

# ASHPERTON PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ  
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## Minutes of the Parish Council meeting held on Tuesday 29th November 2016 at 7.30pm

### Present

Councillors Mrs Freda Helme, Rowland Eustace and John Wyton

### In attendance

Three Crosses Ward Councillor Jonathan Lester  
Janet Chester – Parish Clerk

Members of the Public: 0

Item	Minute	Action						
1.0	<p><b>To Receive Apologies for Absence and Note the Reason</b></p> <p>Councillors Andrew Hammond (work) and Paul Barnes (other commitment)</p>							
2.0	<p><b>To Receive and Record any Declarations of Interest and Written Requests for Dispensations - none</b></p> <table border="1" data-bbox="148 987 1315 1055"> <thead> <tr> <th data-bbox="236 987 451 1021">Councillor Name</th> <th data-bbox="651 987 815 1021">Agenda Item</th> <th data-bbox="1010 987 1230 1021">Interest Declared</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Councillor Name	Agenda Item	Interest Declared				
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3.0	<p><b>To Consider Approval of Minutes of the Parish Council meeting held on Tuesday 27<sup>th</sup> September 2016</b></p> <p>The minutes of the previous meeting were agreed as a true and accurate record and were duly signed by the Chairman Cllr Helme.</p>							
4.0	<p><b>To Receive Defibrillator very kindly donated to Ashperton village by residents of Canon Frome Court</b></p> <p>The chairman expressed everyone's immense thanks to the representatives of Canon Frome Court who were attending the meeting to hand over a defibrillator to Ashperton villagers. This will be placed on the outside of the village hall. The clerk will explore funding for an external cabinet to protect it from the weather and also training courses for all residents to be invited to attend.</p> <p><b>RESOLVED</b></p>	Clerk						
5.0	<p><b>To Receive Brief Report from Three Crosses Ward Councillor Jonathan Lester</b></p> <p>Cllr Lester advised that Herefordshire Council (HC) are currently concentrating on their 2017/18 budget which is currently under consultation. Central Government grant has been reduced by 90% between 2010 and 2016 and HC need to find savings of £7m in 2017/18. They have a gross budget from government of around £360m, £116m of which is ring-fenced for schools, £50m for housing benefit, £9.7m public health, £13.3m better care fund and £28m fees, rents and charges. They have a net budget of £145m - £53m for adult social care &amp; wellbeing, £23m for children's services and the remainder for roads, planning etc. HC have balanced their budget for the last three years and will discuss the 2017/18 budget at the February meeting and decide it at the March meeting. Between 2010 and 2020 they are having to make savings of £7.1m in the year 2017/18 and a total of £87m by 2020. In this time HC have achieved the development of the Old Cattle Market which is proving to be the fastest rising development in the country. Hereford</p>							

	bypass will be completed by 2027 and £47m funding has been agreed from Government. £23m energy and waste plant has been built, 65m wheelie bins delivered. Balfour Beatty have made £3m savings whilst resurfacing 19% of the county's highway network. Fastershire broadband is now reaching 80% of the county. In 2012 HC was in special measures for Safeguarding children, this is improving. In Key Stages 1, 2 & 4 results are above national average and early years provision statistics are encouraging. £8m has been invested in Schools Capital Investment programme which has resulted in a new school being built in Colwall. First time offender rates have halved. HC have agreed to take 25 unaccompanied asylum seeker children by July 2017. The Wye Valley NHS Trust is @£20m in deficit so plans are being put in place to move forward and address the issues it faces.	
6.0	<b>Open Public Participation Session for local residents to raise matters relevant to the parish</b> No matters raised.	
7.0	<b>Councillor Vacancies</b> – to receive any nominations for co-option None. There are currently two vacancies on the parish council. Councillors were asked to spread the word amongst residents who may be interested.	All
8.0	<b>Planning:</b> <b>8.1 To Consider any Planning Applications submitted to Herefordshire Council:</b> <b>163531 – The Castle, Ashperton, Ledbury</b> – Proposed conversion of outbuilding to single dwelling <b>PC Comment:</b> The Parish Council have no objection to this application. <b>8.2 To Note Details of Decision Notices received from Herefordshire Council (as per planning record)</b> <a href="http://www.herefordshire.gov.uk">www.herefordshire.gov.uk</a> – Noted A letter of complaint is to be sent to Herefordshire Council regarding the handling of the recent planning application in the village – deferred to January meeting. <b>RESOLVED</b>	ALL  ALL
9.0	<b>To Receive Update Report From Ashperton Neighbourhood Development Steering Group</b> The clerk has received previous minutes to be put onto the website. The steering group has invited landowners of plots put forward to submit their plans for assessment.	
10.0	<b>Information Section / Correspondence / Discussion</b> <b>10.1 To Discuss Defibrillator Cabinet, training course and ongoing maintenance costs</b> The clerk will apply for grant funding from the British Heart Foundation for a cabinet to protect the defibrillator. The clerk has spoken to the local Heartstart representative who is more than happy to hold a training session, date to be advised once defib is in place. <b>10.2 To Discuss Ashperton Village Hall Constitution</b> Cllr Helme has obtained guidance from HALC and is writing a draft constitution so matter deferred to January meeting. <b>RESOLVED</b> <b>10.3 To Discuss ownership of toys held in Ashperton Village Hall</b> Due to insurance and health and safety implications the ownership of the toys and small chairs and tables stored in the village hall is to be clarified. The clerk will speak to a former organiser of Ashperton Toddler Group to ascertain the ownership. <b>10.4 To Discuss Ashperton Village Pump</b>	Clerk  FH  Clerk

	<p>Balfour Beatty Locality Steward Cathy Berkeley is investigating this. Deferred to Janaury meeting</p> <p><b>10.5 To Discuss Churchyard Maintenance</b></p> <p>The charities trustees have agreed to fund a new 12ft gate from the churchyard onto the charity land. It was AGREED that the parish council could contribute towards the costs of mowing the churchyard. <b>RESOLVED</b></p> <p><b>10.6 To Receive comments on Bosbury and Coddington NDP Consultation</b></p> <p>No comments made.</p> <p><b>10.7 To Review Information and Outstanding Actions</b></p> <p>Reviewed and updated as required</p>	<p><b>Clerk</b></p> <p><b>FH</b></p>
<p><b>11.0</b></p>	<p><b>Highways / Footpaths</b></p> <p><b>11.1 To Note reports from Balfour Beatty Locality Steward</b></p> <p>Noted</p> <p><b>11.2 To Discuss Speed Indicator Device</b></p> <p>Herefordshire Council have purchased new Speed Indicator Devices that parish councils can hire. It was AGREED that the hire cost was too expensive and that the SRP Camera currently being deployed is working well. <b>RESOLVED</b></p> <p><b>11.3 To Discuss Speeding Concerns in the parish</b></p> <p>The volume of traffic along the A417 seems to be increasing, particularly HGV's. The parish council will continue to lobby Herefordshire Council and the Safer Roads Partnership with their concerns.</p> <p><b>11.4 To Discuss any new highway and footpath issues and decide any P3/Lengthman works</b></p> <p>It was AGREED that the parish council will purchase a metal kissing gate to replace the stile on footpath AP32 the village heritage trail over the cricket pitch. The cricket club is to be contacted for their agreement. The parish council agreed to allocate £500 of precept monies to lengthsmen and footpath maintenance. <b>RESOLVED</b></p>	<p><b>RE</b></p>
<p><b>12.0</b></p>	<p><b>Finance</b></p> <p><b>12.1 To Decide 2017/18 Precept Requirement</b></p> <p>The clerk had prepared a budget which was discussed and it was decided to increase the precept slightly to £6750 for 2017/18. <b>RESOLVED</b></p> <p><b>12.2 To Note Finance Report and Bank Balance</b></p> <p>Bank balance as at 4<sup>th</sup> November 2016 £7541.99 Noted</p> <p><b>12.3 To Consider Payments of Outstanding Accounts</b></p> <p>000389: Countrywide Farmers – LPG - £417.49 000390: Groundwork UK – NDP repayment - £808.48 000391: J Chester – clerk October/November – as agreed</p>	<p><b>Clerk</b></p>

	000392: HMRC – PAYE Oct/Nov - £12.00  <b>RESOLVED</b>	
<b>13.0</b>	<p><b>Training / Meetings</b></p> <p><b>12.1 To note dates of any upcoming meetings and note any required places</b></p> <p>HALC Training Diary was noted. Cllrs were asked to let the clerk know if they wanted a place booked for them on any of the courses.</p> <p><b>12.2 To receive reports from meetings attended –</b></p> <p>The clerk had attended a recent HALC training course “Social Media” which explained the procedures and guidelines parish councils should be noting when using a website and other social media. The clerk has also attended the HALC Conference and AGM where there was a number of interesting speakers including the local police crime commissioner and a representative of the planned Hereford University. The clerk and chairman attended the latest HALC Eastern Area meeting where the guest speaker advised on how to obtain various funding. Cllr Eustace has attended the open planning meeting and a meeting on green lanes.</p>	
<b>13.0</b>	<p><b>To Raise Items for Next Parish Council Meeting</b></p> <ul style="list-style-type: none"> <li>• Planning letter</li> <li>• Ashperton Village Hall Constitution</li> <li>• Churchyard mowing donation</li> <li>• Defibrillator</li> <li>• Village Pump</li> <li>• Toys in village hall</li> </ul>	<b>Clerk</b>
<b>18.0</b>	<p><b>To Decide Date of Next Scheduled Meeting</b></p> <p>Tuesday 31st January 2016, 7.30pm at Ashperton Village Hall</p> <p>The Chairman declared the meeting closed at 21.35pm</p> <p>Signed..... Dated..... Chairman</p>	

## Information Sheet

### PARISH CLERK UPDATE

- Road defects reported to Locality Steward
- NDP support work done – end of grant report completed. NDP Documents received to upload to website
- HALC “Social Media & The Law” training course attended
- SLCC meeting attended
- HALC AGM & Conference attended

### GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings \*
- Balfour Beatty – Parish Briefing Notes & Presentation \*
- HALC – Eastern Area Meeting 9<sup>th</sup> Nov papers \*
- HALC – AGM & Conference \*
- Herefordshire Council – Hfd Council Budget Meeting 28<sup>th</sup> July Presentation Slides \*
- Herefordshire Council –Refugee & Asylum Seeker update \*

- Herefordshire Council – Local Flood Risk Management Consultation 30 Jan 2017 \*
- Herefordshire Council – “Your conversation” Healthwatch survey \*
- Herefordshire Council – Broadband Survey \*
- Herefordshire Council – Paliamentary Constituency Boundary proposals \*
- Herefordshire rural Hub Newsletter \*
- West Mercia Police – SNT Newsletter \*

\* Circulated to Cllrs.

**OUTSTANDING ACTIONS** - These are the consolidated actions outstanding after the last meeting held on 27th September 2016:

Meeting	Minute	Action	Status	Comments
July 2015	9b	ALL		Ask other organisations if they wish to contribute articles and funding to website
Sept 2015	8c	RE	Ongoing	Arrange replacement of stile on AP32 at Tunnel Cottage. Trim AP34 and AP18
Nov 2015	7	NDP	Ongoing	Forward documents to clerk for placing on website
Jan 2016	9e	clerk	ongoing	Arrange date for joint parishes neighbourhood watch public meeting
March 2016		clerk	Reported	Blocked culvert on end of Ashperton wood <a href="#">CAS569442R6Y7H7</a>
July 2016	9.1	FH		Obtain advice from HALC re Village Hall Constitution
July 2016	10.1	clerk	Complete	Obtain alternative quotes for insurance
Sept 2016	6	clerk		Investigate costs related to defibrillator
Sept 2016	9.2	clerk		Ascertain ownership of land where village pump located
Sept 2016	9.3	FH		Obtain price for new gate between churchyard and charity lands

**PLANNING RECORD**

DATE	APPLICATION NUMBER	DESCRIPTION	PC COMMENT	HFD COUNCIL DECISION
22.10.15	<b>153022</b>	<b>The Cottage, Church Lane, Ashperton</b> Proposed conversion of existing outbuilding (former bakery) to a live/work unit with additional associated parking	PC support this application	GRANTED 30.12.15
11.1.15	<b>P160057/PA7</b>	<b>Hasnett Wood, Canon Frome, Munsley, Ashperton</b> Proposed forestry building	PRIOR APPROVAL APP – for advice only	PRIOR APPROVAL NOT REQ 19.1.16
16.3.16	<b>152041</b>	<b>Land to the North of Ashperton Village Hall</b> Proposed residential development of 10 dwellings (AMENDMENT TO ORIGINAL APPLICATION)	PC object to this application	GRANTED 24.8.16