

ASHPERTON PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ
Tel: 01531 670036 email: ashperton.pc@btinternet.com
website: www.ashperton.org.uk

COUNCILLORS ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL TO BE HELD ON TUESDAY 24th NOVEMBER 2015 AT 7.30PM IN ASHPERTON VILLAGE HALL

AGENDA

1. To receive **Apologies for absence** and note the reason
2. To receive and record any **Declarations of Interest** and Written Requests for Dispensations
3. **Public Participation Session** for local residents to raise matters relevant to the parish (*Please note: Decisions cannot be made on items not on the agenda, time allowed may be limited at the discretion of the Chairman*)
4. **To Approve the Minutes** of the Meeting held on Tuesday 29th September 2015 (previously circulated)
5. To receive brief **Report from Three Crosses Ward Councillor** Jonathan Lester
6. **Planning: NB: no paper copies of applications are available to view at the meeting unless specified**
 - a) **To consider any Planning Applications submitted to Herefordshire Council: (to be viewed online prior to the meeting)**
153022 – The Cottage, Church Lane, Ashperton, Ledbury, HR8 2RZ
Proposed conversion of existing outbuilding (former bakery) to a live/work unit with additional associated parking
 - b) **To note Planning Record (attached) and Decisions of Herefordshire Council:** as per the planning record and Herefordshire Council website www.herefordshire.gov.uk
 - c) **To receive update on planning application number 152041 Proposed residential development of 27 dwellings and associated public space North of Ashperton village hall**
 - d) **To receive update on Herefordshire Council Core Strategy**
7. **To receive Report from Neighbourhood Development Plan Steering Group**
8. **Highways and Footpaths:**
 - a) To receive report from Frome Ward Locality Steward Cathy Berkeley
 - b) To discuss any new Highways issues / road defects / winter self-help / flooding
 - c) To consider purchase of grit/salt bin for the top of Church Lane
 - d) To receive update from Footpaths Officer
9. **Correspondence / Discussion / Communication / Consultations / Governance:**
 - a) To discuss taking legal action against former clerk
 - b) To discuss remaining grant funds for village hall
 - c) To discuss possible provision of defibrillator in Ashperton village
 - d) To discuss use of “informal lay-by” opposite property known as “Westward”
 - e) To discuss parish “litter pick”
10. **Finance:**
 - a) To note finance report (previously circulated) and bank balance
 - b) To approve payments:
 - 356: N Schofield – reimbursement of NDP expenses - £31.13
 - 357: A Tector – reimbursement of NDP expenses - £143.99
 - 358: Freda Helme – reimbursement of NDP expenses - £544.78
 - 359: Ashperton Village Hall – NDP hall hire - £264.00
 - 360: J Chester – clerk salary & expenses Oct/Nov - £457.88
 - c) To decide precept requirement for 2016/17
11. **Training / Meetings:**
 - a) To note dates of upcoming meetings and make note of any required places
 - b) To receive report from any meetings attended:
12. To Note and Review Information Sheet & Outstanding Actions Sheet (attached)
13. To raise items for next scheduled Parish Council Meeting (no discussion)
14. To confirm the date of next scheduled meeting as Tuesday 26th January 2016 at 7.30pm

J Chester

17th November 2015

Clerk to Ashperton Parish Council

ASHPERTON PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ
Tel: 01531 670036 email: ashperton.pc@btinternet.com
website: www.ashperton.org.uk

The press and public are cordially invited to attend the meeting

Information Sheet

PARISH CLERK UPDATE

- Road defects reported to Cathy Berkeley Locality Steward
- Martin Field pursued re handover of parish council paperwork and archive
- Monthly RTI/PAYE reported
- Ashperton website updated

GENERAL CORRESPONDENCE RECEIVED

- HALC – Information Corner and Wise Owl training diary *
- HALC _ Eastern Area meeting 12th Nov *
- Balfour Beatty – Weekly Locality briefings *
- Balfour Beatty – Resurfacing Programme of works*
- Balfour Beatty – Parish Newsletter October 2015 *
- Balfour Beatty – Invitation to Parish Briefings 27/29 Oct *
- Herefordshire Council – Neighbourhood Planning Submission & Examination Training 18 Nov *
- Herefordshire Council – Adoption of Core Strategy *
- Herefordshire Council – Hfds Tree Warden Network *
- A Bush, Herefordshire Council – Helping Hfds businesses prepare for any disaster *
- A Bush, Herefordshire Council – Public Transport & Bus Routes Information *
- A Bush, Herefordshire Council – Environment Agency Flood Action Campaign *
- Aldi – proposed new supermarket in Ledbury *
- Malvern Hills AONB – ebulletin Oct *

* Circulated to Cllrs.

OUTSTANDING ACTIONS

These are the consolidated actions outstanding after the last meeting held on 29th September 2015:

Meeting	Minute	Action	Status	Comments
March 2015	8d	All	Complete	Consider ideas for parish wish list for section 106 monies
May 2015	13d	FH	Complete	Review parish council insurance
May 2015	13e	FH	Complete	Arrange village hall kitchen refurb flooring and cupboard samples
May 2015	16d	RE	Complete	Check stile by Tunnel Cottage
July 2015	8a	clerk	requested	Arrange parish walk with locality steward
July 2015	8b	clerk	complete	Chase up Little Tarrington hedgetrimming, Woodsend pothole repairs and Church Lane grit bin
			complete	Write letters to households about overhanging trees & hedges obscuring speed camera and overhanging footpath
July 2015	8c	PB/GP RE	ongoing	Clear paths in wood and reinstate ditches Arrange replacing stile with gate by Tunnel Cottage
July 2015	8d	RE	Complete	Obtain information about parish milestones to adopt them
July 2015	9b	ALL		Ask other organisations if they wish to contribute to website
Sept 2015	8b	clerk	complete	Arrange meeting with locality steward to discuss Heywood Lane & A417 verges
Sept 2015	8c	RE		Arrange replacement of stile on AP32 at Tunnel Cottage. Trim AP34 and AP18

ASHPERTON PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ
Tel: 01531 670036 email: ashperton.pc@btinternet.com
website: www.ashperton.org.uk

PLANNING RECORD

DATE	APPLICATION NUMBER	DESCRIPTION	PC COMMENT	HFD COUNCIL DECISION
21.11.14	143420	Land adj to 44 & 45-46 Ashperton Road, HR8 Proposed 3no new dwellings	Unable to comment as not quorate	GRANTED
19.12.14	143790	Hopton Arms Holiday Park, HR8 2SE Proposed certificate of lawful development for an existing use as a holiday park which compromises all land and buildings formed within the red line outline drawing 193-20 "Site plan Land to Rear of Hopton Arms" 18.12.14	PC have no objection to this application	GRANTED 19.2.15
10.3.15	150412 & 150414	Chandlers 45-46 Ashperton Road, HR8 2RY Proposal to add two additional windows at the rear of the property on the first floor, windows will be in the thatched roof to match existing	PC support this application	GRANTED 21.4.15
12.3.15	150641	4 The Ryders, Ashperton, HR8 2SP Single storey extension	PC have no objections to this application	GRANTED 15.4.15
13.7.15	152041	Land to the North of Ashperton Village Hall Proposed residential development of 27 dwellings and associated public space	PC object to this application	
22.10.15	153022	The Cottage, Church Lane, Ashperton Proposed conversion of existing outbuilding (former bakery) to a live/work unit with additional associated parking		

REPORTS FROM ANY MEETINGS ATTENDED