

ASHPERTON PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ
Tel: 01531 670036 email: ashperton.pc@btinternet.com website: www.ashperton.org.uk

Minutes of the Parish Council meeting held on Tuesday 26th July 2016 at 7.30pm

Present

Councillors Mrs Freda Helme, Rowland Eustace, Andrew Hammond and John Wyton

In attendance

Three Crosses Ward Councillor Jonathan Lester
Janet Chester – Parish Clerk

Members of the Public: 0

<u>Item</u>	<u>Minute</u>	<u>Action</u>						
1.0	To Receive Apologies for Absence and Note the Reason Cllr Paul Barnes (holiday)							
2.0	To Receive and Record any Declarations of Interest and Written Requests for Dispensations - none <table border="1"> <thead> <tr> <th>Councillor Name</th> <th>Agenda Item</th> <th>Interest Declared</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Councillor Name	Agenda Item	Interest Declared				
Councillor Name	Agenda Item	Interest Declared						
3.0	Councillor Vacancies – to receive any nominations for co-option None. Herefordshire Council have sent through the official notice for display on the notice boards and website.	ALL						
4.0	To Consider Approval of Minutes of the Parish Council meeting held on Tuesday 24th May 2016 The minutes of the previous meeting were agreed as a true and accurate record and were duly signed by the Chairman Cllr Helme.							
5.0	To Receive Brief Report from Three Crosses Ward Councillor Jonathan Lester Cllr Lester advised that the next cabinet meeting is on 28 th July. Three main issues under discussion are:- <ul style="list-style-type: none"> • A Government devolution deal requires groups, so Herefordshire Council is to become an associate member of West Midlands Combined Authorities at a cost of £25k per annum. • Herefordshire Council agreeing to receiving 0.07% of asylum children = 20 children for Herefordshire. Currently Herefordshire has 6 so a challenge for Herefordshire to keep fostering services robust for all. • Planning – Stoke Lacy further planning application for more homes approved despite objections. Ashperton planning application was withdrawn from decision at committee meeting at last minute so a new date is to be advised and a new officer report written. Proposal for new school in Colwall by the village hall. A travellers site has been offered adjacent to Whitfield Coppice at Pixley and consultation is taking place. 							
6.0	Public Participation Session for local residents to raise matters relevant to the parish None							

7.0	<p>Planning:</p> <p>7.1 To Consider any Planning Applications submitted to Herefordshire Council: none</p> <p>7.2 To Note Details of Decision Notices received from Herefordshire Council (as per planning record) www.herefordshire.gov.uk – Noted</p> <p>152041 Land to the North of Ashperton Village Hall Proposed residential development of 10 dwellings - Re-consultation amendment to include attenuation basin N.B. This application was withdrawn at the final minute from the agenda of Herefordshire Council Planning Committee meeting on Wednesday 13th July due to a heritage comment being received.</p>	ALL
8.0	<p>To Receive Update Report From Ashperton Neighbourhood Development Steering Group</p> <p>A meeting was held to discuss the pre-consultation draft plan. Feedback was generally positive with no objections to any of the offered proposed sites. Consultation will take place with the site owners.</p> <p>8.1 To Agree N.D.P. Terms of Reference</p> <p>These were agreed and signed by the chairman of the parish council and NDP steering group.</p> <p>RESOLVED</p>	ALL
9.0	<p>Information Section / Correspondence / Discussion</p> <p>9.1 To Discuss Ashperton Village Hall Constitution</p> <p>Cllr Helme advised that the village hall constitution needs to include the parish council. Cllr Helme is obtaining guidance from HALC so matter deferred to September meeting. RESOLVED</p> <p>9.2 To Note and Agree NALC Salary Award Pay Scales</p> <p>The HALC Information Corner 21st June advised that the NJC had reached an agreement on new pay scales for 2016-17 to be implemented immediately and backdated to 1.4.16 and new pay scales for 2017-18 to be implemented from 1.4.17. It was AGREED to amend the clerks salary accordingly and the clerk will inform Autela Payroll Services. RESOLVED</p> <p>9.3 To Note that emergency resilience Plans are being updated nationally so no action needed by parish council until further guidelines are issued</p> <p>Noted</p> <p>9.4 To Review Information and Outstanding Actions</p> <p>Reviewed and updated as required</p>	FH Clerk
10.0	<p>Finance</p> <p>10.1 To Review Parish Council Insurance policy</p> <p>This was reviewed and considered to cover all insurance requirements. No amendments are necessary. The clerk will obtain like for like quotes for the September meeting RESOLVED</p> <p>10.2 To Note Finance Report</p> <p>Noted</p> <p>10.3 To Consider Payments of Outstanding Accounts</p> <p>000378: N Schofield – reimburse NDP expenses - £46.47</p>	Clerk

	<p>000379: Autela Payroll Services Q1 - £14.00 000380: A Tector – reimburse NDP expenses - £80.00 000381: J Chester – clerk salary June/July and expenses – as agreed 000382: HMRC – PAYE Junel/July - £10.80</p> <p>RESOLVED</p>	
11.0	<p>Highways & Footpaths:</p> <p>11.1 To Note reports from Cathy Berkeley, Balfour Beatty Locality Steward</p> <p>NOTED</p> <p>11.2 To Note Balfour Beatty Briefing Note re supply of PROW materials to parishes</p> <p>NOTED</p> <p>11.3 To Discuss any new highway and footpath issues and decide any P3 / Lengthsman Works required</p> <p>No new issues raised.</p>	
12.0	<p>Training / Meetings</p> <p>12.1 To note dates of any upcoming meetings and note any required places</p> <p>Balfour Beatty Traffic Regulation Order meeting, Thurs 4th August 6pm at Balfour Beatty offices</p> <p>12.2 To receive reports from meetings attended –</p> <p>None</p>	
13.0	<p>To Raise Items for Next Parish Council Meeting</p> <ul style="list-style-type: none"> • Precept • HVOSS membership invoice • Ashperton Village Hall Constitution • Churchyard maintenance • Speeding • Village Pump 	Clerk
18.0	<p>To Decide Date of Next Scheduled Meeting</p> <p>Tuesday 27th September 2016, 7.30pm at Ashperton Village Hall</p> <p>The Chairman declared the meeting closed at 20.38pm</p> <p>Signed..... Dated..... Chairman</p>	ALL

Information Sheet

PARISH CLERK UPDATE

- Road defects reported to Locality Steward
- Application to list Hopton Arms as asset of community value confirmed by Herefordshire Council
- Autela Payroll Services instructed to carry out Payroll and Pension duties
- “Audit Answers” training course attended
- Road defects reported to Locality Steward

- SLCC area meeting attended

GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings *
- Balfour Beatty – Parish Newsletter May *
- Balfour Beatty – Lengthsman/P3 scheme update June *
- A Bush, Herefordshire Council – Herefordshire Council funding update May & June *
- A Bush, Herefordshire Council – Hfd Council Budget Consultation invitation *
- A Bush, Herefordshire Council – Hfd Council Community Governance Review *
- A Bush, Herefordshire Council – Good Neighbour Scheme Toolkit *
- HALC – Information Corner 21st June *
- West Mercia Police – SNT Newsletter June *

* Circulated to Cllrs.

OUTSTANDING ACTIONS

These are the consolidated actions outstanding after the last meeting held on 24th May 2016:

Meeting	Minute	Action	Status	Comments
July 2015	9b	ALL		Ask other organisations if they wish to contribute articles and funding to website
Sept 2015	8c	RE	Ongoing	Arrange replacement of stile on AP32 at Tunnel Cottage. Trim AP34 and AP18
Nov 2015	7	NDP		Forward documents to clerk for placing on website
Jan 2016	5	W Cllr		J Lester to circulate Hfd Council mid term finance report
Jan 2016	8b	clerk	complete	Milestone along Stretton Grandison straight needs lifting and re-siting
Jan 2016	9d	clerk	complete	Register PC's interest in defibrillator grant funding
Jan 2016	9e	clerk	ongoing	Arrange date for joint parishes neighbourhood watch public meeting
March 2016		clerk	reported	Blocked culvert on end of Ashperton wood CAS569442R6Y7H7

PLANNING RECORD

DATE	APPLICATION NUMBER	DESCRIPTION	PC COMMENT	HFD COUNCIL DECISION
21.11.14	143420	Land adj to 44 & 45-46 Ashperton Road, HR8 Proposed 3no new dwellings	Unable to comment as not quorate	GRANTED
19.12.14	143790	Hopton Arms Holiday Park, HR8 2SE Proposed certificate of lawful development for an existing use as a holiday park which compromises all land and buildings formed within the red line outline drawing 193-20 "Site plan Land to Rear of Hopton Arms" 18.12.14	PC have no objection to this application	GRANTED 19.2.15
10.3.15	150412 & 150414	Chandlers 45-46 Ashperton Road, HR8 2RY Proposal to add two additional windows at the rear of the property on the first floor, windows will be in the thatched roof to match existing	PC support this application	GRANTED 21.4.15
12.3.15	150641	4 The Ryders, Ashperton, HR8 2SP Single storey extension	PC have no objections to this application	GRANTED 15.4.15
13.7.15	152041	Land to the North of Ashperton Village Hall Proposed residential development of 27 dwellings and associated public space	PC object to this application	APPLICATION AMENDED – SEE BELOW
22.10.15	153022	The Cottage, Church Lane, Ashperton Proposed conversion of existing outbuilding (former bakery) to a live/work unit with additional associated parking	PC support this application	GRANTED 30.12.15
11.1.15	P160057/PA7	Hasnett Wood, Canon Frome, Munsley, Ashperton Proposed forestry building	PRIOR APPROVAL APP – for advice only	PRIOR APPROVAL NOT REQ 19.1.16
16.3.16	152041	Land to the North of Ashperton Village Hall Proposed residential development of 10 dwellings (AMENDMENT TO ORIGINAL APPLICATION)	PC object to this application	