidy up day. The paint has been purchased for the phone box but due to winter weather this will be done in the spring.	AII
11.0	Training / Meetings	
	11.1 To note dates of any upcoming meetings and note any required places	
	A new HALC Training Diary should be available for Spring 2018.	
	11.2 To receive reports from meetings attended –	
	Cllrs Eustace, Helme, Hammond and James attended the parish councillor seminar on 28 th	
	Cllr Helme attended the HALC AGM. The clerk had attended HALC training meetings on the Transparency Act and GDPR Data Protection Laws	
17.0	To Raise Items for Next Parish Council Meeting	
	 Neighbourhood Development Plan Village Threshold Gates / Speed Control Councillor Vacancy Pop up Pub Report Baggards Charity Land Village Hall LPG and Electric Sockets 	
18.0	To Decide Date of Next Scheduled Meeting	
17.0	September. Cllr Helme attended the HALC AGM. The clerk had attended HALC training meetings on the Transparency Act and GDPR Data Protection Laws To Raise Items for Next Parish Council Meeting Neighbourhood Development Plan Village Threshold Gates / Speed Control Councillor Vacancy Pop up Pub Report	

The Chairman declared the meeting closed at 20.55pm		
Signed	Dated	
Chairman		

Information Sheet

PARISH CLERK UPDATE

- Road defects reported to Locality Steward
- HALC "In the Open" training event attended
- SLCC meeting attended
- Balfour Beatty Parish Briefing meeting attended
- Budget 2018/19 prepared

GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty Weekly Locality briefings *
- HALC Information Corner *
- Herefordshire Rural Hub October & November newsletters
- Herefordshire Council Litter in parishes*
- Herefordshire Council Community Housing Fund *
- Herefordshire Council Weeping Window of Poppies Installation *
- Herefordshire Council Local Plan Travellers DPD Consultation *

OUTSTANDING ACTIONS - These are the consolidated actions outstanding after the last meeting:-

Meeting	Minute	Action	Status	Comments
July 2016	9.1	F	Ongoing	Obtain advice from HALC re Village Hall Constitution
March 2017	11.5 & 11.6	all	Ongoing	Form working party to tidy up village phone box and village pump
May 2017	14.3	FH		Speak to the tenant re charity land path and hedge.
		Clerk		Culvert under the A417 on the edge of Ashperton wood needs clearing
				again.
				Signs are to be erected by the moat advising that ALL dogs are to be kept on
		Clerk		leads and all dog mess to be picked up especially because of the forest
				school. The clerk will also contact Pet Passion to advise them
	15.2	FH	Complete	Obtain quotes for village hall porch and toilet refurbishment
	15.3	clerk	•	Arrange further defibrillator / first aid training
	15.4	all		Arrange date for autumn for village tidy working party
Sept 2017	7	Clerk/NDP		All NDP documents and minutes to be chased and put onto website
	9.2	RE		Contact Cricket Club re installation of footpath gate
	9.3	clerk		Contact SRP re speed data and information
	9.4	clerk		All drains in village need clearing
				Church Lane road surface is eroding

PLANNING RECORD

DATE	APPLICATION NUMBER	DESCRIPTION	PC COMMENT	HFD COUNCIL DECISION
16.2.17	170341	Budding Cottage, Canon Frome, HR8 2TA Proposed outdoor arena	PC unable to reach decision due to lack of detail on application – questions sent to Hfd Council case officer	GRANTED 5.4.17
28.2.17	170437	Westward, Ashperton, HR8 2RY Single Storey rear extension		GRANTED 10.4.17

^{*} Circulated to Cllrs.

17.3.17	170441	Ashperton Primary Academy, HR8 2SE Construction of an outdoor multi-use games area and link paths	PC support this application GRANTED 27.4.17
Aug 2017	172069	Ashperton Holiday Park, Ashperton, HR8 2SE Proposed 3 no additional holiday let chalets. Also change of use of The Coach House annex from a holiday let chalet into an assistant holiday park managers/maintenance/groundsman's on-site accommodation.	PC express concerns that current use of chalets breaches previous conditions applied
Sept 2017	172538	Budding Cottage, Ashperton, HR8 2TA RETROSPECTIVE 4 stables, 2 foaling boxes and a hay barn.	PC object
Sept 2017	173180	The Hawthorns, Ashperton, HR8 2RY Proposed conversion of detached double garage to ancillary living accommodation annexe	PC support this application
Nov 2017	175379	Land Adjacent to Peascroft, Ashperton, Ledbury, HR8 2RY Proposed 2 x three bedroom houses	PC no objections to principle but expressed concerns
Nov 2017	173678	The Farm, Ashperton, Ledbury, HR8 2RY Proposed stable building, to include 12 individual stables and one foaling stable, tack room and feed room	PC support this application
Nov 2017	173679	The Farm, Ashperton, Ledbury, HR8 2RY Proposed one and a half storey 3 bedroom farmhouse and access roadway	PC support this application