

ASHPERTON PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ
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Minutes of the Parish Council meeting held on Tuesday 26th January 2016

Present

Councillors Mrs Freda Helme, Rowland Eustace, Andrew Hammond, Grant Powell and John Wyton

In attendance

Ward Councillor Jonathan Lester
Janet Chester – Parish Clerk

Members of the Public: 0

<u>Item</u>	<u>Minute</u>	<u>Action</u>						
1.0	<p>To Receive Apologies for Absence and Note the Reason</p> <p>Cllrs Paul Barnes (work commitments) and Nick Rumsey (holiday)</p>							
2.0	<p>To Receive and Record any Declarations of Interest and Written Requests for Dispensations</p> <table border="1"> <thead> <tr> <th>Councillor Name</th> <th>Agenda Item</th> <th>Interest Declared</th> </tr> </thead> <tbody> <tr> <td>Cllr A Hammond</td> <td>9b – Village Green & Sign</td> <td>Other – owner of adj property</td> </tr> </tbody> </table>	Councillor Name	Agenda Item	Interest Declared	Cllr A Hammond	9b – Village Green & Sign	Other – owner of adj property	
Councillor Name	Agenda Item	Interest Declared						
Cllr A Hammond	9b – Village Green & Sign	Other – owner of adj property						
3.0	<p>Public Participation Session for local residents to raise matters relevant to the parish</p> <p>None</p>							
4.0	<p>To Approve the Minutes of the previous meeting</p> <p>A slight alteration to minute 8b (“most potholes” to “some potholes”) was made and initialed before the minutes of the meeting held on Tuesday 24th November 2015 were approved as a true and accurate record and duly signed by the Chairman.</p>							
5.0	<p>To Receive Brief Report from Three Crosses Ward Councillor Jonathan Lester</p> <p>Ward Cllr Lester advised that Herefordshire Council are minded to increase Council Tax this year by 3.9%. Chancellor George Osborn has approved this increased percentage to all councils provided that 2% is ring-fenced for spending on Adult Social Care. This will raise a further £4.6m (£1.7m for Adult Social Care). Herefordshire Council currently spend £53m on Adult Social Care. Cllr Lester reported that an application for 28 homes in Stoke Lacy has been approved. Cllr Lester in his role as cabinet member for Children’s Wellbeing had applied to Herefordshire Council for £600k to ensure that No1 Ledbury Road remained open for a further twelve months to provide families with respite care for children with special needs. He also stated that the number of looked after children in the county has risen from 270 to over 300 since his taking on this responsibility. School transport to the nearest school and catchment school has been reviewed by the scrutiny policy and the changes have not affected admissions. 50% of children do not attend their catchment school. Cllr Lester will circulate Herefordshire Councils mid-term finance report.</p>	Ward Cllr						
6.0	<p>Planning:</p> <p>a) To Consider any Planning Applications submitted to Herefordshire Council: none</p> <p>b) To Note Planning Record (attached) and Decisions of Herefordshire Council www.herefordshire.gov.uk - Noted</p>							

	<p>c) To receive Update on Planning Application number 152041 - Proposed residential development of 27 Dwellings and associated public space North of Ashperton Village Hall</p> <p>The clerk has chased the planning officer and Herefordshire Council planning department are expecting to receive a significantly amended application soon and once received will be circulated for full consultation. The date when Herefordshire Council planning department will hold a meeting to reach a decision is still to be advised.</p>	
7.0	<p>To Receive Report From Neighbourhood Development Steering Group</p> <p>Members of the Steering Group reported that a consolidated 1st draft plan is being compiled at present using research from other parishes' plans as a template. A further meeting is to be held on Tues 2nd February to discuss the draft plan. The End of Grant Report has been submitted, £44.25 unspent funds are to be returned to the grant provider. Andrew Tector will send items for publishing on the village website to the clerk. RESOLVED</p>	NDP Chairman / Clerk
8.0	<p>Highways & Footpaths:</p> <p>a) To Receive Report from Balfour Beatty Locality Steward Cathy Berkeley</p> <p>Weekly reports continue to be received by the clerk via email and circulated to all councillors. The clerk is awaiting a reply to a letter from the parish council sent to the school to try and jointly alleviate the problems with verge damage caused by parked cars.</p> <p>b) To Discuss any New Highway Issues / Road Defects / Flooding / Winter Self-Help</p> <p>There is a lot of rubbish to be cleared from the ditch in Heywood Lane. The parish council have purchased a pedestrian salt/grit spreader to be used in Church Lane and on the village public footpaths and other public areas when there are hazardous and icy conditions. A milestone along Stretton straight needs lifting and re-siting. The clerk will inform Stretton Grandison Group Parish Council. RESOLVED</p> <p>c) To discuss letter from concerned resident re vehicle speed on A417.</p> <p>The clerk had received an email from a resident concerned about the speed of vehicles along the A417 and the danger of joining this road from adjacent properties without clear visibility. A letter of reply will be sent advising that the parish council have very limited powers so will forward the concern to Herefordshire Council Highways department. RESOLVED</p> <p>d) To Receive Update from the Footpath Officer</p> <p>Cllr Eustace advised that materials have been procured and the replacement of the stile at Tunnel Cottage is ongoing. RESOLVED</p>	<p>Clerk</p> <p>ALL Clerk</p> <p>AH / Clerk</p> <p>RE</p>
9.0	<p>Correspondence / Discussion / Communication / Consultation / Governance:</p> <p>a) To discuss taking legal action against the former clerk</p> <p>The clerk has asked HALC and been advised to take joint legal action sharing costs with other parish councils that were also in the same situation with this former clerk. RESOLVED</p> <p>b) To discuss damage to village green and village green sign</p> <p>A letter is to be sent by the clerk to the local farmer whose tractors and stock trailers have caused the damage to the green and sign, the damage to the gutters of the village hall and asking him not to restrict the access to the Public Right of Way.</p> <p>c) To discuss remaining grant for Ashperton Village Hall Refurbishment</p> <p>It was AGREED that the remaining grant funds be spent on the front door. Quotes have been received and Cllr Helme will ask for work to be completed by the successful contractor. RESOLVED</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk / FH</p>

	<p>d) To discuss possible provision of Defibrillator in Ashperton village</p> <p>The clerk will register the parish council's interest in the British Heart Foundation and Heartstart grant funding offer. RESOLVED</p> <p>e) To discuss Neighbourhood Watch</p> <p>The clerk will try and organize a meeting in late March / early April and ask neighbouring parish councils to inform their residents that all are welcome to attend. RESOLVED</p> <p>f) To discuss Citizens Advice Bureau in Herefordshire</p> <p>Concern was expressed by Pixley Parish Council that the CAB in Herefordshire was threatened with closure due to lack of funding. Ward Cllr Lester advised that although Herefordshire Council had withdrawn its grant to CAB it now continues to fund them by providing their premises and pays for the utilities which equates to 375k per year. CAB do get grants from other providers such as the National Lottery. Cllr Lester was disappointed that CAB have missed to tender for some service contracts. The parish council decided not to award any funds to the CAB. RESOLVED</p>	<p>Clerk</p> <p>Clerk</p>
10.0	<p>Finance:</p> <p>a) To Note Finance Report and Bank Balances</p> <p>The Finance Report was noted. Bank balance as at 1st December 2015 £6227.14 RESOLVED</p> <p>b) To Approve Payments: RESOLVED</p> <p>361: Groundworks UK – repayment of unspent NDP grant -£44.25 362: J Chester – clerk salary & expenses Dec/Jan - £457.88 363: Herefordshire Council – NDP Biological Survey - £180.00 364: Glasdon UK Ltd – Salt Spreader and Salt - £310.80</p> <p>365: Chris Wilding – Village Hall Door & Frame - £1150.00 (Deferred until March meeting)</p>	<p>ALL</p> <p>Clerk</p>
11.0	<p>Training / Meetings</p> <p>a) To note dates of any upcoming meetings and note any required places</p> <p>HALC Wise Owl training programme – noted. The clerk will book Cllr Helme a place for “Hall of Fame” on 24th February. Balfour Beatty Parish Briefing Wed 3rd Feb 6m or Thurs 4th Feb 2pm at Thorn Offices Rotherwas The clerk asked all cllrs to advise if they wished her to book any places on any training courses.</p> <p>b) To receive reports from meetings attended – none</p>	<p>Clerk</p>
12.0	<p>To Note and Review Information and Outstanding Actions Sheet</p> <p>Noted, reviewed and updated</p>	<p>Clerk</p>
13.0	<p>To Raise Items for Next Parish Council Meeting</p> <ul style="list-style-type: none"> • NDP update • Defibrillator • Legal Action against former clerk • Village Hall Grant • Neighbourhood Watch • Registration Documents for village green (Cllr Hammond) 	<p>Clerk</p> <p>AH</p>
14.0	<p>To Confirm Date of Next Meeting</p> <p>Tuesday 29th March 2016 at 7.30pm at Ashperton Village Hall</p> <p>The Chairman declared the meeting closed at 9.15pm</p>	<p>ALL</p>

Signed..... Chairman	Dated... 29 th March 2016
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Information Sheet

PARISH CLERK UPDATE

- Road defects reported to Locality Steward
- Monthly PAYE RTI completed
- Website Updated with documents to meet Transparency Law requirements
- Highway problems discussed with Locality Steward
- CiLCA portfolio work undertaken
- 2016/17 Precept requested
- Hfd Council Website Parish Clerk Data updated
- Annual Request for Register of Electors completed
- Letter sent to Ashperton Primary Academy re roadside parking
- Pedestrian Salt Spreader ordered
- NDP Grant end report completed and submitted

EMAIL CORRESPONDENCE RECEIVED

- HALC – Information Corner 24th December and 2016 Wise Owl training diary *
- Balfour Beatty – Weekly Locality briefings *
- Balfour Beatty – Parish Newsletter December 2015 *
- Balfour Beatty – invitation to Parish Briefings 3rd/4th Feb 2016
- A Bush, Herefordshire Council – Invitation to Fuel Poverty Training 15th Jan *
- A Bush, Herefordshire Council – Redesigning Homecare for Herefordshire Residents *
- A Bush, Herefordshire Council – Draft Local Transport Plan 2016-31 *
- A Bush, Herefordshire Council – Service to Civvy Street *
- A Bush, Herefordshire Council – Change of Service Provider for Rural Litter Bins *
- Herefordshire Council – Information re defibrillators *

* Circulated to Cllrs.

OUTSTANDING ACTIONS

These are the consolidated actions outstanding after the last meeting held on 30th November 2015:

Meeting	Minute	Action	Status	Comments
July 2015	9b	ALL		Ask other organisations if they wish to contribute articles and funding to website
Sept 2015	8c	RE	Ongoing	Arrange replacement of stile on AP32 at Tunnel Cottage. Trim AP34 and AP18
Nov 2015	7	NDP		Forward documents to clerk for placing on website
Nov 2015	8a	clerk	Complete	Send letter to Ashperton Primary Academy re highway/parking problems
Nov 2015	8c	PB/clerk	Complete	Purchase salt spreader for village
Nov 2015	9a	clerk	Ongoing	Obtain HALC advise re legal action against former clerk
Nov 2015	9b	FH	Ongoing	Arrange for remaining grant to be spent on village hall door
Nov 2015	9d	clerk	Complete	Query ownership of the informal layby and arrange signs

PLANNING RECORD

DATE	APPLICATION NUMBER	DESCRIPTION	PC COMMENT	HFD COUNCIL DECISION
21.11.14	143420	Land adj to 44 & 45-46 Ashperton Road, HR8 Proposed 3no new dwellings	Unable to comment as not quorate	GRANTED
19.12.14	143790	Hopton Arms Holiday Park, HR8 2SE Proposed certificate of lawful development for an existing use as a holiday park which compromises all land and buildings formed within the red line outline drawing 193-20 "Site plan Land to Rear of Hopton Arms" 18.12.14	PC have no objection to this application	GRANTED 19.2.15
10.3.15	150412 &	Chandlers 45-46 Ashperton Road, HR8 2RY	PC support this	GRANTED

	150414	Proposal to add two additional windows at the rear of the property on the first floor, windows will be in the thatched roof to match existing	application	21.4.15
12.3.15	150641	4 The Ryders, Ashperton, HR8 2SP Single storey extension	PC have no objections to this application	GRANTED 15.4.15
13.7.15	152041	Land to the North of Ashperton Village Hall Proposed residential development of 27 dwellings and associated public space	PC object to this application	
22.10.15	153022	The Cottage, Church Lane, Ashperton Proposed conversion of existing outbuilding (former bakery) to a live/work unit with additional associated parking	PC support this application	GRANTED 30.12.15
11.1.15	P160057/PA7	Hasnett Wood, Canon Frome, Munsley, Ashperton Proposed forestry building	PRIOR APPROVAL APP – for advice only	