

ASHPERTON PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ
Tel: 01531 670036 email: ashperton.pc@btinternet.com website: www.ashperton.org.uk

Minutes of the Parish Council meeting held on Wednesday 2nd August 2017 at 7.30pm

Present

Councillors Rowland Eustace (chairman), Paul Barnes, Andrew Hammond, Freda Helme, Eleanor James and John Wyton

In attendance

Three Crosses Ward Councillor Jonathan Lester
Janet Chester – Parish Clerk

Members of the Public: 0

Item	Minute	Action						
	The Chairman Mr Rowland Eustace welcomed everyone to the meeting.							
1.0	To Receive Apologies for Absence and Note the Reason None. It was also noted that Chris Treanor who had been co-opted onto the council at the May meeting has moved out of the area so is not eligible to be a parish councillor. Therefore one vacancy remains.							
2.0	To Receive and Record any Declarations of Interest and Written Requests for Dispensations - <table border="1"> <thead> <tr> <th>Councillor Name</th><th>Agenda Item</th><th>Interest Declared</th></tr> </thead> <tbody> <tr> <td>Freda Helme</td><td>8.4 payment to village hall & 10.2 hall refurbishment</td><td>Other - Village hall committee member</td></tr> </tbody> </table>	Councillor Name	Agenda Item	Interest Declared	Freda Helme	8.4 payment to village hall & 10.2 hall refurbishment	Other - Village hall committee member	
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Freda Helme	8.4 payment to village hall & 10.2 hall refurbishment	Other - Village hall committee member						
3.0	To Consider Approval of Minutes of the Parish Council meeting held on Tuesday 31st May 2017 RESOLUTION: The minutes of the previous meeting were agreed as a true and accurate record and were duly signed by the Chairman Cllr Eustace.							
4.0	To Receive Brief Report from Three Crosses Ward Councillor Jonathan Lester Ward Cllr Lester outlined Herefordshire Councils Budget report. 2016/17 gross budget was £328m. £98m raised from council tax and £23m business rates. 97.9% of council tax is collected. £59.5m has been saved since 2010 with another £27.5m required saving by 2020. With regards to Adult Social Care Herefordshire are ranked 5 th nationally out of 152 authorities. They are in the 2 nd quartile for primary and secondary school childrens' attainment and progress. Herefordshire Council has 317 looked after children on their books. £38k per year if "in house" foster placements but costs can be £4000 per week for specialist foster care. Young adults are either in work or further education with only 4% unemployed. 81.8% of planning applications dealt with within 13 weeks. More elderly people are cared for at home rather than in a nursing home. The waste energy plant at Hartlebury is now open processing household waste producing equivalent amount of power for Hereford City for one year which goes back into the National Grid. Cllr Lester has launched a Corporate Parenting Strategy to enable Looked After Children to have the same opportunities as others. Herefordshire Council have							

	bid for government funding for a free school for 16-19 year olds with special needs and disabilities. Cllr Lester closed by advising that he has been appointed deputy leader of Herefordshire Council on which members gave their congratulations.	
5.0	Public Participation Session for local residents to raise matters relevant to the parish No matters raised	
6.0	<p>Planning:</p> <p>6.1 To Consider any Planning Applications submitted to Herefordshire Council:</p> <p>172069 – Ashperton Holiday Park, Ashperton, HR8 2SE Proposed 3 no additional holiday let chalets. Also change of use of The Coach House annex from a holiday let chalet into an assistant holiday park managers/maintenance/groundsman's on-site accommodation</p> <p>PC Comment: The Parish Council express their concerns as the existing chalets are not being used for holiday lets but are permanent residences which is in breach of previous conditions applied.</p> <p>6.2 To Note Details of Decision Notices received from Herefordshire Council (as per planning record) www.herefordshire.gov.uk – noted</p> <p>6.3 To Note Response from Herefordshire Council on complaint letter sent to Planning department</p> <p>A discussion took place on the reply received from Herefordshire Council.</p> <p>RESOLUTION: It was AGREED that the clerk will send a further letter as questions asked had not been answered fully. This will be sent to Richard Ball of Herefordshire Council. Cllr Lester asked to be copied in.</p>	<p>Clerk</p> <p>Clerk</p>
7.0	<p>To Receive Update from Ashperton Neighbourhood Development Plan Steering Group</p> <p>The draft plan pre-submission document was presented to local residents at The Annual Parish Meeting on 16th May. Residents had received copies of the draft plan and comments had been received. The Chairman of the steering group is to send out a thank you letter to residents and advise that Regulation 14 submission is the next step. A further grant has been approved of £1405 for expected future NDP spending.</p>	All
8.0	<p>Finance</p> <p>8.1 To Review the Parish Council Insurance Policy</p> <p>The Parish Council insurance policy is due for renewal at the end of September.</p> <p>RESOLUTION: The clerk will obtain three quotes to discuss at the September meeting and decide provider.</p> <p>8.2 To Discuss Bank Signatories</p> <p>The clerk advised that to follow best practice a further signatory is required for the bank accounts</p> <p>RESOLUTION: Cllr John Wyton is to be added on to the bank signatory mandate.</p> <p>8.3 To Note Finance Report & Bank Balance</p> <p>Noted</p>	<p>Clerk</p> <p>Clerk / JW</p>

	<p>8.4 To Consider Payments of Outstanding Accounts</p> <p>000410: J Chester – clerk salary June/July and expenses – as agreed 000411: Hoople – NDP customising - £138.00 000412: Autela Payroll Services – Q1 - £38.40 000413: Ledbury Electrical Services Ltd – defibrillator electrical supply - £78.00 000414 : Ashperton Village Hall – hire charge for NDP meetings - £264.00</p> <p>RESOLUTION: It was agreed to pay all of the above .</p>	Clerk
9.0	<p>Highways/Footpaths:</p> <p>9.1 To Note Reports from Balfour Beatty Locality Steward – noted</p> <p>9.2 To Receive Report from Footpaths Officer</p> <p>Some steps are needed for a stile on AP26 – Cllr Eustace will advise what is required. A post on one of the churchyard gates needs replacing, Cllr Eustace has a post in stock. The clerk will chase delivery of the kissing gate ordered for the cricket pitch. A Heritage Trial event is taking place on 2nd September so it would be ideal to get all work completed before then. RESOLVED</p> <p>9.3 To Receive Report from meeting with Highways Representatives re Threshold Gates and Speed in the Village and Decide Next Actions</p> <p>Cllrs Eustace and Wyton and the clerk met with highway representatives to discuss ways to control the speed of vehicles through the village and possible locations for threshold gates. The clerk will resend the email report.</p> <p>RESOLUTION: Item deferred to September meeting.</p> <p>9.4 To Discuss any new highway and footpath issues and decide any Works required</p> <p>The hedge from the village hall to the 30mph sign needs a drastic cutback to improve visibility.</p> <p>RESOLUTION: The clerk will contact Balfour Beatty for advice.</p>	<p>RE / clerk</p> <p>All</p> <p>Clerk</p>
10.0	<p>Information Section / Correspondence / Discussion</p> <p>10.1 To Review Information and Outstanding Actions</p> <p>Reviewed and updated.</p> <p>10.2 To Discuss Ashperton Village Hall Entrance Porch and Gents Toilet Refurbishment</p> <p>Deferred to September meeting. RESOLVED</p> <p>10.3 To Discuss Restoration of Ashperton Village Phone Box and Pump and Flag Pole preserving and re-fixing</p> <p>Deferred to September meeting. RESOLVED</p> <p>10.4 To Discuss Herefordshire Council Code of Conduct</p> <p>Herefordshire Council have adopted a new Code of Conduct which the Parish Council could also choose to adopt. The clerk has contacted HALC who have advised that a new national Code of</p>	<p>FH</p> <p>FH</p>

	<p>Conduct more tailored to parish councils was being prepared and that the parish council should await receipt of this before changing from their current Code of Conduct.</p> <p>RESOLUTION: The Parish Council agreed to wait for further information before changing from their current Code of Conduct</p>	All
11.0	<p>Training / Meetings</p> <p>11.1 To note dates of any upcoming meetings and note any required places</p> <p>A new HALC Training Diary should be available soon.</p> <p>11.2 To receive reports from meetings attended –</p> <p>Cllr Eustace attended HALC “In the Hot Seat” training course tailored to chairman and found it very useful.</p> <p>Cllrs Eustace and Helme and the clerk attended HALC Eastern Area meeting. A representative from Balfour Beatty gave a presentation and answered any questions</p>	
17.0	<p>To Raise Items for Next Parish Council Meeting</p> <ul style="list-style-type: none"> • Village Threshold Gates / Speed Control • Bank Signatories • Councillor Vacancy • Village Hall hire charge increase • Village Pop up Pub 	Clerk
18.0	<p>To Decide Date of Next Scheduled Meeting</p> <p>Wednesday 27th September, 7.30pm at Ashperton Village Hall.</p> <p>The Chairman declared the meeting closed at 21.15pm</p> <p>Signed..... Dated.....</p> <p>Chairman</p>	ALL

Information Sheet

PARISH CLERK UPDATE

- Road defects reported to Locality Steward
- End of Year Accounts prepared and sent to external auditor
- HALC “In the Open” training event attended
- SLCC meeting attended
- Website updated
- Lengthsman / P3 contract returned to Hfd Council/Balfour Beatty

GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings *
- HALC - Information Corner June *
- HALC - Training Diary *

- Herefordshire Council – Rural Sites DPD Consultation *
- Herefordshire Council – Broadband Event invitation 19th June *
- Herefordshire Council – letter re Code of Conduct *
- Herefordshire Council – Invitation to 2018/19 Budget Consultation, Town Hall Hereford Tues 4th July 6.30pm *
- Herefordshire Council – introduction of car parking changes at Wye Valley Trust Community Hospitals*
- Herefordshire Rural Hub – July newsletter *
- Herefordshire Council – Fly Tipping *

* Circulated to Cllrs.

OUTSTANDING ACTIONS - These are the consolidated actions outstanding after the last meeting:-

Meeting	Minute	Action	Status	Comments
July 2015	9b	ALL		Ask other organisations if they wish to contribute articles and funding to website
March 2016		clerk	Reported	Blocked culvert on end of Ashperton wood CAS569442R6Y7H7
July 2016	9.1	FH	Ongoing	Obtain advice from HALC re Village Hall Constitution
Jan 2017	10.3	clerk		Investigate costs of speed threshold gates
Jan 2017	10.4	clerk		Speak to cricket club re kissing gate to replace stile on AP32
March 2017	11.2	FH		Village Hall Constitution to be put onto website
March 2017	11.3	clerk	Complete	Ensure toys in village hall are covered by insurance
March 2017	11.5 & 11.6	all	Ongoing	Form working party to tidy up village phone box and village pump
May 2017	14.3	FH Clerk Clerk		Speak to the tenant re charity land path and hedge. Culvert under the A417 on the edge of Ashperton wood needs clearing again. Signs are to be erected by the moat advising that ALL dogs are to be kept on leads and all dog mess to be picked up especially because of the forest school. The clerk will also contact Pet Passion to advise them
	15.2	FH		Obtain quotes for village hall porch and toilet refurbishment
	15.3	clerk		Arrange further defibrillator / first aid training
	15.4	all		Arrange date for autumn for village tidy working party

PLANNING RECORD

DATE	APPLICATION NUMBER	DESCRIPTION	PC COMMENT	HFD COUNCIL DECISION
22.10.15	153022	The Cottage, Church Lane, Ashperton Proposed conversion of existing outbuilding (former bakery) to a live/work unit with additional associated parking	PC support this application	GRANTED 30.12.15
11.1.15	P160057/PA7	Hasnett Wood, Canon Frome, Munsley, Ashperton Proposed forestry building	PRIOR APPROVAL APP – for advice only	PRIOR APPROVAL NOT REQ 19.1.16
16.3.16	152041	Land to the North of Ashperton Village Hall Proposed residential development of 10 dwellings (AMENDMENT TO ORIGINAL APPLICATION)	PC object to this application	GRANTED 24.8.16
17.11.16	163531	The Castle, Ashperton, Ledbury Proposed conversion of outbuilding to single dwelling	PC support this application	GRANTED 20.1.17
16.2.17	170341	Budding Cottage, Canon Frome, HR8 2TA Proposed outdoor arena	PC unable to reach decision due to lack of detail on application – questions sent to Hfd Council case officer	GRANTED 5.4.17
28.2.17	170437	Westward, Ashperton, HR8 2RY Single Storey rear extension		GRANTED 10.4.17
17.3.17	170441	Ashperton Primary Academy, HR8 2SE Construction of an outdoor multi-use games area and link paths	PC support this application	GRANTED 27.4.17