

ASHPERTON PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ
Tel: 01531 670036 email: ashperton.pc@btinternet.com website: www.ashperton.org.uk

Minutes of the Parish Council meeting held on Tuesday 28th March 2017 at 7.30pm

Present

Councillors Mrs Freda Helme, Rowland Eustace, Andrew Hammond and John Wyton

In attendance

Three Crosses Ward Councillor Jonathan Lester
Janet Chester – Parish Clerk

Members of the Public: 1

Item	Minute	Action						
1.0	<p>To Receive Apologies for Absence and Note the Reason</p> <p>Cllr Paul Barnes (prior commitment)</p>							
2.0	<p>To Receive and Record any Declarations of Interest and Written Requests for Dispensations - none</p> <table border="1" data-bbox="148 987 1313 1055"> <thead> <tr> <th data-bbox="148 987 539 1021">Councillor Name</th> <th data-bbox="539 987 927 1021">Agenda Item</th> <th data-bbox="927 987 1313 1021">Interest Declared</th> </tr> </thead> <tbody> <tr> <td data-bbox="148 1021 539 1055"></td> <td data-bbox="539 1021 927 1055"></td> <td data-bbox="927 1021 1313 1055"></td> </tr> </tbody> </table>	Councillor Name	Agenda Item	Interest Declared				
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3.0	<p>To Consider Approval of Minutes of the Parish Council meeting held on Tuesday 31st January 2017</p> <p>The minutes of the previous meeting were agreed as a true and accurate record and were duly signed by the Chairman Cllr Helme.</p>							
4.0	<p>To Receive Brief Report from Three Crosses Ward Councillor Jonathan Lester</p> <p>Cllr Lester opened by advising that at a meeting on 3rd March Herefordshire Council set the Council Tax. A standard increase of 1.9% plus 2% ring-fenced for Adult Social Care (ASC) which adds @£50 per year to a Band D property. The cost of ASC is ever increasing in this predominately aged county. A plaque has been agreed to commemorate the “canary girls” who worked at the munitions factory at Rotherwas. A motion put forward for an Eastern link road was dismissed as funding had already been secured for the western route. It is hoped the western route will be completed by 2027. Cllr Lester and Herefordshire’s MP’s are campaigning for fairer funding for the county’s schools as the county is disadvantaged at present. The new school at Colwall is good news providing brand new accommodation and facilities. A meeting has also taken place between the NHS, Clinical Commissioning Group and other parties to attempt to work together and have joint funding. There are currently 296 Looked After Children in Herefordshire and the county is on target to receive 25 unaccompanied asylum seeker children by the end of the year. Herefordshire is one of the worst performing counties for children aged 0-5yrs dental health but at the foundation stage of child development is well above national average with 70% of children getting a good start. £8m grant has been awarded to the new university. Herefordshire Council are looking at how to fund themselves in the future - Central Government Revenue Support Grant is to reduce to £0 by 2020. To help counteract this county authorities will be able to keep 100% of Business Rates (currently 50%)</p>							

5.0	<p>Open Public Participation Session for local residents to raise matters relevant to the parish</p> <p>Cllr Lester was asked to enquire of the bus service through the village is stopping in September.</p>	Ward Cllr
6.0	<p>Councillor Vacancies – to receive any nominations for co-option</p> <p>There are currently two vacancies on the parish council. So far two residents have expressed an interest and one attended this meeting to view a parish council meeting. Co-options will take place at the May meeting.</p>	All
7.0	<p>Planning:</p> <p>7.1 To Consider any Planning Applications submitted to Herefordshire Council:</p> <p>170441 – Ashperton Primary Academy, Ashperton, HR8 2SE Construction of an outdoor multi-use games area and link paths</p> <p>PC Comment: The Parish Council support this application. . RESOLVED</p> <p>7.2 To Note Details of Decision Notices received from Herefordshire Council (as per planning record) www.herefordshire.gov.uk – Noted</p> <p>170341 Budding Cottage – comment received “Is the riding arena for personal domestic use or commercial”? Hasnett Farm – complaints have been received from neighbours about the amount of traffic using the lane to access the riding arena.</p> <p>7.3 To Discuss letter to Planning department</p> <p>A letter of complaint is to be sent to Herefordshire Council regarding the handling of the recent planning application in the village. Cllr Hammond to draft letter to be sent to Richard Ball of Herefordshire Council. RESOLVED</p>	Clerk AH
8.0	<p>Ashperton Neighbourhood Development Steering Group</p> <p>8.1 To Receive report from NDP Steering Group</p> <p>The draft plan is being compiled and will be printed ready for a public presentation at the Annual Parish Meeting on 16th May.</p> <p>8.2 To Decide company to print NDP Draft Plan</p> <p>Three quotes have been obtained which were considered. It was decided to use PIP printing and ask for 125 copies to be supplied. The clerk will inform the NDP steering group. RESOLVED</p> <p>8.3 To Consider applying for further NDP grant and decide amount to request</p> <p>The steering group had produced a budget for the next stages of the NDP. A further grant application was agreed for £1250. RESOLVED</p> <p>Ward Cllr Lester left the meeting at this point</p>	All
9.0	<p>9.1 To Note Finance Report & Bank Balance</p> <p>Finance report was noted. Bank balances as of 6th March 2017 – current account £7001.55. NOTED Herefordshire Council have confirmed the precept 2017/18 of £6750.00. Council Tax Band D</p>	

	<p>equivalent properties in 2016/17 was 117.58 at £55.28 each , 2017/18 is 116.92 at £57.73 each</p> <p>9.2 To Note Payroll service charges for 2017/18</p> <p>Autela had advised their 2017/18 charges which were discussed and agreed. RESOLVED</p> <p>9.3 To Decide Internal Auditor of End of Year Accounts</p> <p>Nadine Schofiled is unable to carry out the internal audit this year. Suggestions were put forward and cllrs and the clerk will follow these up.</p> <p>9.4 To Consider Payments of Outstanding Accounts</p> <p>000398: Ashperton PCC – donation to upkeep of churchyard - £150.00 000399: Grant Powell – annual mowing of village green - £250.00 000400: HALC – annual subscription - £328.73 000401: Autela Payroll Services – Q4 - £30.00 000402: J Chester Feb/March (as agreed) 000403: HMRC PAYE Feb/March - £14.80 000404: Information Commissioner – Data Protection Annual Fee - £35.00</p> <p>RESOLVED</p> <p>9.5 To Decide response to Herefordshire Council’s Code of Conduct Consultation</p> <p>This was noted but the parish council made no comment.</p>	
10.0	<p>Highways/Footpaths:</p> <p>10.1 To Note reports received from Balfour Beatty Locality Steward</p> <p>Noted.</p> <p>10.2 To Discuss any new highway and footpath issues and decide any P3 / Lengthsman Works required</p> <p>A water leak on the A417 by Westward / Orcahrd Leaze has been resolved. Canon Frome Cricket Club have agreed for a kissing gate to replace the stile. The clerk will place the order asking fro delivery to Cllr Hammonds. Cllr Eustace will liaise with Matt Richards of the cricket club regarding the installation and positioning of the gate. A new post is required for the gate leading from the church towards the moat.</p>	
11.0	<p>Information Section / Correspondence / Discussion</p> <p>11.1 To Discuss Defibrillator Cabinet, training course and ongoing maintenance costs</p> <p>The clerk has successfully applied for grant funding from the British Heart Foundation and a cabinet has been received. The clerk will arrange for the cabinet to be installed and the electrical work done. It is hoped this will be completed before a training session which is to be held on Wednesday 5th April.</p> <p>11.2 To Discuss Ashperton Village Hall Constitution</p> <p>Cllr Helme has obtained guidance from HALC and a copy of the constitution will be made available on the website. RESOLVED</p>	<p>Clerk</p> <p>FH</p>

	<p>11.3 To Discuss ownership of toys held in Ashperton Village Hall</p> <p>The ownership of the toys has been transferred to the parish council. Cllr Helme and the clerk helped sort the toys and made a list of what has been kept. The clerk will ensure that the insurance policy is updated. RESOLVED</p> <p>11.4 To Receive Report from Ashperton Community Space Site Visit (charity land behind the school)</p> <p>A site meeting had been called by the chair to the trustees of the land to discuss possible future community uses of the land which is currently agricultural. A report had been circulated of the ideas put forward. Funding resources, access to the land and the upkeep are to be investigated. The parish council asked to be kept informed.</p> <p>11.5 To Discuss Ashperton Village Pump</p> <p>A number of properties in the village have in their deeds the right to withdraw water from the village pump. The clerk will find out if the pump is listed and what ways there are of protecting it as a village asset. It was AGREED to try and form a working party to tidy up and expose the village pump. Cllr Helme will liaise with the neighbouring landowner. RESOLVED</p> <p>11.6 To Discuss Restoration of Village Phone Box</p> <p>Three volunteers have come forward to clean up and paint the phone box at their own risk. Suggestions for future use of the phone box were discussed, perhaps local information to include a map of the village houses and a map of the heritage walking trail. RESOLVED</p> <p>11.7 To Review Information and Outstanding Actions</p> <p>Reviewed and updated as required</p>	<p>Clerk</p> <p>All</p> <p>All</p> <p>All</p>
<p>12.0</p>	<p>Training / Meetings</p> <p>12.1 To note dates of any upcoming meetings and note any required places</p> <p>A new HALC Training Diary should be available soon.</p> <p>12.2 To receive reports from meetings attended –</p> <p>Cllr Helme had attended a HVOSS meeting about charity volunteers and found it very interesting and informative The clerk had attended the HALC Eastern Area meeting on 23rd March. Guest speakers were Tony Johnson Herefordshire Council leader and representatives from Citizens Advice. The HALC Eastern Area AGM will be held in Ledbury on 12th July</p>	
<p>13.0</p>	<p>To Raise Items for Next Parish Council Meeting</p> <ul style="list-style-type: none"> • Planning letter • Ashperton Village Hall entrance porch and gents toilet refurbishment • Defibrillator • Village Pump • Village Phone Box • 	<p>Clerk</p>
<p>14.0</p>	<p>To Decide Date of Next Scheduled Meeting</p> <p>Due to councillor availability it was decided to change the day of parish council meeting to the last Wednesday bi-monthly for all future meetings.</p>	<p>ALL</p>

<p>Therefore the next meeting will be on Wednesday 28th May 2017, 7.30pm at Ashperton Village Hall – this will be the Annual Meeting of the parish council</p> <p>The Chairman declared the meeting closed at 21.25pm</p> <p>Signed..... Dated..... Chairman</p>	
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Information Sheet – March

PARISH CLERK UPDATE

- Road defects reported to Locality Steward
- NDP support work done – NDP Documents received to upload to website
- Defibrillator grant funding successful and equipment received
- Lengthsman /P3 Annual Plan and other forms returned to Balfour Beatty
- VAT reclaimed

GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings *
- Balfour Beatty – Parish Briefing Notes & Presentation *
- Herefordshire Council – Invitation to Travellers Site Drop-in Session 6th Feb *
- HALC – Information Corner January *
- HALC – Spring Training Diary *
- Herefordshire Council – Waste Charges Consultation *
- Herefordshire Council – letter re discharge of planning conditions *
- Herefordshire Rural Hub Newsletter *
- Neighbourhood Development Team – Newsletter 14 *
- Herefordshire Council – West Midlands Constituency Boundary 2018 Review *
- Herefordshire Council – Code of Conduct Consultation *
- Herefordshire Council – Invitation to NDP workshop Friday 5th May 10am – noon at Archive Offices *

* Circulated to Cllrs.

OUTSTANDING ACTIONS - These are the consolidated actions outstanding after the last meeting held in January:

Meeting	Minute	Action	Status	Comments
July 2015	9b	ALL		Ask other organisations if they wish to contribute articles and funding to website
Sept 2015	8c	RE	Complete	Arrange replacement of stile on AP32 at Tunnel Cottage. Trim AP34 and AP18
Nov 2015	7	NDP	Complete	Forward documents to clerk for placing on website
March 2016		clerk	Reported	Blocked culvert on end of Ashperton wood CAS569442R6Y7H7
July 2016	9.1	FH	Ongoing	Obtain advice from HALC re Village Hall Constitution
Jan 2017	7.3	AH		Draft letter of complaint to be sent to Hfcs Council planning dept
Jan 2017	9.1	clerk		Investigate costs related to defibrillator
Jan 2017	10.3	clerk		Investigate costs of speed threshold gates
Jan 2017	10.4	clerk	Complete	Speak to cricket club re kissing gate to replace stile on AP32

PLANNING RECORD

DATE	APPLICATION NUMBER	DESCRIPTION	PC COMMENT	HFD COUNCIL DECISION
22.10.15	153022	The Cottage, Church Lane, Ashperton Proposed conversion of existing outbuilding (former bakery) to a live/work unit with additional associated parking	PC support this application	GRANTED 30.12.15
11.1.15	P160057/PA7	Hasnett Wood, Canon Frome, Munsley, Ashperton Proposed forestry building	PRIOR APPROVAL APP – for advice only	PRIOR APPROVAL NOT REQ

				19.1.16
16.3.16	152041	Land to the North of Ashperton Village Hall Proposed residential development of 10 dwellings (AMENDMENT TO ORIGINAL APPLICATION)	PC object to this application	GRANTED 24.8.16
17.11.16	163531	The Castle, Ashperton, Ledbury Proposed conversion of outbuilding to single dwelling	PC support this application	GRANTED 20.1.17
16.2.17	170341	Budding Cottage, Canon Frome, HR8 2TA Proposed outdoor arena		
28.2.17	170437	Westward, Ashperton, HR8 2RY Single Storey rear extension		
17.3.17	170441	Ashperton Primary Academy, HR8 2SE Construction of an outdoor multi-use games area and link paths		