

# Ashperton Parish Council

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ  
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## COUNCILLORS ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL TO BE HELD ON TUESDAY 31st MARCH 2015 AT 7.30PM IN ASHPERTON VILLAGE HALL

### AGENDA

1. To receive apologies for absence and note the reason
2. To receive and record any Declarations of Interest and Written Requests for Dispensations
3. Public Participation Session for local residents to raise matters relevant to the parish (*Please note: Decisions cannot be made on items not on the agenda, time allowed may be limited at the discretion of the Chairman*)
4. To Approve the minutes of the Meeting held on Tuesday 27<sup>th</sup> January 2015 (previously circulated)
5. To receive brief report from Frome Ward Councillor Patricia Morgan
6. **Planning: NB: no paper copies of applications are available to view at the meeting unless specified**
  - a) To receive update on possible application for residential development by H Davies of Walsopthorne Farm
  - b) To discuss forming a Neighbourhood Development Plan
  - c) **Planning applications to be considered: (to be viewed online prior to the meeting)**  
**150412 & 150414 - Chandlers, 45-46 Ashperton Road, Ashperton, HR8 2RY**  
Proposal to add two additional windows at the rear of the property on the first floor, windows will be in the thatched roof to match existing window  
**150641 - 4 The Ryders, Ashperton, HR8 2SP**  
Single storey extension
  - d) **To note Planning Record (circulated) and decisions of Herefordshire Council on planning applications:** as per the planning record and Herefordshire Council website
7. **Highways and Footpaths:**
  - a) To receive report from Frome Ward Locality Steward Cathy Berkeley
  - b) To discuss any new Highways issues / road defects / winter self-help / flooding
  - c) To receive update from Footpaths Officer and complete Annual P3 Return
  - d) To discuss possible adoption of parish milestones
8. **Correspondence / Discussion / Communication / Consultations/ Governance:**
  - a) To receive update on Awards for All Lottery Grant for Ashperton Village Hall kitchen refurbishment
  - b) To agree and adopt parish council policies
  - c) To discuss parish council website
  - d) To discuss parish wish list for Section 106 monies
  - e) To discuss Election day – Thursday 7<sup>th</sup> May 2015 and complete nomination papers
9. **Finance:**
  - a) To note finance report (previously circulated) and bank balance
  - b) To approve payments:
    - 284: HALC – Training (Website Wonder, 11 Feb, F Helme) - £30.00
    - 285: HALC – Annual Subscription - £265.44
    - 286: J Chester, clerk - Salary & Expenses Feb & March 2015 - as agreed
    - 287: Information Commissioners Office – Data Protection Annual Fee - £35.00
  - c) To discuss Internal Auditor of annual accounts
  - d) To agree cheque signatories and complete new bank mandate amending account name to Ashperton Parish Council
10. **Training / Meetings:**
  - a) To note dates of upcoming meetings and make note of any required places
  - b) To receive report from any meetings attended:
11. To Note and Review Information Sheet & Outstanding Actions Sheet (previously circulated)
12. To raise items for next scheduled Parish Council Meeting (no discussion)
13. To confirm the date of next scheduled meeting as Tuesday 19th May 2015 at 7.30pm – Annual General Meeting

*J Chester*

Clerk to Ashperton Parish Council

25th March 2015

**The press and public are cordially invited to attend the meeting**