

# ASHPERTON PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ  
Tel: 01531 670036 email: [ashperton.pc@btinternet.com](mailto:ashperton.pc@btinternet.com)  
website: [www.ashperton.org.uk](http://www.ashperton.org.uk)

## COUNCILLORS ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL TO BE HELD ON TUESDAY 29th SEPTEMBER 2015 AT 7.30PM IN ASHPERTON VILLAGE HALL

### AGENDA

1. To receive apologies for absence and note the reason
2. To receive and record any Declarations of Interest and Written Requests for Dispensations
3. Public Participation Session for local residents to raise matters relevant to the parish (*Please note: Decisions cannot be made on items not on the agenda, time allowed may be limited at the discretion of the Chairman*)
4. To Approve the minutes of the Meeting held on Tuesday 28<sup>th</sup> July 2015 (previously circulated)
5. To receive brief report from Three Crosses Ward Councillor Jonathan Lester
6. **Planning: NB: no paper copies of applications are available to view at the meeting unless specified**
  - a) **To consider any Planning Applications submitted to Herefordshire Council: (to be viewed online prior to the meeting)**
  - b) **To note Planning Record (attached) and Decisions of Herefordshire Council:** as per the planning record and Herefordshire Council website [www.herefordshire.gov.uk](http://www.herefordshire.gov.uk)
  - c) **To receive update on planning application number 152041 Proposed residential development of 27 dwellings and associated public space North of Ashperton village hall**
7. **To receive Report from Neighbourhood Development Plan Steering Group**
8. **Highways and Footpaths:**
  - a) To receive report from Frome Ward Locality Steward Cathy Berkeley
  - b) To discuss any new Highways issues / road defects / winter self-help / flooding
  - c) To receive update from Footpaths Officer
  - d) To discuss adoption of parish milestones
9. **Correspondence / Discussion / Communication / Consultations/ Governance:**
  - a) To receive update on Ashperton Village Hall kitchen refurbishment
  - b) To discuss parish council website
  - c) To discuss insurance renewal for parish council and village hall
  - d) To discuss taking legal action against former clerk
  - e) To discuss parish wish list for Section 106 monies
  - f) To discuss Herefordshire Public Green Spaces Community Grant Scheme
  - g) To discuss Community Governance Review
  - h) To discuss donation request from Community Action Ledbury
  - i) To discuss parish litter pick
10. **Finance:**
  - a) To note finance report (previously circulated) and bank balance
  - b) To approve payments:
    - 291: Grant Thorton – Annual Audit – £120.00
    - 292: Grant Powell – village green mowing - £250.00
    - 293: Tudors Building Supplies – kitchen units - £3199.76
    - 294: N Schofield – reimbursement of NDP expenses - £68.90
    - 295: Shane Howells – Village Hall kitchen door deposit - £550.00
    - 296: Chris Wilding – Kitchen refit - £2630.00
    - 297: Unique Carpets & Flooring – kitchen floor deposit - £400.00
    - 298: Ledbury Electrical Services Ltd – village hall electrical work - £413.58
    - 299: J Chester, clerk - Salary & Expenses Aug & Sept 2015 - £480.88
    - 300: Shane Howells – village hall kitchen door balance - £100.00
    - 350: Came & Co – annual insurance - £718.04
    - 351: N Schofield – reimbursement of NDP expenses - £118.87
    - 352: Unique Carpets & Flooring – kitchen floor balance - £638.00
    - 353: Russell Wainwright – painting village hall kitchen - £315.00
    - 354: Freda Helme – reimbursement of hall kitchen costs - £1426.10
  - c) To discuss precept requirement for 2016/17

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## 11. Training / Meetings:

- a) To note dates of upcoming meetings and make note of any required places
  - b) To receive report from any meetings attended:
12. To Note and Review Information Sheet & Outstanding Actions Sheet (previously circulated)
  13. To raise items for next scheduled Parish Council Meeting (no discussion)
  14. To confirm the date of next scheduled meeting as Tuesday 24th November 2015 at 7.30pm

*J Chester*

22nd September 2015

Clerk to Ashperton Parish Council

**The press and public are cordially invited to attend the meeting**

## Information Sheet

### PARISH CLERK UPDATE

- Road defects reported to Cathy Berkeley Locality Steward
- Martin Field pursued re handover of parish council paperwork and archive
- Monthly RTI/PAYE reported
- Ashperton website updated
- Annual VAT return completed

### GENERAL CORRESPONDENCE RECEIVED

- Hereford Council NDP Team – Newsletter 11 \*
- HALC – Information Corners and Wise Owl training diary \*
- HALC – Youth Initiatives \*
- Balfour Beatty – Weekly Locality briefings \*
- Balfour Beatty – Resurfacing Programme of works\*
- Balfour Beatty – Parish Newsletter Aug 2015 \*
- A Bush, Herefordshire Council – Budget Briefing \*
- A Bush, Herefordshire Council – Funding Update \*
- A Bush, Herefordshire Council – Green Spaces Grant Option \*
- A Bush, Herefordshire Council – Community Governance Review Proposal \*
- A Bush, Herefordshire Council – Introduction to Planning Seminar invitation 2<sup>nd</sup> Sept \*

\* Circulated to Cllrs.

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## OUTSTANDING ACTIONS

These are the consolidated actions outstanding after the last meeting held on 28th July 2015:

Meeting	Minute	Action	Status	Comments
March 2015	7b	Clerk		Write to landowner re overhanging hedges at Little Tarrington Write to households re overhanging hedges/trees obscuring SRP speed cameras
March 2015	7c	All		Carry out improvements to footpaths and drainage in Ashperton wood
March 2015	8d	All		Consider ideas for parish wish list for section 106 monies
May 2015	13d	FH		Review parish council insurance
May 2015	13e	FH	ongoing	Arrange village hall kitchen refurb flooring and cupboard samples
May 2015	16d	RE		Check stile by Tunnel Cottage
July 2015	8a	clerk	requested	Arrange parish walk with locality steward
July 2015	8b	clerk	Reported complete	Chase up Little Tarrington hedgetrimming, Woodsend pothole repairs and Church Lane grit bin Write letters to households about overhanging trees & hedges obscuring speed camera and overhanging footpath
July 2015	8c	PB/GP RE		Clear paths in wood Arrange replacing stile with gate by Tunnel Cottage
July 2015	8d	RE		Obtain information about parish milestones to adopt them
July 2015	9b	Clerk FH/clerk	complete	Put photos onto website. Ask other organisations if they wish to contribute to website
July 2015	9c	clerk	complete	Obtain insurance quotes ready for renewal in Sept

## PLANNING RECORD

DATE	APPLICATION NUMBER	DESCRIPTION	PC COMMENT	HFD COUNCIL DECISION
21.11.14	143420	<b>Land adj to 44 &amp; 45-46 Ashperton Road, HR8</b> Proposed 3no new dwellings	Unable to comment as not quorate	GRANTED
19.12.14	143790	<b>Hopton Arms Holiday Park, HR8 2SE</b> Proposed certificate of lawful development for an existing use as a holiday park which compromises all land and buildings formed within the red line outline drawing 193-20 "Site plan Land to Rear of Hopton Arms" 18.12.14	PC have no objection to this application	GRANTED 19.2.15
10.3.15	150412 & 150414	<b>Chandlers 45-46 Ashperton Road, HR8 2RY</b> Proposal to add two additional windows at the rear of the property on the first floor, windows will be in the thatched roof to match existing	PC support this application	GRANTED 21.4.15
12.3.15	150641	<b>4 The Ryders, Ashperton, HR8 2SP</b> Single storey extension	PC have no objections to this application	GRANTED 15.4.15
13.7.15	152041	<b>Land to the North of Ashperton Village Hall</b> Proposed residential development of 27 dwellings and associated public space	PC object to this application	

## REPORTS FROM ANY MEETINGS ATTENDED