

# ASHPERTON PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ  
Tel: 01531 670036 email: [ashperton.pc@btinternet.com](mailto:ashperton.pc@btinternet.com)  
website: [www.ashperton.org.uk](http://www.ashperton.org.uk)

**COUNCILLORS ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL TO BE HELD ON TUESDAY 26th JANUARY 2016 AT 7.30PM IN ASHPERTON VILLAGE HALL**

## AGENDA

1. To receive **Apologies for absence** and note the reason
2. To receive and record any **Declarations of Interest** and Written Requests for Dispensations
3. **Public Participation Session** for local residents to raise matters relevant to the parish (*Please note: Decisions cannot be made on items not on the agenda, time allowed may be limited at the discretion of the Chairman*)
4. **To Approve the Minutes** of the Meeting held on Tuesday 24<sup>th</sup> November 2015 (previously circulated)
5. To receive brief **Report from Three Crosses Ward Councillor** Jonathan Lester
6. **Planning: NB: no paper copies of applications are available to view at the meeting unless specified**
  - a) **To consider any Planning Applications submitted to Herefordshire Council: (to be viewed online prior to the meeting)** None
  - b) **To note Planning Record (attached) and Decisions of Herefordshire Council:** as per the planning record and Herefordshire Council website [www.herefordshire.gov.uk](http://www.herefordshire.gov.uk)
  - c) **To receive update on planning application number 152041 Proposed residential development of 27 dwellings and associated public space North of Ashperton village hall**
7. **To receive Report from Neighbourhood Development Plan Steering Group**
8. **Highways and Footpaths:**
  - a) To receive report from Frome Ward Locality Steward Cathy Berkeley
  - b) To discuss any new Highways issues / road defects / winter self-help / flooding
  - c) To discuss letter from concerned resident re vehicle speed on A417
  - d) To receive update from Footpaths Officer
9. **Correspondence / Discussion / Communication / Consultations / Governance:**
  - a) To receive update on taking legal action against former clerk
  - b) To discuss damage to village green and village green sign
  - c) To discuss remaining village hall grant
  - d) To discuss possible provision of defibrillator in Ashperton village
  - e) To discuss Neighbourhood Watch
  - f) To discuss Citizens Advice Bureaux
10. **Finance:**
  - a) To note finance report (previously circulated) and bank balance
  - b) To approve payments:
    - 361: Groundworks UK – repayment of unspent NDP grant -£44.25
    - 362: J Chester – clerk salary & expenses Dec/Jan - £457.88
    - 363: Herefordshire Council – NDP Biological Survey - £180.00
    - 364: Glasdon UK Ltd – Salt Spreader and Salt - £310.80
    - 365: Chris Wilding – Village Hall Door & Frame - £1150.00
11. **Training / Meetings:**
  - a) To note dates of upcoming meetings and make note of any required places
  - b) To receive report from any meetings attended:
12. To Note and Review Information Sheet & Outstanding Actions Sheet (attached)
13. To raise items for next scheduled Parish Council Meeting (no discussion)
14. To confirm the date of next scheduled meeting as Tuesday 29th March 2016 at 7.30pm

*J Chester*

Clerk to Ashperton Parish Council

19<sup>th</sup> January 2016

**The press and public are cordially invited to attend the meeting**

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## Information Sheet

### PARISH CLERK UPDATE

- Road defects reported to Locality Steward
- Monthly PAYE RTI completed
- Website Updated with documents to meet Transparency Law requirements
- Highway problems discussed with Locality Steward
- CiLCA portfolio work undertaken
- 2016/17 Precept requested
- Hfd Council Website Parish Clerk Data updated
- Annual Request for Register of Electors completed
- Letter sent to Ashperton Primary Academy re roadside parking
- Pedestrian Salt Spreader ordered
- NDP Grant end report completed and submitted

### EMAIL CORRESPONDENCE RECEIVED

- HALC – Information Corner 24<sup>th</sup> December and 2016 Wise Owl training diary \*
- Balfour Beatty – Weekly Locality briefings \*
- Balfour Beatty – Parish Newsletter December 2015 \*
- Balfour Beatty – invitation to Parish Briefings 3<sup>rd</sup>/4<sup>th</sup> Feb 2016
- A Bush, Herefordshire Council – Invitation to Fuel Poverty Training 15<sup>th</sup> Jan \*
- A Bush, Herefordshire Council – Redesigning Homecare for Herefordshire Residents \*
- A Bush, Herefordshire Council – Draft Local Transport Plan 2016-31 \*
- A Bush, Herefordshire Council – Service to Civvy Street \*
- A Bush, Herefordshire Council – Change of Service Provider for Rural Litter Bins \*
- Herefordshire Council – Information re defibrillators \*

\* Circulated to Cllrs.

### OUTSTANDING ACTIONS

These are the consolidated actions outstanding after the last meeting held on 30th November 2015:

Meeting	Minute	Action	Status	Comments
July 2015	8a	clerk	Complete	Arrange parish walk with locality steward
July 2015	8b	clerk	complete	Write letters to households about overhanging trees & hedges obscuring speed camera and overhanging footpath
July 2015	9b	ALL		Ask other organisations if they wish to contribute to website
Sept 2015	8b	clerk	complete	Arrange meeting with locality steward to discuss Heywood Lane & A417 verges
Sept 2015	8c	RE		Arrange replacement of stile on AP32 at Tunnel Cottage. Trim AP34 and AP18
Nov 2015	7	NDP		Forward documents to clerk for placing on website
Nov 2015	8a	clerk		Send letter to Ashperton Primary Academy re highway/parking problems
Nov 2015	8c	PB/clerk		Purchase salt spreader for village
Nov 2015	9a	clerk		Obtain HALC advise re legal action against former clerk
Nov 2015	9b	FH		Arrange for remaining grant to be spent on village hall door
Nov 2015	9d	clerk		Query ownership of the informal layby and arrange signs

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## PLANNING RECORD

DATE	APPLICATION NUMBER	DESCRIPTION	PC COMMENT	HFD COUNCIL DECISION
21.11.14	<b>143420</b>	<b>Land adj to 44 &amp; 45-46 Ashperton Road, HR8</b> Proposed 3no new dwellings	Unable to comment as not quorate	GRANTED
19.12.14	<b>143790</b>	<b>Hopton Arms Holiday Park, HR8 2SE</b> Proposed certificate of lawful development for an existing use as a holiday park which compromises all land and buildings formed within the red line outline drawing 193-20 "Site plan Land to Rear of Hopton Arms" 18.12.14	PC have no objection to this application	GRANTED 19.2.15
10.3.15	<b>150412 &amp; 150414</b>	<b>Chandlers 45-46 Ashperton Road, HR8 2RY</b> Proposal to add two additional windows at the rear of the property on the first floor, windows will be in the thatched roof to match existing	PC support this application	GRANTED 21.4.15
12.3.15	<b>150641</b>	<b>4 The Ryders, Ashperton, HR8 2SP</b> Single storey extension	PC have no objections to this application	GRANTED 15.4.15
13.7.15	<b>152041</b>	<b>Land to the North of Ashperton Village Hall</b> Proposed residential development of 27 dwellings and associated public space	PC object to this application	
22.10.15	<b>153022</b>	<b>The Cottage, Church Lane, Ashperton</b> Proposed conversion of existing outbuilding (former bakery) to a live/work unit with additional associated parking	PC support this application	GRANTED 30.12.15
11.1.15	<b>P160057/PA7</b>	<b>Hasnett Wood, Canon Frome, Munsley, Ashperton</b> Proposed forestry building	PRIOR APPROVAL APP – for advice only	