

ASHPERTON PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ
Tel: 01531 670036 email: ashperton.pc@btinternet.com website: www.ashperton.org.uk

Minutes of the Parish Council meeting held on Tuesday 31st January 2017 at 7.30pm

Present

Councillors Mrs Freda Helme, Paul Barnes, Rowland Eustace, Andrew Hammond and John Wyton

In attendance

Three Crosses Ward Councillor Jonathan Lester
Janet Chester – Parish Clerk

Members of the Public: 0

<u>Item</u>	<u>Minute</u>	<u>Action</u>						
1.0	<p>To Receive Apologies for Absence and Note the Reason</p> <p>None</p>							
2.0	<p>To Receive and Record any Declarations of Interest and Written Requests for Dispensations -</p> <table border="1"> <thead> <tr> <th>Councillor Name</th> <th>Agenda Item</th> <th>Interest Declared</th> </tr> </thead> <tbody> <tr> <td>Cllr P Barnes</td> <td>7.1 Planning App 164097</td> <td>Applicant</td> </tr> </tbody> </table>	Councillor Name	Agenda Item	Interest Declared	Cllr P Barnes	7.1 Planning App 164097	Applicant	
Councillor Name	Agenda Item	Interest Declared						
Cllr P Barnes	7.1 Planning App 164097	Applicant						
3.0	<p>To Consider Approval of Minutes of the Parish Council meeting held on Tuesday 27th November 2016</p> <p>The minutes of the previous meeting were agreed as a true and accurate record and were duly signed by the Chairman Cllr Helme.</p>							
4.0	<p>To Receive Brief Report from Three Crosses Ward Councillor Jonathan Lester</p> <p>Cllr Lester advised that there was to be a Herefordshire Council meeting on 3rd February to propose the 2017/18 budget. Government have stated that there is a crisis in Adult Social Care so have asked for a 6% increase in council tax over the next three years. Probable this year is a 1.9% increase in council tax and 2% ring-fenced for Adult Social Care. Equivalent to £1 per week based on a Band D property. Herefordshire Council continue to balance the budget and still provide statutory services. The county population in 2015 was 188100 (43900 65yrs+, 5950 over 85yrs), by 2034 the population is estimated to be 205000 and an increase of 30% of 65yrs+ is anticipated. Herefordshire Council is selling its small farms. Cllr Lester attended a Four Acre Trust seminar about multi academy trusts sharing resources. Cllr Lester also attended an event with partner organisations for the Children and Young Peoples Plan, he wants Herefordshire to be recognized as a child friendly county. Herefordshire Adoption Services are seen as one of the best in the region, 29 children were adopted last year. A regional group is to be formed with all independent agencies. Three unaccompanied asylum seeker children are soon to arrive from Eritrea.</p>							
5.0	<p>Open Public Participation Session for local residents to raise matters relevant to the parish</p> <p>No matters raised.</p>							

	<p>pump. RESOLVED</p> <p>9.6 To Discuss Churchyard Maintenance</p> <p>It was AGREED that the parish council would contribute £150 towards the costs of mowing the churchyard. A cheque will be sent together with a copy of the parish councils donations policy. RESOLVED</p> <p>9.7 To Discuss Restoration of Village Phone Box</p> <p>It was AGREED for an article to be put into the parish magazine asking for volunteers to clean up and paint the phone box. Suggestions for future use of the phone box were discussed, perhaps local information to include a map of the village houses and a map of the heritage walking trail. RESOLVED</p> <p>9.8 To Note that the Clerk is now CiLCA Qualified</p> <p>The clerk was congratulated on her achievement. It was AGREED that as per her contract of employment she is awarded an extra scale point on her hourly rate of pay with effect from her qualification date of 1st December 2016 (to scale point 22). RESOLVED</p> <p>9.9 To Review Information and Outstanding Actions</p> <p>Reviewed and updated as required</p>	<p>Clerk</p> <p>FH</p> <p>All</p>
<p>10.0</p>	<p>Highways / Footpaths</p> <p>10.1 To Note reports from Balfour Beatty Locality Steward</p> <p>Noted</p> <p>10.2 To Discuss Speed Indicator Device</p> <p>Herefordshire Council have purchased new Speed Indicator Devices that parish councils can hire. It was AGREED that the hire cost was too expensive and that the SRP Camera currently being deployed is working well. RESOLVED</p> <p>10.3 To Discuss Speeding Concerns in the parish</p> <p>The volume of traffic along the A417 seems to be increasing, particularly HGV's. The parish council will continue to lobby Herefordshire Council and the Safer Roads Partnership with their concerns. The cost and use of installing threshold gates will be explored. RESOLVED</p> <p>10.4 To Discuss any new highway and footpath issues and decide any P3/Lengthman works</p> <p>It was AGREED that the parish council will purchase a metal kissing gate to replace the stile on footpath AP32 the village heritage trail over the cricket pitch. The cricket club is to be contacted by the clerk for their agreement. The clerk has requested that an invoice be received before the end of the financial year for the mowing of the village green. The chairman will speak to someone about removing the mole hills. RESOLVED</p>	<p>Clerk</p> <p>Clerk/FH</p>
<p>11.0</p>	<p>Finance</p> <p>11.1 To Note Finance Report and Bank Balance</p> <p>Bank balance as at 6th January 2017 - £6158.80 Noted</p>	<p>Clerk</p>

	<p>11.2 To Note Payroll service charges for 2017/18</p> <p>Autela had advised their 2017/18 charges which were discussed and agreed. RESOLVED</p> <p>11.3 To Consider Payments of Outstanding Accounts</p> <p>000393: HALC - "Social Media" training course - £36.00 000394: J Chester Dec/Jan (as agreed) 000395: HMRC PAYE Dec/Jan - £14.80 000396: Hvoss – training day 22nd Feb - £15.00 000397: Autela Group – payroll Q3 - £60.00</p> <p>RESOLVED</p>	
12.0	<p>Training / Meetings</p> <p>12.1 To note dates of any upcoming meetings and note any required places</p> <p>HALC Training Diary was noted. Cllrs were asked to let the clerk know if they wanted a place booked for them on any of the courses.</p> <p>12.2 To receive reports from meetings attended – none</p>	
13.0	<p>To Raise Items for Next Parish Council Meeting</p> <ul style="list-style-type: none"> • Planning letter • Ashperton Village Hall Constitution • Churchyard mowing donation • Defibrillator • Village Pump • Village Phone Box • Toys in village hall 	Clerk
14.0	<p>To Decide Date of Next Scheduled Meeting</p> <p>Tuesday 28th March 2017, 7.30pm at Ashperton Village Hall</p> <p>The Chairman declared the meeting closed at 21.25pm</p> <p>Signed..... Dated..... Chairman</p>	

Information Sheet - January

PARISH CLERK UPDATE

- Road defects reported to Locality Steward
- NDP support work done – NDP Documents received to upload to website
- Defibrillator grant funding applied for
- Precept of £6750 requested
- Lengthsman /P3 Expression of Interest form returned to Balfour Beatty

GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings *
- Balfour Beatty – Parish Briefing Notes & Presentation *
- Herefordshire Council – Local Flood Risk Management Consultation 30 Jan 2017 *
- Balfour Beatty – Invitation to Annual Plan Drop-in Session 14th Dec *
- HALC – Information Corner December *
- HALC – Eastern Area Draft Minutes *
- Herefordshire Council – War Memorial sandblasting advice *
- Herefordshire Council – Marches Freight Strategy *
- Community First Bulletin *
- Herefordshire Rural Hub Newsletter December *
- West Mercia Police – SNT Newsletter December and January *
- HALC Training Diary Spring 2017*

* Circulated to Cllrs.

OUTSTANDING ACTIONS - These are the consolidated actions outstanding after the last meeting held on 29th November 2016:

Meeting	Minute	Action	Status	Comments
July 2015	9b	ALL		Ask other organisations if they wish to contribute articles and funding to website
Sept 2015	8c	RE	Complete	Arrange replacement of stile on AP32 at Tunnel Cottage. Trim AP34 and AP18
Nov 2015	7	NDP	Ongoing	Forward documents to clerk for placing on website
Jan 2016	9e	clerk	ongoing	Arrange date for joint parishes neighbourhood watch public meeting
March 2016		clerk	Reported	Blocked culvert on end of Ashperton wood CAS569442R6Y7H7
July 2016	9.1	FH	Ongoing	Obtain advice from HALC re Village Hall Constitution
Sept 2016	6	clerk		Investigate costs related to defibrillator
Nov 2016	11.4	RE		Speak to cricket club re kissing gate to replace stile on AP32

PLANNING RECORD

DATE	APPLICATION NUMBER	DESCRIPTION	PC COMMENT	HFD COUNCIL DECISION
22.10.15	153022	The Cottage, Church Lane, Ashperton Proposed conversion of existing outbuilding (former bakery) to a live/work unit with additional associated parking	PC support this application	GRANTED 30.12.15
11.1.15	P160057/PA7	Hasnett Wood, Canon Frome, Munsley, Ashperton Proposed forestry building	PRIOR APPROVAL APP – for advice only	PRIOR APPROVAL NOT REQ 19.1.16
16.3.16	152041	Land to the North of Ashperton Village Hall Proposed residential development of 10 dwellings (AMENDMENT TO ORIGINAL APPLICATION)	PC object to this application	GRANTED 24.8.16
17.11.16	163531	The Castle, Ashperton, Ledbury Proposed conversion of outbuilding to single dwelling	PC support this application	GRANTED 20.1.17