

# ASHPERTON PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ  
Tel: 01531 670036 email: [ashperton.pc@btinternet.com](mailto:ashperton.pc@btinternet.com)  
website: [www.ashperton.org.uk](http://www.ashperton.org.uk)

**COUNCILLORS ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL TO BE HELD ON TUESDAY 29th MARCH 2016 AT 7.30PM IN ASHPERTON VILLAGE HALL**

## AGENDA

1. To receive **Apologies for absence** and note the reason
2. To receive and record any **Declarations of Interest** and Written Requests for Dispensations
3. **Public Participation Session** for local residents to raise matters relevant to the parish (*Please note: Decisions cannot be made on items not on the agenda, time allowed may be limited at the discretion of the Chairman*)
4. **To Consider Approval of the Minutes** of the Meeting held on Tuesday 26<sup>th</sup> January 2016 (previously circulated)
5. **To receive brief report from Three Crosses Ward Councillor** Jonathan Lester
6. **Planning: NB: no paper copies of applications are available to view at the meeting unless specified**
  - a) **To consider any Planning Applications submitted to Herefordshire Council: (to be viewed online prior to the meeting)**  
152041 Land to the North of Ashperton Village Hall  
Proposed residential development of 10 dwellings (amendment to original application)
  - b) **To note Planning Record (attached) and Decisions of Herefordshire Council:** as per the planning record and Herefordshire Council website [www.herefordshire.gov.uk](http://www.herefordshire.gov.uk)
7. **To receive Report from Neighbourhood Development Plan Steering Group**
8. **Highways and Footpaths:**
  - a) To receive report from Frome Ward Locality Steward Cathy Berkeley
  - b) To discuss any new Highways issues / road defects / winter self-help / flooding
  - c) To receive update from Footpaths Officer
9. **Correspondence / Discussion / Communication / Consultations / Governance:**
  - a) To note Herefordshire Council breakdown of precept figures for 2016/17
  - b) To note the death of former clerk Martin Field and the recovery of parish council property
  - c) To discuss Neighbourhood Watch
  - d) To discuss the future of the Hopton Arms
  - e) To note that HALC have a new interactive website
  - f) To consider registration documents for village green
  - g) To discuss possibility of village defibrillator
10. **Finance:**
  - a) To consider using a service provider for Payroll & Pensions
  - b) To note finance report (previously circulated) and bank balance
  - c) To consider payments:
    - 365: Chris Wilding – Village Hall Door & Frame - £1150.00
    - 366: J Chester – Clerk Feb/March salary & expenses - £486.85
    - 367: Herefordshire Council – May 2015 Election Costs - £47.40
    - 368: HALC – Annual Sub - £318.54
    - 369: Information Commissioners Office – Data Protection Annual Fee - £35.00
11. **Training / Meetings:**
  - a) To note dates of upcoming meetings and make note of any required places
  - b) To receive report from any meetings attended:
12. To Note and Review Information Sheet & Outstanding Actions Sheet (attached)
13. To raise items for next scheduled Parish Council Meeting (no discussion)
14. To confirm the date of next scheduled meeting as Tuesday 24th May 2016 at 7.30pm – Annual General Meeting

*J Chester*

Clerk to Ashperton Parish Council

19<sup>th</sup> March 2016

**The press and public are cordially invited to attend the meeting**

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## Information Sheet

### PARISH CLERK UPDATE

- Road defects reported to Locality Steward
- Monthly PAYE RTI completed
- Highway problems discussed with Locality Steward
- CiLCA portfolio work completed and portfolio submitted to examiner
- 2016/17 Precept confirmed
- Village Hall Grant end report completed and submitted
- Paperwork recovered from house of former clerk
- Attended Balfour Beatty Parish Briefing 3<sup>rd</sup> Feb 2016

### EMAIL CORRESPONDENCE RECEIVED

- HALC – Information Corner 10 Feb \*
- Balfour Beatty – Weekly Locality briefings \*
- Balfour Beatty – Parish Newsletter Feb 2015 \*
- Herefordshire Council NDP Team – Invitation to funding workshop \*
- Herefordshire Council NDP Team - Newsletter 12 \*
- Herefordshire Council NDP Team - Info re CIL consultation \*
- A Bush, Herefordshire Council – unrecognized ways project 18<sup>th</sup> April \*
- A Bush, Herefordshire Council - Police & partners contact events \*
- A Bush, Herefordshire Council - Herefordshire Council Economic Master Plan \*
- A Bush, Herefordshire Council - Invitation to National Conference, Good Grief - The loneliness of bereavement \*
- Hub Admin – Rural hub March newsletter \*
- Susannah Gilson – Have a say engaging with your council \*

\* Circulated to Cllrs.

### OUTSTANDING ACTIONS

These are the consolidated actions outstanding after the last meeting held on 26th January 2016:

Meeting	Minute	Action	Status	Comments
July 2015	9b	ALL		Ask other organisations if they wish to contribute articles and funding to website
Sept 2015	8c	RE	Ongoing	Arrange replacement of stile on AP32 at Tunnel Cottage. Trim AP34 and AP18
Nov 2015	7	NDP		Forward documents to clerk for placing on website
Jan 2016	5	W Cllr		J Lester to circulate Hfd Council mid term finance report
Jan 2016	8b	clerk		Milestone along Stretton Grandison straight needs lifting and re-siting
Jan 2016	8c	clerk	complete	Forward resident letter re A417 speed concerns to HC
Jan 2016	9b	clerk	complete	Letter to be sent to farmer re village hall damage and access to PROW
Jan 2016	9c	FH	complete	Remaining grant funds to be spent on new door
Jan 2016	9d	clerk	complete	Register PC's interest in defibrillator grant funding
Jan 2016	9e	clerk		Arrange date for joint parishes neighbourhood watch public meeting

### PLANNING RECORD

DATE	APPLICATION NUMBER	DESCRIPTION	PC COMMENT	HFD COUNCIL DECISION
21.11.14	143420	Land adj to 44 & 45-46 Ashperton Road, HR8 Proposed 3no new dwellings	Unable to comment as not quorate	GRANTED

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19.12.14	<b>143790</b>	<b>Hopton Arms Holiday Park, HR8 2SE</b> Proposed certificate of lawful development for an existing use as a holiday park which comprises all land and buildings formed within the red line outline drawing 193-20 "Site plan Land to Rear of Hopton Arms" 18.12.14	PC have no objection to this application	GRANTED 19.2.15
10.3.15	<b>150412 &amp; 150414</b>	<b>Chandlers 45-46 Ashperton Road, HR8 2RY</b> Proposal to add two additional windows at the rear of the property on the first floor, windows will be in the thatched roof to match existing	PC support this application	GRANTED 21.4.15
12.3.15	<b>150641</b>	<b>4 The Ryders, Ashperton, HR8 2SP</b> Single storey extension	PC have no objections to this application	GRANTED 15.4.15
13.7.15	<b>152041</b>	<b>Land to the North of Ashperton Village Hall</b> Proposed residential development of 27 dwellings and associated public space	PC object to this application	
22.10.15	<b>153022</b>	<b>The Cottage, Church Lane, Ashperton</b> Proposed conversion of existing outbuilding (former bakery) to a live/work unit with additional associated parking	PC support this application	GRANTED 30.12.15
11.1.15	<b>P160057/PA7</b>	<b>Hasnett Wood, Canon Frome, Munsley, Ashperton</b> Proposed forestry building	PRIOR APPROVAL APP – for advice only	