ASHPERTON PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ Tel: 01531 670036 email: ashperton.pc@btinternet.com website: www.ashperton.org.uk

Minutes of the Parish Council meeting held on Tuesday 31st January 2017 at 7.30pm

Present

Councillors Mrs Freda Helme, Paul Barnes, Rowland Eustace, Andrew Hammond and John Wyton

In attendance

Three Crosses Ward Councillor Jonathan Lester Janet Chester – Parish Clerk

Members of the Public: 0

<u>ltem</u>	<u>Minute</u>			<u>Action</u>
1.0	To Receive Apologies for Absence and Note the Reason			
	None			
2.0	To Receive and Record any Declarations of Interest and Written Requests for Dispensations -			
	Councillor Name	Agenda Item	Interest Declared	
	Cllr P Barnes	7.1 Planning App 164097	Applicant	
3.0	To Consider Approval of Mir November 2016	eting held on Tuesday 27 th		
	The minutes of the previous meeting were agreed as a true and accurate record and were duly signed by the Chairman Cllr Helme.			
4.0	To Receive Brief Report from Three Crosses Ward Councillor Jonathan Lester			
	Cllr Lester advised that there was to be a Herefordshire Council meeting on 3 rd February to propose the 2017/18 budget. Government have stated that there is a crisis in Adult Social Care so have asked for a 6% increase in council tax over the next three years. Probable this year is a 1.9% increase in council tax and 2% ring-fenced for Adult Social Care. Equivalent to £1 per week based on a Band D property. Herefordshire Council continue to balance the budget and still provide statutory services. The county population in 2015 was 188100 (43900 65yrs+, 5950 over 85yrs), by 2034 the population is estimated to be 205000 and an increase of 30% of 65yrs+ is anticipated. Herefordshire Council is selling its small farms. Cllr Lester attended a Four Acre Trust seminar about multi academy trusts sharing resources. Cllr Lester also attended an event with partner organisations for the Children and Young Peoples Plan, he wants Herefordshire to be recognized as a child friendly county. Herefordshire Adoption Services are seen as one of the best in the region, 29 children were adopted last year. A regional group is to be formed with all independent agencies. Three unaccompanied asylum seeker children are soon to arrive from Eritrea.			
5.0	Open Public Participation Son No matters raised.	ession for local residents to rai	se matters relevant to the parish	

6.0	Councillor Vacancies – to receive any nominations for co-option	
	None. There are currently two vacancies on the parish council. Councillors were asked to spread the word amongst residents who may be interested and a note will be put in the next edition of the parish magazine.	All
7.0	Planning: Cllr Barnes left the room at this point	
	7.1 To Consider any Planning Applications submitted to Herefordshire Council:	
	164097 – Land adj. to 44 amd 45-48 Ashperton Road, Ashperton, Ledbury – Proposed 3 no. new dwellings (amendments to previously approved application P143420/F to change design of dwellings and reposition dwelling and garage of Plot 3) PC Comment: The Parish Council have no objection to this application.	Clerk
	Clir Barnes re-entered the room	
	7.2 To Note Details of Decision Notices received from Herefordshire Council (as per planning record) www.herefordshire.gov.uk – Noted	
	7.3 To Discuss letter to Planning department	
	A letter of complaint is to be sent to Herefordshire Council regarding the handling of the recent planning application in the village. Cllr Hammond to draft letter RESOLVED	АН
8.0	To Receive Update Report From Ashperton Neighbourhood Development Steering Group	
	The steering group have their next meeting on 7 th February. Sites that have come forward from the call for sites will be discussed as well as future funding. It is hoped that the draft plan will be ready by May.	All
9.0	Information Section / Correspondence / Discussion	
	9.1 To Discuss Defibrillator Cabinet, training course and ongoing maintenance costs	
	The clerk has successfully applied for grant funding from the British Heart Foundation for a cabinet to protect the defibrillator and is awaiting delivery of the cabinet. The clerk has spoken to the local Heart Start representative who is more than happy to hold a training session, date to be advised once defib is in place. The clerk will contact Bosbury who recently had a defibrillator to explore what electricity supply and further ongoing maintenance is required.	Clerk
	9.2 To Discuss Ashperton Village Hall Constitution	
	Cllr Helme has obtained guidance from HALC and is writing a draft constitution so matter deferred to March meeting. RESOLVED	FH
	9.3 To Discuss ownership of toys held in Ashperton Village Hall	
	The clerk has spoken to a former organiser of Ashperton Toddler Group who have agreed to transfer ownership to the parish council. Written confirmation will be sent. A date will be arranged to sort through and list what is held and the insurance policy will be updated.	Clerk
	9.4 To Discuss Damage to Village Hall	
	A recent incident of damage to the village hall caused by farm vehicles travelling along Dognall Lane has been repaired free of charge after being assessed.	
	9.5 To Discuss Ashperton Village Pump	
	This was discussed and it was AGREED to form a working party to tidy up and expose the village	All

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	pump. RESOLVED	
	9.6 To Discuss Churchyard Maintenance	
	It was AGREED that the parish council would contribute £150 towards the costs of mowing the churchyard. A cheque will be sent together with a copy of the parish councils donations policy. RESOLVED	Clerk
	9.7 To Discuss Restoration of Village Phone Box	
	It was AGREED for an article to be put into the parish magazine asking for volunteers to clean up and paint the phone box. Suggestions for future use of the phone box were discussed, perhaps local information to include a map of the village houses and a map of the heritage walking trail. RESOLVED	FH
	9.8 To Note that the Clerk is now CiLCA Qualified	All
	The clerk was congratulated on her achievement. It was AGREED that as per her contract of employment she is awarded an extra scale point on her hourly rate of pay with effect from her qualification date of 1 st December 2016 (to scale point 22). RESOLVED	
	9.9 To Review Information and Outstanding Actions	
	Reviewed and updated as required	
10.0	Highways / Footpaths	
	10.1 To Note reports from Balfour Beatty Locality Steward	
	Noted	
	10.2 To Discuss Speed Indicator Device	
	Herefordshire Council have purchased new Speed Indicator Devices that parish councils can hire. It was AGREED that the hire cost was too expensive and that the SRP Camera currently being deployed is working well. RESOLVED	
	10.3 To Discuss Speeding Concerns in the parish	
	The volume of traffic along the A417 seems to be increasing, particularly HGV's. The parish council will continue to lobby Herefordshire Council and the Safer Roads Partnership with their concerns. The cost and use of installing threshold gates will be explored. RESOLVED	Clerk
	10.4 To Discuss any new highway and footpath issues and decide any P3/Lengthman works	
	It was AGREED that the parish council will purchase a metal kissing gate to replace the stile on footpath AP32 the village heritage trail over the cricket pitch. The cricket club is to be contacted by the clerk for their agreement. The clerk has requested that an invoice be received before the end of the financial year for the mowing of the village green. The chairman will speak to someone about removing the mole hills. RESOLVED	Clerk/FH
11.0	Finance	
	11.1 To Note Finance Report and Bank Balance	
	Bank balance as at 6 th January 2017 - £6158.80 Noted	Clerk

	11.2 To Note Payroll service charges for 2017/18	
	Autela had advised their 2017/18 charges which were discussed and agreed. RESOLVED	
	11.3 To Consider Payments of Outstanding Accounts	
	000393: HALC - "Social Media" training course - £36.00 000394: J Chester Dec/Jan (as agreed) 000395: HMRC PAYE Dec/Jan - £14.80 000396: Hvoss – training day 22 nd Feb - £15.00 000397: Autela Group – payroll Q3 - £60.00 RESOLVED	
12.0	Training / Meetings	
	12.1 To note dates of any upcoming meetings and note any required places	
	HALC Training Diary was noted. Cllrs were asked to let the clerk know if they wanted a place booked for them on any of the courses.	
	12.2 To receive reports from meetings attended – none	
13.0	To Raise Items for Next Parish Council Meeting	
	 Planning letter Ashperton Village Hall Constitution Churchyard mowing donation Defibrillator Village Pump Village Phone Box Toys in village hall 	Clerk
14.0	To Decide Date of Next Scheduled Meeting	
	Tuesday 28 th March 2017, 7.30pm at Ashperton Village Hall	
	The Chairman declared the meeting closed at 21.25pm	
	Signed	

Information Sheet - January

PARISH CLERK UPDATE

- Road defects reported to Locality Steward
- NDP support work done NDP Documents received to upload to website
- Defibrillator grant funding applied for
- Precept of £6750 requested
- Lengthsman /P3 Expression of Interest form returned to Balfour Beatty

GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty Weekly Locality briefings *
- Balfour Beatty Parish Briefing Notes & Presentation *
- Herefordshire Council Local Flood Risk Management Consultation 30 Jan 2017 *
- Balfour Beatty Invitation to Annual Plan Drop-in Session 14th Dec *
- HALC Information Corner December *
- HALC Eastern Area Draft Minutes *
- Herefordshire Council War Memorial sandblasting advice *
- Herefordshire Council Marches Freight Strategy *
- Community First Bulletin *
- Herefordshire Rural Hub Newsletter December *
- West Mercia Police SNT Newsletter December and January *
- HALC Training Diary Spring 2017*

OUTSTANDING ACTIONS - These are the consolidated actions outstanding after the last meeting held on 29th November 2016:

Meeting	Minute	Action	Status	Comments	
July 2015	9b	ALL		Ask other organisations if they wish to contribute articles and funding to	
				website	
Sept 2015	8c	RE	Complete	Arrange replacement of stile on AP32 at Tunnel Cottage. Trim AP34 and AP18	
Nov 2015	7	NDP	Ongoing	Forward documents to clerk for placing on website	
Jan 2016	9e	clerk	ongoing	Arrange date for joint parishes neighbourhood watch public meeting	
March 2016		clerk	Reported	Blocked culvert on end of Ashperton wood CAS569442R6Y7H7	
July 2016	9.1	FH	Ongoing	Obtain advice from HALC re Village Hall Constitution	
Sept 2016	6	clerk		Investigate costs related to defibrillator	
Nov 2016	11.4	RE		Speak to cricket club re kissing gate to replace stile on AP32	

PLANNING RECORD

DATE	APPLICATION NUMBER	DESCRIPTION	PC COMMENT	HFD COUNCIL DECISION
22.10.15	153022	The Cottage, Church Lane, Ashperton Proposed conversion of existing outbuilding (former bakery) to a live/work unit with additional associated parking	PC support this application	GRANTED 30.12.15
11.1.15	P160057/PA7	Hasnett Wood, Canon Frome, Munsley, Ashperton Proposed forestry building	PRIOR APPROVAL APP – for advice only	PRIOR APPROVAL NOT REQ 19.1.16
16.3.16	152041	Land to the North of Ashperton Village Hall Proposed residential development of 10 dwellings (AMENDMENT TO ORIGINAL APPLICATION)	PC object to this application	GRANTED 24.8.16
17.11.16	163531	The Castle, Ashperton, Ledbury Proposed conversion of outbuilding to single dwelling	PC support this application	GRANTED 20.1.17

^{*} Circulated to Cllrs.